

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 13 APRIL 2015 IN RUFFORTH VILLAGE HALL AT 7.30pm**

MEMBERS PRESENT:

Councillor Mrs A Powell (Chairman)	Councillor K Clarke
Councillor R Syms	Councillor Mrs H Pasquill
Councillor C Valentine	Councillor Mrs H Butterworth

IN ATTENDANCE: 5 members of the public, Ward Councillor Chris Steward (from Item 058) and Mrs S Warden (Clerk)

053 APOLOGIES ACCEPTED: Councillor A Mate

054 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared): None

055 MINUTES OF PREVIOUS MEETING:

Cllr. Mrs Butterworth proposed the minutes of 2 March 2015 which were seconded by Cllr. Clarke. The minutes were agreed and signed as a true record.

056 HAREWOOD WHIN INQUIRY REF: 3005615:

The Action Group applied for Rule 6 Status and this was approved. Rufforth with Knapton PC were advised by the Inspectorate to work with the Action Group rather than applying separately for Rule 6 Status. Work was started on the draft Statement of Case which needed to be with the Inspector by 1st May. The LA should have notified all interested parties but had failed to do so.

Just before Easter notification came through stating that Yorwaste had withdrawn their planning application and the Inspector advised that as that was the case the Inquiry would not carry on.

The first battle has been won and the Action Group were thanked by the chairman for all their hard work. Yorwaste will now be working out what to do next.

As Councillor Chris Steward had not yet arrived it was decided to leave the York Local Plan until later in the meeting.

059 NEIGHBOURHOOD PLAN:

A copy of Peter Rollings (Chairman) is in the minute file. The LA has to agree to the Parish being a Designated Area, after that there will be a 6 week consultation. All has been delayed by purdah. The consultation will begin on the 11 May. The Neighbourhood Plan committee has their first meeting with the LA on 21 April. Meanwhile much work has been done on the questionnaires. Grant funding will be available throughout the year but can't be applied for until the Parish is a Designated Area.

The Neighbourhood Plan committee will need to draw down £300 from the £750 promised.

061 CLERK'S REPORT:

- a) The Dog Bin for Hannam Lane would have to go to the next meeting
- b) The Clerk would follow up mud on the road outside West Cottage as nothing had been done as yet.
- c) The Clerk would follow up S106 monies with Dave Meigh (CYC)

062 PLANNING:

- a)15/00210/FUL West Cottages, Rufforth for erection of garage to side: Permission has been refused
- b)15/00199/FUL Pear Tree Farm, Rufforth for single storey rear extension and erection of garage to rear (amended scheme) has been approved
- c)15/00206/TPO The Vicarage, Rufforth to crown reduce horse chestnut (T3) has been approved
- d)14/02877/FUL Wills and Ellis Garage, variation in condition 6 to allow 24 hour opening of restaurant has been approved
- e) 15/00135/FUL 5 New House Covert for replacement windows and door to rear (retrospective): there were no objections from Knapton Councillors
- f) 15/00183/FULM The main objections from the Parish Council to the Trenchard Road/Boroughbridge Road application for 130 houses were: It being in the Green Belt, it being previous to the Local Plan, it would eliminate the green area between York and Knapton (urban sprawl), surrounding properties were either two-storey or bungalows there were no 3 storey properties, new properties would be overlooking existing properties, no consideration had been given to schools or health care, no consultation had taken place with local residents, that the A59 and A1237 were already very congested at peak times and this traffic would increase with the building of The British Sugar Site, the cutting down of ancient hedgerows, one being the parish boundary between Knapton and Upper Poppleton, access and egress from the site, amenity areas in the wrong place, local bus services being irregular, there had been no full archaeological survey and there had been no evidence of crime prevention through environmental design.

063 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

Invoices for payment: It was agreed to pay the following:

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| a. | Invoices for Payment: Clerk's salary | £300.69 NET |
| | Clerk's expenses | £111.82 |
| | YLCA Membership Subs | £ 363.00 |
| | PAYE for last quarter to HMRC | £ 202.00 |
| | Clerk expenses website | £ 73.20 |
| b. | Payments received: Bank interest | £ 2.75 |
| | Double Taxation Claims | £ 302.00 |
| | Burial fees | £641.75 |
| c. | Funds available: | £23,552.55 |
| d. | How to finance a planning expert for the Harewood Whin Inquiry: this would no longer be needed at present | |
| e. | Internal Auditor: It was agreed that James Mackman be the Internal Auditor for the year ending 31 March 2015 | |

Burial Grounds:

- a) Report on Burials: There had been one burial since the last meeting in the Natural Burial Ground. There will be a Burial Ground meeting shortly.
- b) Maintenance in Burial Grounds: this will be discussed at the Burial Ground meeting and brought back to council. The 50 year rule also needs to be looked at.
- c) Any Other Business: The Clerk had received calls on Good Friday and Easter Sunday regarding the burial ground. The Clerk would work out how to screen calls and the office opening hours would be posted on the website.

