

# Rufforth with Knapton Parish Council

Minutes of the Rufforth with Knapton Annual Parish Meeting  
held in Rufforth Village Hall on 2nd April 2012 at 7.00 p.m.

**Present:** Councillor R Lee (RL) (Chairman)      Councillor T Haward (TH)  
Councillor Mrs A Powell (AP)                      Councillor R Syms (RS)  
Councillor Mrs H Butterworth (HB) from Item 7  
Councillor C Valentine (CV) from Item 7

**In Attendance:** 3 members of the public and the Clerk

**1. Welcome**

The Chairman welcomed everyone to the meeting.

**2. Apologies for absence**

Cllr Mrs H Butterworth (HB) Cllr C Valentine (CV)  
Cllr K Clarke (KC) Ward Councillor Chris Steward (CS)

**3. Minutes of the Annual Parish Meeting held on 4<sup>th</sup> April 2011**

These minutes were proposed as a true record by Cllr Mrs Powell and seconded by Cllr Haward and agreed and signed as a true record.  
Matters arising: none

**4. Chairman Report**

The Chairman reported:

- Colin Valentine for Rufforth and Keith Clarke for Knapton had been co-opted onto the council and due to the resignation of Peter Williams there was currently a vacancy for Rufforth Ward.
- There had been over 20 planning applications dealt with by the Parish Council
- The 3 Rufforth Village signs were now complete, as was the provision of allotments in Knapton and further development of the Natural Burial ground
- The section of cycle track around the back of Harewood Whin should be completed this coming year
- Yorwaste will be consulting with the village at the end of April followed by Planning Applications to CYC in May.
- The Diamond Jubilee celebrations have had to be cancelled due to lack of interest
- CYC have cancelled all Ward Grants which meant the loss of £500 towards the Village Post Office.
- Ward Councillors, Councillors and the Clerk were thanked

A copy of the Chairman's report is in the minute file.

**5. Responsible Financial Officers Report**

Funds available as at 1<sup>st</sup> April 2012 were £7,162.50 as compared with £15,876.76 the previous year but this was mainly due to the £7299.64 S106 money for Knapton and a grant for Rufforth's 3<sup>rd</sup> village sign which had now been spent.

A copy of the Financial Officer's Report is in the minute file. The RFO said that these were the full and final figures for the year and that they should be agreed at the next meeting in readiness for taking to the internal auditor.

**6. John Hawkins Trust**

Cllr Lee, a Trustee, gave a brief report on the running of the Charity and explained the Balance sheet, the current balance being £312.96. (A copy of the Balance sheet is attached to these minutes.)

**7. Rufforth Outreach Post Office**

Councillors Roger Lee and Anne Powell had been looking into this as under the CYC new criteria for Ward grants there was no longer £500 for the Post Office. Councillor Lee had contacted Julie Hood (CYC) and a new application form had been sent out to the Methodist Church for them to complete and submit. Parish Councils can no longer apply for Ward Grants but other groups can. Douglas Booth felt that the Post Office and coffee mornings were a valuable part of the community. Pat Comber-Evans is going to do a coffee morning to raise funds for the Post Office.

**8. Public Comments and Questions**

None

There being no further business the Chairman closed the meeting at 7.40 p.m.

\_\_\_\_\_ Chairman

\_\_\_\_\_ Date