

Minutes of Annual Meeting of Rufforth with Knapton Parish Council
held in Rufforth Village Hall
On Monday 12th May 2014 starting at 7.30 p.m.

Councillors Present

Councillor T Haward (TH) Councillor Mrs A Powell (AP)
Councillor C Valentine (CV)
Councillor R Syms (RS) Councillor K Clarke (KC)
Councillor Mrs H Butterworth (HB)

In Attendance

The Clerk - Stephanie Warden, Ward Councillor Chris Steward (CS) and 2 members of the public

075 Election of Chairman

Cllr Tim Haward was proposed as Chairman by AP, seconded by HB and all were in agreement.

Cllr Tim Haward then took the Chair.

076 Apologies and reason for absence: none

077 Declarations of Interest: None

078 Election of Vice-Chairman:

Cllr Mrs A Powell was proposed by TH and seconded by HB.

All were in agreement

079 Vacancy Rufforth Ward:

The first item on the next newsletter will be on the vacancy.

080 Election of Representatives:

John Hawkins Trust	Roger Lee and <i>Celia Galloway</i>
Harewood Whin Liaison Meetings	Cllrs Haward, Valentine, Butterworth and Powell
Burial Ground	Cllrs Butterworth and Powell
Communications	Cllr Haward and The Clerk
Archiving/History	Councillor Valentine
YLCA	Cllr Powell, and Cllr Haward
Cycle Track	Cllr Butterworth, Cllr Haward and Mike Wood
Neighbourhood Watch:- Rufforth –	Malcolm Coward
Residents' Forum/Team Meetings	Cllrs Haward and Mrs Powell.
Rufforth Pond –	Cllr Valentine
Crisis Management –	Cllrs Haward and Valentine

These representatives were all agreed.

081 Risk Assessments:

The updated risk assessments were accepted and agreed.

082 Minutes of Parish Council meeting held on 7 April 2014:

Minutes of the Parish Council Meeting held on 7 April were proposed as a true record by AP and seconded by HB and agreed.

083 Minutes of the Annual Parish Meeting held on 7 April 2014 were noted.

- 084 The City of York Council Local Plan Further Sites Consultation April 2014:**
The Council has published its further sites document but the Consultation has been called in as the amount of houses in housing sites has not been included. The Clerk will ask for a copy.
The responses to the last consultation are now on the CYC website.
This item is to go on the next agenda.
- 085 Ward Councillors Comments and reports:**
Julian Sturdy MP will be doing two public meetings in Copmanthorpe and Poppleton as well as the one in Osbaldwick next Thursday.
The legalities in changing the footpath to a bridleway from Rufforth to Knapton will happen soon.
Superfast broadband is supposed to be in Rufforth. Roy Grant/Steve Dan at CYC should be able to give answers as to why it isn't working. TH will pursue this.
David Carr in Copmanthorpe is happy to talk about Neighbourhood Plans.
- 086 Clerk's Report:**
The potholes/puddles on Southfield Lane had been reported.
The Clerk will give Jonathan Carr (CYC) a few more days to respond to our FOI request on S106 monies and then chase as recommended by Paul Cordock.
TH will get in touch with Yorwaste for a liaison meeting to discuss the status of the Yorwaste Planning Application.
The Clerk will email CYC again regarding the overgrown vegetation on the B1224/A1237 roundabout. There had been two accidents here recently, the most recent on Saturday 3 May in the afternoon, the Clerk will copy in to CS and Ian Gillies.
- 087 Planning Matters:**
Meadow House 14/00569/FUL had been approved.
- 088 Finance:**
The Monthly finance update was handed round and a copy is in the minute file.
It was agreed to pay the following invoices:- £292 to HB for expenses for the Natural Burial Conference in Guilford, £20.88 to HB for 3x aerosol markers, £632.26 to Aon for Council Insurance and £496 to D Bush for grass cutting.
Payments Received:
Precept £3775, £235 in burial fees and £2.45 ban interest.
Next agenda: grass cutting Knapton Recreational Field. The Clerk will make enquiries about CYC doing the cutting.
- 089 Financial Regulations:**
The updated regulations as drafted by the Clerk were agreed.
- 090 Annual Return for the Financial Year ending 31 March 2014:**
The Annual Return was proposed as correct by AP, seconded by KC and agreed.
It was agreed that James Mackman would be the Internal Auditor again this year.
- 091 Correspondence:** None
- 092 Communications:** to receive updates on the following
(a) Web Site – up to date
(b) Newsletter – The Clerk would resend the piece on hedgehogs to TH.
- 093 Burial Ground:**
HB discovered at the ANBG Conference that the grass should be cut in July not June. HB will ring Tim Bilbrough to see if he is able to do it.

- 094 Consultation on the Draft Code for Parish Councils:**
The Clerk will email YLCA for advice on this before we decide on a response.
- 095 Neighbourhood Plans:**
TH will ask David Carr to a meeting to talk about this.
Next agenda: Neighbourhood Plans
- 096 Julian Sturdy Meeting with Parish Councils 15 May:**
CV and RS would attend and would thank Julian for his help on HGVs, bus services and the Local Plan and travellers' sites.
- 097 Representative Reports:**
HB went to the Natural Burial Ground Conference in Guildford and visited other sites. This had been very worthwhile and HB will call a meeting of Burial ground representatives to discuss this. HB will also talk to a meeting at the Quaker House tomorrow and will get more leaflets printed.
Next agenda: a defibrillator for Rufforth, HB will do research on this.
TH will hand over the Crisis Management documents to CV.
An archiving meeting needs to be set up with Malcolm Coward.
Rufforth Pond: TCV volunteers are working on what needs to be done to the pond and a budget for the work. Jim Cavanagh (CYC Highway Drainage) has been clearing out roadside drains but is concerned about the pipes in between. He has cleared the outfall pipe into the pond and laid concrete at the entrance so that the reeds cannot block it again. He is also looking at the drains opposite where the water collects on the road by West Cottage.
- 098 Minor Matters and Items for the Next Agenda:** None
- 099 Date of next meeting:**
Monday 2nd June 2014 at Rufforth Village Hall starting at 7.30 p.m.

The meeting closed at 9.30 p.m

- 100 Public Comments:**
The crossing patrol officer outside Rufforth School was very concerned at the weight and speed of traffic through the village but especially outside school. Keedwell's lorries have been coming through the village and some have ignored the crossing patrol. The Clerk will write to Jane Ward at CYC about the crossing and will send a copy to CS.

Signed

Date