

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 4 JUNE 2018 IN RUFFORTH METHODIST CHAPEL
SCHOOLROOM AT 7.30pm**

PRESENT:

Councillor Mrs A Powell
Councillor A Mate
Councillor Mrs H Butterworth
Councillor J Flynn

Councillor Ms D Smitten
Councillor Mrs H Beeley
Councillor Mrs J Wright

IN ATTENDANCE: The Clerk, Mrs S Warden

As the Chairman was unable to attend the meeting the meeting was chaired by Vice Chairman, Cllr Anne Powell

105 PUBLIC COMMENTS: None

106 APOLOGIES ACCEPTED: Cllr Peter Rollings and Ward Cllr Chris Steward

107 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared): None

108 MINUTES OF PREVIOUS MEETING:

The minutes of the 14 May 2018, the Annual Meeting of the Parish Council, were proposed as a true record by Cllr Mate and seconded by Cllr Flynn, all were agreed and the minutes were signed.

109 WARD COUNCILLOR'S COMMENTS: None

110 CLERK'S REPORT:

- a) The insurers have agreed the work to the village sign and the builder to go ahead.
- b) There is an agreement made by the Playing Field that the airfield and farmers have unfettered access over their land on the PROW, Southfield Lane. Richard Hoyland is to be told that if the PROW is not closed, if the airfield chose to use Southfield Lane at a future event, then they should have marshals on the lane for Health and Safety.
- c) The Clerk will ask Yorkshire Water if there is anything else that can be done to make the drainage pond behind the Tankard as safe as possible.

111 NEIGHBOURHOOD PLAN:

A copy of Cllr Rolling's report is in the minute file.

There is a meeting and tour of the parish with the Examiner on 12 June. In response to GDPR regulations positive consent has been asked for from those on the email list. The consent is for emailed updates on progress of the Neighbourhood Plan and other council news. So far there have been 93 positives.

Cllr Mrs Wright said that it was 3years this month since the start of the Neighbourhood Plan.

112 COMMUNICATIONS:

The Privacy Notice is on the website and will possibly need to be reviewed in a few months.

Newsletter: Cllr Jane Wright would send out a draft newsletter after the weekend. She would also put a link to Highways for concerns about the B1224 roundabout works. It was decided to take newsletters off the website in the light of GDPR regulations as every household was given a printed copy.

113 PLANNING:

18/01044/FUL Rufforth Hall for formation of vehicular access onto Mill Lane: council had no objections

18/00872/FUL Woodstock, Grange Lane Rufforth for conversion of garage into living space and erection of detached garage and store with rooms in roof: there were no objections to this as long as the house was no bigger than the original footprint and building materials were sympathetic.

18/00959/LBC St Peters Farmhouse for installation of shower room with WC in attic: there were no objections as the appearance of this Listed building would not be affected.

There was nothing to report on Ash Farm.

There had been no planning application regarding TEF.

There had been a copy email from a resident of Rufforth to Enforcement regarding the untidy state of Land to the East of Orchard Vale, Rufforth. The email was noted.

114 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

a.	Invoices agreed be paid: Clerk's salary	£ 561.42
	Community Heartbeat Trust for VETS system	£ 120.00
	Cycle Track plantings & petrol for strimmer	£ 68.90
	Falon Nameplates for memorial plaque NBG	£ 119.46
	Rufforth Methodist Church meeting hire	£ 10.00
	Wel medical for pads etc. for defibrillator	40.98
	M Lee for N Plan expenses	£ 33.60
	Summerfield Nursery for hedging plants	£ 245.00
	Sustrans for final cycle path construction invoice	£19540.80
	AJT Garden Services for grass cutting	£ 305.00
	J Mackman for Internal Audit	£ 80.00
	BHIB for Data Breach Insurance	£ 56.00
b.	Payments received: Invoice 177 double NBG Interment	£ 2262.00
	Invoice 178 Memorial Stone fee	£ 150.00
	Invoice 179 Memorial Stone fee	£ 100.00
	VAT reclaim	£ 5686.16
d.	Funds available:	£36,516.75

Burial Grounds:

a. There had been a double burial and another single burial in the NBG.

b. Maintenance: it was agreed to increase the number of cuts in the formal burial ground

Projects on Parish Council Land:

Sand Dykes: it was agreed to order a sign for £37.20 to say "Beware Water"

Knapton Recreational Field: The field had been cut and was looking good. The Open Day for the Allotments was the last Saturday in July.

115 CYCLE PATH:

All agreed it had been a lovely day out at the Opening event. Councillor Helen Butterworth passed expenses to the Clerk for agreement next meeting

Plants had been bought for behind Pincroft.

Knapton End: CYC are reviewing sources of funds for the track into Knapton and Cllr Flynn is following up.

Tremendous: Cllrs Peter Rollings and Andrew Mate are meeting with Barry Otley on 8 June. An invitation has also been given to Nick Smith (Yorwaste) to attend.

116 WORLD WAR 1 COMMEMORATIONS: this will stay off the agenda until September.

117 DATA PROTECTION:

There is to be a Data Audit meeting in the Institute on 11 June at 7.30pm.

118 REPRESENTATIVES' REPORTS:

- a. Rural West Ward Team: There had been no meeting
- b. YLCA: Cllrs Anne Powell and Deborah Smitten would be attending the next meeting on 7 June.
- c. Yorwaste: there had been no meeting.
- d. It was agreed to elect Cllr Chambers and Cllr Emma Thornton as parish representatives to the CYC Standards Committee.

119 POLICE REPORT:

There had been no reports this month. Community Policing: 2 Community Police officers have coffee at Rufforth Village Shop every 3rd Saturday in the month. Cllr Mrs Wright will ask them to walk the village.

120 CORRESPONDENCE:

There had been an email from the new Emergency Planning Officer at CYC. It was suggested that Cllrs Anne Powell and Peter Rollings and the Clerk meet him rather than ask him to a meeting.

121 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:

For the next agenda: Telephone Box, Bradley Crescent Noticeboard and a sign for the end of Milestone Avenue saying resident parking only.

The Clerk would press for S106 money from the Algarth Development

122 DATE OF NEXT MEETING: The next meeting will be on Monday 2 July 2018 in the Rufforth Village Institute at 7.30pm

Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.20 pm.

Signed _____ Chairman _____ Date _____

Mrs SFE Warden, Parish Clerk Tel: 738751 Email: rufforth.parish.council@hotmail.co.uk

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