

RUFFORTH WITH KNAPTON PARISH COUNCIL

ANNUAL MEETING OF THE PARISH COUNCIL TO BE HELD IN RUFFORTH VILLAGE HALL ON MONDAY 8 MAY 2017 following the Annual Parish Meeting at 7.30pm

AGENDA

- 081 Public Comments:** an opportunity for members of the public to comment on the agenda or to bring matters to the attention of the Council.
- 082 Election of Chairman**
- 083 Apologies and reason for absence:** to accept apologies and reason for absence
- 084 Declarations of Disclosable Pecuniary Interest (not previously declared):** to be declared on any items of interest below
- 085 Election of vice-chairman**
- 086 Election of Representatives:**
- | | |
|---|---------------|
| John Hawkins Trust | YLCA |
| Harewood Whin Liaison Meetings | Archiving |
| Cycle Track | Burial Ground |
| Neighbourhood Watch:- 1.Rufforth 2. Knapton | |
| Ward Committee | Rufforth Pond |
| Crisis Management | Sand Dykes |
| Knapton Recreational Field | |
- 087 Minutes of Parish Council meeting held on 3 April 2017:** to be agreed and signed as a true record.
- 088 Neighbourhood Plan:** to receive an update on progress to date and decide on any action the Parish Council needs to take.
- 089 Ward Councillors Comments and Reports:** an opportunity for Ward Councillors to raise any matters concerning the Parish.
- Hannam Lane
 - Back Lane road surface, Knapton
 - Scaffolding Depot at Ash Farmyard, Bradley Lane
- 090 Clerks Report:** update to the council on outstanding issues arising from previous minutes
- Oak Tree, Parish Garden
- 091 Planning Matters:**
- 16/00534/FULM Yorwaste , to extend time period for tipping operations for a further 15 years: approved
- 17/00644/FUL Agricultural Building, Rufforth Airfield for erection of agricultural building
- 092 Finance:** Monthly report
- a) Invoices for Payment:
- | | |
|----------------|---------|
| Clerk's Salary | £268.88 |
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Council Insurance to Aon	£638.30
Sleightholme Parish Garden: to make good fencing and remove damaged/dead wood	£72.00
NATA Neighbourhood Plan printing	£82.88
Knapton Recreational Field Rent to CYC	£133.82
Yorkshire Tree Surgeons Ltd: Oak Tree, Parish Garden	£312.00
Clerks expenses, 1 Jan – 31 March 17	£-
b) <u>Payments Received:</u>	
1 st instalment of Precept	£4,075
Invoice 156 Admin fee NBG	£35.00
Burial Grounds:	
a) Report on Burials:	
b) Maintenance in Burial Grounds:	
c) Any Other Business:	
Projects on Parish Council Land:	
a) Sand Dykes Area: update	
b) Rufforth Pond:	
c) Parish Garden:	
Knapton Recreational Field:	
Grass Cutting	
Dog Sign	
093 Annual Return for the Financial Year ended 31 March 2017:	
To agree the Annual Governance Statement 2016/2017	
094 Annual Return for the Financial Year ended 31 March 2017:	
To agree the Accounting Statements 2016/2017 and to agree and sign the Bank reconciliation for year ending 31 March 2017	
095 Internal Auditor: to agree James Mackman as the Internal Auditor for accounts 2016/2017	
096 Correspondence: for noting only	
097 Communications: to receive updates on the following	
Web Site	
Newsletter	
098 Cycle Track: Andrew Mate: horses using the cycle track	
099 Community Speed Watch: Hand held cameras	
100 Vacancy on the Parish Council	
101 Representatives' Reports: To receive reports on meetings councillors have attended:	
a) Rural West York Team and residents Forum Meetings	
b) York Branch Yorkshire Local Councils Association	
c) Yorwaste Liaison Group	
102 Police Reports: 08/03 Main Street – van entered nothing taken 19/03 Car Boot Sale: stolen goods being sold, 1 arrest	
103 Minor Matters and Items for the Next Agenda: opportunity for councillors to ask for items to be placed on the next agenda	

104 Date of next meeting: Monday 5 June 2017 in Rufforth Village Hall starting at 7.30 p.m.

***For fifteen minutes before the meeting starts members of the public who have registered their wish to speak regarding an item on the agenda can do so. Each resident will be allowed a maximum of three minutes. Anyone who wishes to register or requires further information is requested to contact the Clerk as above. The deadline for registering is 6.00pm on Friday 5 May 2017.**

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