

RUFFORTH WITH KNAPTON PARISH COUNCIL

ANNUAL MEETING OF THE PARISH COUNCIL TO BE HELD IN RUFFORTH
VILLAGE HALL ON MONDAY 9 MAY 2016 AT 7.30 P.M.

AGENDA

- 067 Public Comments:** an opportunity for members of the public to comment on the agenda or to bring matters to the attention of the Council.
- 068 Election of Chairman**
- 069 Apologies and reason for absence:** to accept apologies and reason for absence
- 070 Declarations of Disclosable Pecuniary Interest (not previously declared):** to be declared on any items of interest below
- 071 Election of vice-chairman**
- 072 Election of Representatives:**
- | | |
|---|---------------|
| John Hawkins Trust | YLCA |
| Harewood Whin Liaison Meetings | Archiving |
| Cycle Track | Burial Ground |
| Neighbourhood Watch:- 1.Rufforth 2. Knapton | |
| Ward Committee | Rufforth Pond |
| Crisis Management | Sand Dykes |
| Knapton Recreational Field | |
- 073 Minutes of Parish Council meeting held on 11th April 2016:** to be agreed and signed as a true record.
- 074 Minutes of the Annual Parish Meeting held on 11th April 2016:** to be noted
- 075 Neighbourhood Plan:** to receive an update on progress to date and decide on any action the Parish Council needs to take.
- 076 Ward Councillors Comments and Reports:** an opportunity for Ward Councillors to raise any matters concerning the Parish.
- 077 Clerks Report:** update to the council on outstanding issues arising from previous minutes
- Tree stump in ditch by Sand Dykes
 - Skips on bund, Yorwaste
- 078 Planning Matters:** Yorwaste
- 079 Finance:** Monthly report
- a) Invoices for Payment:
- | | |
|--|---------|
| Clerk's Salary + burial fees | £257.69 |
| Council Insurance to Aon | £624.05 |
| D Bush Grass Cutting | £? |
| R Turner Electrical for installation defibrillator | £180 |
| Cllr H Butterworth: leaflets NBG | £75 |
| Cycle path Planning Application fee | £97.50 |

- b) Payments Received: _____
1st instalment of Precept £4,075
Bank interest
- c) Bank Mandate: to agree the new signatories, any two to sign cheques

Burial Grounds:

- a) Report on Burials:
b) Maintenance in Burial Grounds:
c) Any Other Business:

Projects on Parish Council Land:

- a) Sand Dykes Area: update
b) Rufforth Pond:
c) Parish Garden:

Knapton Recreational Field:

- 080 Annual Return for the Financial Year ended 31 March 2016:**
To agree the Annual Governance Statement 2015/2016
- 081 Annual Return for the Financial Year ended 31 March 2016:**
To agree the Accounting Statements 2015/2016 and to agree and sign the Bank reconciliation for year ending 31 March 2016
- 082 Internal Auditor:** to agree James Mackman as the Internal Auditor for accounts 2015/2016
- 083 Correspondence:** for noting only
- 084 Communications:** to receive updates on the following
Web Site
Newsletter
- 085 Cycle Track:** Helen Butterworth
- 086 The VETS System:** to agree whether or not we support a second line for the community
- 087 Representatives' Reports:** To receive reports on meetings councillors have attended:
a) Rural West York Team and residents Forum Meetings
b) York Branch Yorkshire Local Councils Association
c) Yorwaste Liaison Group
- 088 Minor Matters and Items for the Next Agenda:** opportunity for councillors to ask for items to be placed on the next agenda
- 089 Date of next meeting:** Monday 6 June 2016 in Rufforth Village Hall starting at 7.30 p.m.

***For fifteen minutes before the meeting starts members of the public who have registered their wish to speak regarding an item on the agenda can do so. Each resident will be allowed a maximum of three minutes. Anyone who wishes to register or requires further information is requested to contact the Clerk as above. The deadline for registering is 6.00pm on Friday 6 May 2016.**

Mrs Stephanie Warden, Parish Clerk: Tel: 738751
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