

# RUFFORTH WITH KNAPTON PARISH COUNCIL

ANNUAL MEETING OF THE PARISH COUNCIL TO BE HELD IN THE METHODIST  
CHAPEL SCHOOL ROOM, RUFFORTH ON MONDAY 14 MAY 2018

## AGENDA

- 076 Public Comments:** an opportunity for members of the public to comment on the agenda or to bring matters to the attention of the Council.
- 078 Election of Chairman**
- 079 Apologies and reason for absence:** to accept apologies and reason for absence
- 080 Declarations of Disclosable Pecuniary Interest (not previously declared):** to be declared on any items of interest below
- 081 Election of vice-chairman**
- 082 Election of Representatives:**
- |   |               |
|---|---------------|
| John Hawkins Trust                          | YLCA          |
| Harewood Whin Liaison Meetings              |               |
| Cycle Track                                 | Burial Ground |
| Neighbourhood Watch:- 1.Rufforth 2. Knapton |               |
| Ward Committee                              | Rufforth Pond |
| Crisis Management                           | Sand Dykes    |
| Knapton Recreational Field                  |               |
- 083 Minutes of Parish Council meeting held on 9 April 2018:** to be agreed and signed as a true record.
- 084 Neighbourhood Plan:** to receive an update on progress to date and decide on any action the Parish Council needs to take.
- 085 Ward Councillors Comments and Reports:** an opportunity for Ward Councillors to raise any matters concerning the Parish.
- 086 Clerks Report:** update to the council on outstanding issues arising from previous minutes
- Bradley Lane Village Sign
  - Drainage, Bradley Lane & pond and dyke behind Bradley Crescent
- 087 Communications:**
- To decide on whether to use Facebook
  - Newsletter
  - Welcome Letter
- 088 Planning Matters:**
- 18/00152/FUL 30 Southfield Close, Rufforth: appeal against Council's Refusal of Permission to part render front elevation
  - 18/00758/FUL Algarth, Rufforth for erection of 1 dwelling
  - Ash Farm
  - Car Valet business

- TEF

**089 Finance:** Monthly report

a) Invoices for Payment:

Clerk's Salary	£590.92
Rufforth Methodist Church for hire hall for meeting	£ 10.00
NATA for Neighbourhood Plan Printing	£ 49.70
AJT Garden Services for grass cutting	£295.00

b) Payments Received:

Invoice 176 reservation of plots in NBG x2	£1650.00
Invoice 175 NBG Interment	£1131.00
2 <sup>nd</sup> grant claim from Yorventure for cycle path	£28,301.00
3 <sup>rd</sup> grant claim from Yorventure for cycle path	£1,300.00
1st instalment Precept	£5,250.00

**Burial Grounds:**

- a) Report on Burials:
- b) Maintenance in Burial Grounds:
- c) Any Other Business:

**Projects on Parish Council Land:**

- a) Sand Dykes Area: update
- b) Rufforth Pinfold:

**Knapton Recreational Field:**

**090 Annual Return for the Financial Year ended 31 March 2018:**

To agree the Annual Governance Statement 2017/2018

**091 Annual Return for the Financial Year ended 31 March 2018:**

To agree the Accounting Statements 2017/2018 and to agree and sign the Bank reconciliation for year ending 31 March 2018

**092 Internal Auditor:** to agree James Mackman as the Internal Auditor for accounts 2017/2018

**093 Financial Regulations:** to agree the updated Financial Regulations for the council

**094 Standing Orders:** to agree the updated Standing Orders for the council

**095 Correspondence:** for noting only

**096 The Tankard:** to agree any actions to be taken since the closure of The Tankard

**097 Cycle Track:**

- Cllr Mrs Butterworth to update on Rufforth end
- Cllr Flynn to update on Knapton end
- Dog Bins

**098 Data Protection:** Update from Cllr Smitten on GDPR

**099 Allotments:** Update from Cllr Rollings

**100 Southfield Lane:** to decide any action to be taken since being used as the exit from the airfield after the 10k run.

**101 Representatives' Reports:** To receive reports on meetings councillors have attended:

- a) Rural West York Team and residents Forum Meetings
- b) York Branch Yorkshire Local Councils Association
- c) Yorwaste Liaison Group

**102 Police Reports:**

- Clerk to update on monthly police report and Julia Mulligan's response to lack of reporting on incidents occurring within the parish
- Community Policing: Cllr Mrs Wright

**103 Minor Matters and Items for the Next Agenda:** opportunity for councillors to ask for items to be placed on the next agenda

**104 Date of next meeting:** Monday 4 June 2018 in Rufforth Village Hall starting at 7.30 p.m.

**\*For fifteen minutes before the meeting starts members of the public who have registered their wish to speak regarding an item on the agenda can do so. Each resident will be allowed a maximum of three minutes. Anyone who wishes to register or requires further information is requested to contact the Clerk as above. The deadline for registering is 6.00pm on Friday 11 May 2018.**

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