

Rufforth with Knapton Parish Council

Minutes of the Rufforth with Knapton Annual Parish Meeting
held in Rufforth Village Hall on 9 April 2018 at 7.30 p.m.

Present: Councillor P Rollings
Councillor D Smitten
Councillor Mrs J Wright
Councillor A Mate
Councillor Mrs H Beeley

In Attendance: 3 members of the public, Ward Councillor Chris Steward and the Clerk, Mrs Warden

As both the Chairman and Vice Chairman had given their apologies Cllr Deborah Smitten proposed Cllr Peter Rollings as Chairman this was seconded by Cllr Mrs Wright and agreed.

1. **Welcome**

The Chairman welcomed everyone to the meeting.

2. **Apologies for absence**

Councillor Mrs Butterworth, Cllr. Mrs Powell, Cllr Flynn

3. **Minutes of the Annual Parish Meeting held on 8 May 2017**

As there were copies of the minutes for the public to read, and all were agreed, the minutes were taken as read. These minutes were proposed as a true record by Cllr Mate and seconded by Cllr D Smitten, agreed and signed as a true record.

Matters arising: none

4. **Chairman Report**

The Chairman reported:

- During the year Keith Clarke resigned as Knapton Ward Councillor and his position was taken by Cllr Deborah Smitten. Her place as Rufforth Ward Cllr. was taken by Cllr. Peter Rollings
- The main issues discussed during the past year have been speeding traffic and HGVs; the pond; the Burial Grounds and Dog Bins; drainage; cycle paths and many others.
- The defibrillator for Rufforth was installed last Summer followed by one in Knapton
- The Neighbourhood Plan is progressing and is out for a six week consultation. Thanks go to Cllr Peter Rollings and his team for all the hard work they have done. The draft Local Plan has been produced and our Ward Councillor keeps us up to date on progress.
- Over the past year councillors have commented on many planning applications. One causing upset is over an extension and alteration to a bungalow in Southfield Close. An illegal scaffolding storage depot is causing concern also with letters from the Parish Council to the CYC planning department. We have had considerable support from our Ward Councillor. The Poultry Farm is still on the table.

- The Harewood Whin Waste Transfer Station is now up and running. Alterations to the entrance are slow in coming but there is progress.
- The cycle path extension is now complete. The official opening is likely to be May. Thanks go to Cllr Helen Butterworth for all her hard work. The extension to the Knapton end is being overseen by Cllr Flynn. The route through the underpass is part of the A1237 ring road improvements
- The Parish Council represent parishioners on outside committees, such as Yorkshire Local Councils Association, Ward Team meetings and Ward Committee Meetings and Yorwaste liaison group. Councillors attend training courses and conferences.
- The Chairman thanked all members of the council and the Clerk for their help and support.

A copy of the Chairman's report is in the minute file.

5. Responsible Financial Officers Report

A copy of the Financial Officer's Report is in the minute file. Cash at the bank as at 31st March 2018 was £43,598.13. This included grants for work on the Neighbourhood Plan and money set aside for future maintenance of the Burial Grounds.

6. John Hawkins Trust

Roger Lee presented a financial report for the trust for the year ending 31 December 2017. Income for the year had been £166.15 and expenditure £201.33 leaving cash at the bank of £397.27.

Mr Lee and Mrs Galloway were thanked as continuing trustees of the trust.

The Chairman thanked Roger Lee for his report.

7. Public Comments and Questions

None

There being no further business the Chairman closed the meeting at 7.44 p.m. and thanked all for attending.

_____ Chairman

_____ Date