

# RUFFORTH WITH KNAPTON PARISH COUNCIL

ANNUAL MEETING OF THE PARISH COUNCIL TO BE HELD IN  
RUFFORTH VILLAGE HALL ON MONDAY 18<sup>TH</sup> MAY 2015 AT 7.30 P.M.

## AGENDA

- 072 Election of Chairman**
- 073 Apologies and reason for absence:** to accept apologies and reason for absence
- 074 Declarations of Interest:** to be declared on any items of interest below
- 075 Election of vice-chairman**
- 076 Vacancy Knapton Ward:** to fill the vacancy by co-option
- 077 Election of Representatives:**
- |   |               |
|---|---------------|
| John Hawkins Trust                          | YLCA          |
| Harewood Whin Liaison Meetings              | Archiving     |
| Cycle Track                                 | Burial Ground |
| Neighbourhood Watch:- 1.Rufforth 2. Knapton |               |
| Ward Committee                              | Rufforth Pond |
| Crisis Management                           |               |
- 078 Minutes of Parish Council meeting held on 13<sup>th</sup> April 2015:** to be agreed and signed as a true record.
- 079 Minutes of the Annual Parish Meeting held on 13th April 2015:** to be noted
- 080 Neighbourhood Plan:** to receive an update on progress to date and decide on any action the Parish Council needs to take.
- 081 Ward Councillors Comments and Reports:** an opportunity for Ward Councillors to raise any matters concerning the Parish.
- 082 Clerks Report:** update to the council on outstanding issues arising from previous minutes
- Mud on road by West Cottage, Rufforth
  - S106 monies for Rufforth
- 083 Planning Matters:** Yorwaste  
15/00135/FUL New House Covert for replacement windows and door to rear: approved
- 084 Finance:** Monthly report
- a) Invoices for Payment:**
- |   |          |
|---|----------|
| Cllr. Mrs Butterworth expenses for mileage to Brightwater Green Burial meadow, Lincolnshire 150 m round trip @ 40p per mile | £60      |
| Clerk's Salary + burial fees  | £558.76  |
| Council Insurance to Aon (if undertake a period of 3 years)   | £601.45  |
| (To Aon otherwise)  | £632.26) |
| D Bush Grass Cutting  | £344     |
| Clerk for Website renewal   | £54      |
- b) Payments Received:**
- |                                       |        |
|---------------------------------------|--------|
| 1 <sup>st</sup> instalment of Precept | £4,075 |
|---------------------------------------|--------|

- NBG Burial fees £1,032
- c) Change to Bank Account
- d) To decide to purchase 10 copies Good Councillor Guide: @ £2 per copy + postage
- e) To receive a report on the John Hawkins Trust: Roger Lee

**Burial Grounds:**

- a) Report on Burials:
- b) Maintenance in Burial Grounds:
- c) Any Other Business:

**Projects on Parish Council Land:**

- a) Sand Dykes Area: update
- b) Rufforth Pond:
- c) Parish Garden:
- d) **Knapton Recreational Field:** to agree to pay R Burniston £70 + VAT a cut once a month through the growing season

**085 Internal Auditor's Report for the Financial Year ended 31 March 2015:** to look at any comments made by J Mackman and to agree to send to External Auditor.

**086 Correspondence:**

- a) Email from Brian Bell re: A very overgrown Willow on the Bridal Path to rear 9 & 10 Maythorpe
- b) Rufforth Well, an email from Helen Cooling of The Terrace, Rufforth asking if anyone knows where the well is as she suspects it is on her land.

**087 Communications:** to receive updates on the following  
Web Site  
Newsletter

**088 Dog Bin for Hannam Lane:** to decide whether to purchase a bin for the lane.

**089 Defibrillator for Rufforth:** to decide whether to purchase a defibrillator and where to place it.

**090 Cycle Track:** Helen Butterworth

**091 Representatives' Reports:** To receive reports on meetings councillors have attended:

- a) Rural West York Team and residents Forum Meetings
- b) York Branch Yorkshire Local Councils Association
- c) Yorwaste Liaison Group

**092 Community Speed Watch:** Helen Butterworth

**093 Minor Matters and Items for the Next Agenda:** opportunity for councillors to ask for items to be placed on the next agenda

**094 Date of next meeting:** Monday 8 June 2015 in Rufforth Village Hall starting at 7.30 p.m.

**095 Public Comments:** an opportunity for members of the public to comment on the agenda or to bring matters to the attention of the Council.

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