

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 7 MARCH 2016 IN RUFFORTH VILLAGE HALL Immediately
following the Annual Parish meeting at 7.30pm**

MEMBERS PRESENT:

Councillor Mrs A Powell (Chairman)	Councillor J Flynn
Councillor K Clarke	Councillor Mrs H Butterworth
Councillor Mrs H Beeley	Councillor Mrs J Wright
Councillor A Mate	

IN ATTENDANCE: Ward Cllr Chris Steward, 4 members of the public and Mrs S Warden (Parish Clerk).

050 PUBLIC COMMENTS: None

051 APOLOGIES ACCEPTED: None

052 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared): None

053 MINUTES OF PREVIOUS MEETING:

The minutes of 7 March 2016 were proposed as a true record by Cllr Flynn and seconded by Cllr Mrs Butterworth and were agreed and signed as a true record.

054 COUNCILLOR VACANCY:

It was agreed that Deborah Smitten fill the vacancy for Rufforth Ward. The Clerk would get her contact details and inform CYC and amend the councillor contact sheet for councillors. Deborah had been a previous councillor for Knapton Ward and was welcomed back onto the council.

055 WARD COUNCILLOR'S COMMENTS:

Cllr. Steward had nothing to add at this point but stated he would stay throughout the meeting to answer any queries etc.

056 CLERK'S REPORT:

Mr Coward had asked if he could take down the Rowan outside his property as it was leaning dangerously, he said he would replace it with another. No councillors had any objections to this and Mr Coward was in contact with Harvey Lawson at CYC.

There had been nothing as yet from David Ramsden other than he needed to report to CYC and then work out a strategy from there.

057 PLANNING:

- a) 16/00357/FULM Yorwaste application: The response would include that any development must be within the current operational site; that no additional hazardous waste be accepted at the site; that the site entrance design was to prevent lorries turning right into the village but didn't prevent lorries from entering the site turning left from the village and this needed to be addressed; that the fields between the bund and the B1224 stay within the Green Belt
- c) 16/00635/FUL Yorwaste: Variation in condition to 09/00460/FUL (removal by 31 December 2017) for compost extension to allow retention until 31 December 2030. This was in line with what Yorwaste had said at liaison meetings.
- d) Plans for 4 large houses on land between Back Lane and Main Street, Knapton: It looked as though officers were likely to recommend refusal.

058 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

a) Invoices for payment: It was agreed to pay the following:

Clerk's salary	£401.89 NET
Clerk's expenses (Website renewal)	£ 120.91
PAYE to HMRC last ¼	£244.40
YLCA Subs	£382.00
Knapton Recreational Field Rent	£120
Damian Hirst Landscapes: Burial Grounds gates	£390.00
Defibrillator	£1,524.00
Neighbourhood Plan expenses	£ 33.99

b) Payments received: Bank Interest £ 1.53
c) Funds available: £34,444.17

d) **Clerk's Pension**: There was to be a YLCA seminar on this in March, this had not happened. Cllr Powell would chase a date for this. NEST is the government pension scheme and is the one we would most likely go for.

e) **Grass Cutting Contract**: The Clerk had received two quotes having gone out to 3 contractors. Of the two received from Damian Hirst and David Bush, David Bush's quote was over £1000 cheaper. It was therefore agreed that David Bush take on the contract for the next two years.

The Clerk would ring Mr Bush to ask him to cut the grass at the village hall before the 5th July as there was going to be a big tent going up on the Wednesday for an event on the 9th July.

Burial Grounds:

- There had been one burial before Easter and one to take place the following Tuesday, this had already been paid for.
- Damian Hirst had re hung the gates donated by Cllr. Mrs Butterworth and put in new posts. It all looked much better and Cllr. Mrs Butterworth was thanked by the Chair. A piece would go into the next newsletter asking for people to do little jobs in the cemetery to be called "Friends of Rufforth Cemetery".
- A request had come to the Clerk from Wetherby Library to come and have a table and to answer questions about our Natural Burial Ground in May. The Clerk and Cllr. Mrs Butterworth would take this forward.

Projects on Parish Council Land:

- Sand Dykes: The water was now flowing very well but someone had dropped a large stump in the ditch, the Clerk would contact Jim Cavanagh (CYC Drainage) about it.
- Cllr. Mrs Wright would talk to John Hall about taking Sand Dykes on.
- Rufforth Pond: A lot of work had been done to the pond by CYC Highway drainage and it now seemed to be flowing well.

Knapton Recreational Field:

David Meigh had got back to the Clerk to say that CYC would take on the cutting of the grass and that it would get 10 cuts over the coming season. A neighbour wanted permission to cut back the trees in the recreational field as they were taking light away from her property. The Clerk is to suggest she contacts the developer to see what they have in mind for the trees.

059 REPRESENTATIVES' REPORTS:

- Rural West Ward meeting: the next meeting is scheduled for 23 May in Skelton
- YLCA: 2nd June in New Earswick Folk Hall
- Yorwaste: we will wait for the next liaison meeting until the planning application is heard and decided. The Clerk is to email Yorwaste to say that the skips on top of the bund are very unsightly and when are they likely to be removed.

060 NEIGHBOURHOOD PLAN:

A copy of Peter Rollings’ report is in the minute file. Peter Rollings is registering to speak for 3 minutes at the Planning Committee meeting when the major Yorwaste planning application is heard. Cllr. Clarke felt that any development between Knapton and York should be stopped. Deborah Smitten asked if the Local Plan was looking at the types of housing needed. Cllr. Steward said that it looks at what housing is needed but not specific types, these are more a developer/planning issue. The Neighbourhood Plan shows clear evidence of what the community needs. Peter Rollings asked that the Parish Council always take into account and use the policies drawn up in the emerging Neighbourhood Plan when responding to planning applications. An informal meeting to discuss the Local Plan with CYC showed a considerable amount of common ground with the Neighbourhood Plan. Policies having now been agreed the group are now identifying and evaluating potential sites and have commenced meetings with interested landowners. A consultant will be employed on a limited brief to advise on technical and legislative matters. A grant application will be submitted to cover the costs of the consultant and the printing of the plan for pre-submission consultation.

061 VETS SYSTEM (Village Emergency Telephone System):

Alistair Mc Phail will organise this, costing £100 a year. Alistair was willing to organise some fund raising events to cover this cost. Cllr. Mrs Powell proposed we fund this year and fund raising can cover following years. This was agreed by all.

062 DOG BINS:

The budget across the City has allowed for more dog bin collections. When it is decided how they can be allocated Cllr. Steward will let us know so we can apply.

063 COMMUNICATIONS:

- a) Any items for the next newsletter should be forwarded to Cllr. Mrs Powell.
- b) The website has been updated.

064 CORRESPONDENCE:

An email was received from the owner of Orchard Vale complaining about the lack of building and a lot of mess at the building site next to her property. The Clerk will reply that the builder is sorting things with the resident opposite.

065 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:

Both VAS 30mph signs have been taken away from Rufforth and not brought back, Cllr. Steward will follow this up.

There is a lot of fly-tipping on Bland Lane.

066 DATE OF NEXT MEETING: The next meeting will be on Monday 9 May 2016 in Rufforth Village Hall at 7.30pm. This will be the Annual Meeting of the Parish Council

Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.20 pm.

_____ Chairman _____ Date

Mrs SFE Warden, Parish Clerk Tel: 738751 Email: Rufforth.parish.council@hotmail.co.uk

R&KPC 11.04.16 www.rufforthwithknapton-pc.gov.uk