

Rufforth with Knapton Parish Council

Minutes of the Rufforth with Knapton Annual Parish Meeting
held in Rufforth Village Hall on 1 April 2019 at 7.30 p.m.

Present: Councillor P Rollings Councillor A Mate
 Councillor Mrs H Butterworth Councillor Mrs H Beeley
 Councillor Mrs J Wright Councillor Mrs A Powell
 Councillor J Flynn

In Attendance: 2 members of the public, Ward Councillor Chris Steward and the Clerk, Mrs Warden

1. **Welcome**

The Chairman welcomed everyone to the meeting.

2. **Apologies for absence**

Cllr M Reynolds

3. **Minutes of the Annual Parish Meeting held on 8 April 2018**

As there were copies of the minutes for the public to read, and all were agreed, the minutes were taken as read. These minutes were proposed as a true record by Cllr Mrs Powell and seconded by Cllr Mate, agreed and signed as a true record.

Matters arising: none

4. **Chairman Report**

The Chairman reported:

- Cllr Anne Powell stepped down as Chairman in May 2018 and Cllr Rollings was elected as Chair. Cllr Rollings thanked Cllr Mrs Powell for all her hard work and dedication over several years. Cllr Mrs Butterworth had stood down as Vice chairman and Anne Powell took on the role.
- During the year Cllr Deborah Smitten resigned and in March Mark Reynolds was co-opted onto the council. Elections were to be taking place on 2 May 2019.
- During the year the Neighbourhood Plan was formally adopted which is now a statutory document which the planning authority must take account of.
- The extension to the cycle path into Rufforth was officially opened in May and is well used by residents. Cllr Mrs Butterworth was thanked for her hard work and determination on the project. Thanks also went to Cllr Flynn for his work on the Knapton extension, work on which started on 28 March.
- Numerous planning applications have been considered including the proposed Poultry Farm which was refused but is now going to appeal. 2 applications, Pro Valet and the scaffolding business, were refused but continue to operate. Council continue to press Enforcement to take robust action on both.
- The Parish Council continue their efforts to find an alternative site for the allotments having been given notice to quit the site they

were on. CYC are committed to find a site and have identified a site in a field adjoining Harewood Whin.

- Regular Liaison meetings are held with Yorwaste monitoring activity against the standards set out in the Operating Agreement. The site entrance is yet to be completed with council chasing for progress on a regular basis. Plans have now been made to move the electricity supply to enable works to commence.
- A threat to cancel some of our bus services was made in November. Council engaged with all concerned and with help from our MP and Ward Councillor Chris Steward the threat was averted. The 412 is not commercially viable so it is a case of use it or lose it.
- The Parish Council have applied for a Heritage Lottery Grant for the renovation of Rufforth Pinfold.
- We represent you on outside committees such as Yorkshire Local Councils Associations and the Ward Committee.
- Cllr Rollings expressed his thanks to councillors for their hard work and support and to Chris Steward for his tremendous support and hard work and also Julian Sturdy MP. He also thanked the Clerk, Stephanie Warden for her hard work.

A copy of the full Chairman's report is in the minute file.

5. Responsible Financial Officers Report

A copy of the Financial Officer's Report is in the minute file. Cash at the bank as at 31st March 2019 was £57,930.38. This included £35,964 reserves for future maintenance of the Burial Ground and £14,300 reserves for the Parish Council. The Reserves Policy can be found on the Parish Council website under Information.

6. John Hawkins Trust

C Galloway and M Lee (on behalf of R. Lee) presented a financial report for the trust for the year ending 31 December 2018. Income for the year had been £165.41 and expenditure £176.33 leaving cash at the bank of £386.35.

Mrs Lee and Mrs Galloway were thanked for the report. R Lee had relinquished his post as trustee and it had been agreed that Alan Hodgson take his place. The bank mandate showing changes in trustees would be taking place at the building society the following day. Roger Lee was thanked for his many years' service to the Trust and for his service to the Parish Council as both Councillors and Chairman for many years.

7. Public Comments and Questions

None

There being no further business the Chairman closed the meeting at 7.50 p.m. and thanked all for attending.

_____ Chairman _____ Date