

**MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD IN
RUFFORTH VILLAGE INSTITUTE ON MONDAY 13 MAY 2019 AT 7.30 P.M.**

Present: Councillor Anne Powell (AP) Councillor Jane Wright (JW)
 Councillor Andrew Mate (AM) Councillor John Flynn (JF)
 Councillor Helen Beeley (HBe) Councillor Mark Reynolds (MR)
 Councillor Peter Rollings (PR) Councillor Helen Butterworth (HB)

In Attendance: 2 members of the public, Ward Councillor James Barker and Mrs S Warden (Clerk)

088 Public Comments: None

089 Election of Chairman

Cllr Anne Powell proposed Cllr Rollings and this nomination was seconded by Cllr Reynolds. All were in agreement.

Cllr. Peter Rollings took the Chair.

090 Apologies and reason for absence: None

091 Declarations of Disclosable Pecuniary Interest (not previously declared): PR

declared an interest in the Poultry Farm application in that he had been in the feed business but had not dealt with this company. He felt that in the event of speaking to the Inquiry he should not be the one to speak.

092 Election of vice-chairman

PR proposed AP, HB seconded and all agreed.

093 Election of Representatives:

The following representatives were agreed:

John Hawkins Trust: Alan Hodgson and Celia Galloway

YLCA: Cllrs Mrs Powell and Rollings

Harewood Whin Liaison meetings: PR, MR, JW, HB, AM, AP

Cycle Track: HB, AM and JF

Burial Ground: HB, AP, John Place, PR and the Clerk

Rufforth Pond, Pinfold and Sand Dykes: Cllr Jane Wright

Ward Team Meetings: Cllrs Mrs Powell

Knapton Recreational Field: Cllr Flynn

Neighbourhood Watch, Rufforth: Malcolm Coward and Richard Bull

094 Minutes of Parish Council meeting held on 1 April 2019:

AM proposed the minutes as a true record of the meeting, MR seconded and all agreed.

Minutes of the Extraordinary Meeting on 18 April were proposed by JW, seconded by HB and agreed.

095 Ward Councillors Comments and Reports:

PR congratulated James Barker and Anne Hook on being elected to the Council. James reported an underspend on Ward Grants. He would look into the Allotments and Cycle track.

PR explained about part of the conditions of approval of the Harewood Whin Waste Transfer Station was to make changes to the site entrance, this still hadn't been done despite being chased by the Parish Council and Yorwaste.

Traffic Management through both villages was also a top priority. AM felt that if the same systems were in place at the Wetherby end as at the York end of Rufforth it might help slow traffic coming from Wetherby. JW reported that Speedwatch had caught quite a few speeding on Bradley Lane and into the village from Wetherby. PR would send a copy of the Speedwatch log to the Clerk for the records.

The Clerk would write to Chris Steward thanking him for his support and hard work on behalf of the PC.

096 Clerks Report: None other than on the agenda.

097 Communications:

The format for Facebook had been agreed previously. JW reported that there was a resident that could post items on Facebook for us. JW would look into this in the next couple of weeks.

The Clerk would get a quote for making the website secure

098 Planning Matters:

16/01813/FULM Poultry Farm comprising 3 no poultry sheds – Appeal has been lodged, all previous objections would go to the Inspectorate, the Clerk would reiterate comments on HGV movements and air safety to the Planning Inspector.

19/00482/FUL Vale Engineering (York) Limited Rufforth Approach Farm Wetherby Road for erection of light industrial building (use class B1) there were no objections to this as was within the policies of the Neighbourhood Plan

18/02158/FULM Land to South of Northminster Business Park for erection of new industrial facility: Officer's recommendation "Approve following Sec of State decision"

Wooley Edge Farm, Bradley Lane, Rufforth for single storey side extension including new double garage: Approved

18/02919/FULM Land to West of Redwood House Northminster Business Park for erection of 2 storey building (mixed use class B1, B8) and detached workshop: Officer's recommendation "Approve following Sec of State decision"

19/00599/FUL 212 Boroughbridge Road for single storey rear extension after demolition of existing conservatory and storage: there were no objections

Planning Enforcement: Ash Farm and Pro Valet, Rufforth Airfield: PR asked James to follow up on these, following refuse planning permission but still both companies operating without planning permission. Kate's café was also on the B1224 advertising with A boards with no planning permission.

099 Finance: Monthly report

a) The following Invoices for Payment were ratified:

Clerk's Salary	£766.50
AJT Garden Services for Grass Cutting	£260.00
Falon Nameplates for memorial plaque	£125.16
ANBG Subscription	£120.00
HB for NBG stakes	£ 48.77

b) The following payments were agreed

Council Insurance to BHIB	£645.84
Community Heartbeat for VETS system	£120.00
Internal Audit fee	£ 80.00
Knapton Recreation Field Rent to CYC	£133.82

b) Payments Received:

1 st instalment of Precept	£5400.00
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Bank Interest	£ 77.81
Inv 198 NBG Burial	£1231.00
Inv 199 Burial in new double plot	£1601.00

Burial Grounds:

Next agenda: To put long term maintenance fund into higher interest rate account
All councillors were agreed on the changes to the Rules. HB would do more research on double plots in the NBG.

HB had sprayed the weeds in the car park.

Projects on Parish Council Land:

Rufforth Pinfold: The National heritage Lottery fund had awarded the Parish Council the full grant asked for and given permission to start work on it. PR thanked JW and the Clerk for work on this.

100 Internal Audit:

The Internal Auditor's only recommendation was that the website should be secure, which the Clerk will look into. The Annual Return was now ready to go to the External Auditor.

101 Correspondence:

School has asked the Parish Council to write a letter of support in their application for a Ward Grant for fencing at the front of the school for after school clubs and community use. It was agreed that the council would write a letter of support after much discussion on the Community Use of the building as the school was a valued community asset and it was necessary for school to provide breakfast and afterschool clubs as this was expected from parents.

102 Cycle Track:

HB asked, that now the cycle track had been in use for a year, a letter should go to Sustrans telling them how well it was used and thanking them. AM had put up the fence on the corner of the field to increase safety and was thanked.

The cycle path had still not been registered with the Land Registry.

JF reported that the Knapton end was progressing well and asked James for a price for 2 dog bins and the emptying of them.

103 Allotments: There was agreement in principle between Yorwaste and CYC for a part of the field by the Cycle Track but frustratingly there was very little progress. Dave Meigh still hadn't managed to get a soil test done.

104 A1237 Junction with Main Street, Knapton:

JF reported that a process had now been agreed with CYC highways and a questionnaire would be issued to capture the opinions of the residents.

105 Representatives' Reports:

There had been no Rural West Ward Team meeting.

The next YLCA meeting was to be 6 June

The next Yorwaste liaison meeting was to be on 10 June with a walk around the site after the meeting. There was a need to find out who was now in charge of the Harewood Whin site.

106 Police Report: None

107 Minor Matters and Items for the Next Agenda:

A resident had emailed asking about a way to improve our bus services. He would be asked to come to the next meeting a speak under Public Comments.

108 Date of next meeting: Monday 10 June 2019 in Rufforth Village Institute starting at 7.30 p.m. JW gave her apologies as did the Clerk
Cllr Rollings thanked all for attending and closed the meeting at 10.10 pm.

_____ Chairman Date _____

Mrs Stephanie Warden, Parish Clerk: Tel: 738751
Email: Rufforth.parish.council@hotmail.co.uk