

RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING TO BE HELD IN RUFFORTH  
VILLAGE HALL ON MONDAY 4 JULY 2016 at 7.30pm

AGENDA

**108 Public Comments:** an opportunity for members of the public to comment on the agenda or to bring matters to the attention of the council

**109 Apologies and Reason for Absence:** to accept apologies and reason

**110 To receive Declarations of Disclosable Pecuniary Interest** (not previously declared) by Councilors on any of the agenda items below

**111 Minutes of Previous Meeting:** Minutes of 6 June 2016 to be agreed and signed as a true record

**112 Ward Councillors' Comments:** an opportunity for Ward Councillors to raise any matters concerning the Parish

**113 Clerk's Report:** to update council on outstanding issues arising from previous meetings:

- a. Road surface on Bradley Lane at junction with Southfield Lane
- b. Knapton Recreational Field grass cutting
- c. Hedges in front of school

**114 Planning Matters:**

- a. Yorwaste Planning Application 16/00357/FULM
- b. 16/01262/FUL Pump House Milestone Avenue Rufforth for Construction of cycle track
- c. 16/01009/FUL Extension to classroom Rufforth Primary School: approved
- d. 16/01303/REM Agricultural Workers Dwelling on Rufforth Airfield (reserved matters application following Outline permission)
- e. 16/01462/FUL Algarth, Rufforth for erection of 2 dwellings and associated works including new vehicular access

**115 Finance:**

Monthly financial report by the Clerk

- |  |         |
|--|---------|
| a. <u>Invoices for Payment:</u> Clerk's salary   | £       |
| Clerk's expenses                                 | £       |
| HMRC PAYE  | £       |
| Elizabeth Craven expenses Neighbourhood Plan     | £122.91 |
| Helen Butterworth expenses Natural Burial Ground | £ 83.96 |
| James Mackman for Internal Audit                 | £ 80.00 |
| Community Heartbeat for VETS system              | £ 54.00 |
| <br>   |         |
| b. <u>Payments received:</u> Bank interest       | £?      |
| c) <u>Funds available</u>                        |         |

**Burial Grounds**

- a. Report on Burials

- b. Maintenance in Burial Grounds:
- c. Any other business:

### **Projects on Parish Council Land**

- a. Sand dykes area:
- b. Rufforth Pond:
- c. Parish Garden:

**Knapton Recreational Field:** The agreement for land to the rear of New House Farm, Knapton – to agree to signing the letter increasing the rent from £120 p.a. to £133.80

### **Internal Audit Report**

**116 Dog Fouling PROW to Hutton Wandersley:** Councillor Mate

**117 Southfield Lane:** access to runway PROW signage

**118 Trees in Hedges:** Councillor Deborah Smitten

**119 Access to airfield:** to agree to sending a letter of thanks to Nick Smith and Geoff Durham at Yorwaste for clearing the way for access to the airfield PROW

**120 Representatives' reports:** to receive reports on meetings councillors have attended:

- a. Rural West York Team and Residents Forum Meetings
- b. York Branch Yorkshire Local Councils Association
- c. Yorwaste Liaison Group:

**121 Neighbourhood Plan:** to receive a report from Peter Rollings

**122 Cycle Track update:** Councillor Mrs Butterworth

**123 Communications:** to receive updates on the following:

- a. Newsletter
- b. Web site

**124 Correspondence:** for noting only

**125 Minor Matters and Items for the Next Agenda:** an opportunity for councillors to ask for items to be placed on the next agenda

**126 Date of Next Meeting:** the next meeting will be 1 August/5 September 2016 at 7.30pm in Rufforth Village Hall.

Mrs Stephanie Warden, Parish Clerk: Tel: 738751

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**\*For fifteen minutes before the meeting starts members of the public who have registered their wish to speak regarding an item on the agenda can do so. Each resident will be allowed a maximum of three minutes. Anyone who wishes to register or requires further**

**information is requested to contact the Clerk as above. The deadline for registering is 6.00pm on Friday 1 July 2016.**