Projects on Parish Council Land:

- a) Sand Dykes Area: Trees are hanging over the B1224, the Clerk will contact Harvey Lawson

- b) Rufforth Pond: Lee Wallace had been talking to Cllr. Valentine about what needed to be done and felt that there was a need to raise the pond's visibility.
- c) Parish Garden: Nothing to discuss.

Knapton Recreational Field:

This needs to be cut once a month. If a schedule is agreed then Cllr. Clarke will make sure it is done. The Clerk will find out some costs for next meeting.

Ward Councillor Chris Steward arrived at this point in the meeting.

058 YORK LOCAL PLAN:

Chris reported that there was very little happening at the moment until after the election. The British Sugar, Trenchard Road and Civil Service Sites won't go to planning committee until June.

060 WARD COUNCILLOR'S COMMENTS:

Chris would keep asking to have the gates cleaned up at the Wetherby end of Rufforth. Cllr. Mrs Butterworth said that the B1224 road surface between Tinker Bridge and the Lay-by was bad, she would email Chris the details and he would look into it.

064 ANNUAL RETURN 2014/2015:

The Accounting Statements 2014/15 and Annual Governance Statement 2014/2015 for the parish council were agreed and will now go to the Internal Auditor, James Mackman together with all other documents needed. The accounts for 2014/15 had been looked at during the Annual Parish Meeting and were the full and final accounts for the year ending 31 March 2015. All had been agreed.

065 CRISIS MANAGEMENT:

Cllr Syms had a list of contacts, buildings and vulnerable people and letters would have to go out to all those on the lists for their permission to be included. It was felt that there was no need for a box with jackets etc. in case of a crisis. Cllr. Syms will go back to Katie Fisher of CYC and will get as far as possible before handing back to Cllr. Valentine.

066 REPRESENTATIVES' REPORTS:

a. Cllr. Mrs Powell had attended the Rural West Ward Team Meeting on 30 March where they had been given an update on rewiring York. This is a system to allow residents to get a quicker response to their questions and complaints. It is being trialled in the Poppletons to see what the response will be.

The Police reported crime to be very low across the Ward with only one hot spot in Copmanthorpe where there is some anti-social activity and Poppleton has some youth problems around the children's play area in Poppleton Park. The PCSO reported on the robbery in Askham Richard and the suspicion of an attempt of a similar one in Copmanthorpe. Reports from the villages focused mainly on Neighbourhood Plans.

b. York Branch Yorkshire Local Councils' Association: the next meeting will be in June

c. Yorwaste Liaison Group: a meeting will be called after the May meeting.

067 COMMUNICATIONS:

a. The next newsletter will be mid-summer.

b. The Clerk would add suitable hours for contacting the Clerk to the website and would change councillor details.

068 CORRESPONDENCE: For noting only.

The Clerk passed on correspondence to councillors.

069 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:

A Defibrillator for Rufforth is to go on the next agenda.

3 people have witnessed people leaving dog mess on Southfield Lane and the Playing Fields but are not prepared to stand as witnesses and so there is little that can be done.

Cllr. Mrs Butterworth asked if an article on wipes being put down toilets could go in the next newsletter. Cllr. Mrs Powell would make enquiries of Yorkshire Water to see if they had leaflets that could be put in the newsletter. Wipes are one of the main causes of blocked drains.

There have been complaints about the white van parked outside the old shop as it makes it difficult to exit Bradley Lane safely turning right.

Cllr Syms gave a plan of houses in Knapton and thanked the council for helping him whilst on the council and what had been achieved during that time. Cllr. Mrs Powell thanked Cllr Syms for all his hard work over the last few years.

070 DATE OF NEXT MEETING: The next meeting will be on Monday 18 May 2015 in Rufforth Village Hall at 7.30pm. This will be the Annual Meeting of the Parish Council.

Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.25 pm.

0712 PUBLIC COMMENTS:

Frank Di Lorenzo asked why the cycle track did not come into the village. It was explained that Mr Squires' sister was holding things up in that the Cycle track team had been unable to negotiate with her to get the cycle path into Rufforth. There have been lots of complaints that the cycle path ends on the bens and isn't joined up. CYC is committed to the two villages being joined properly.

Bob McLean asked about the planning application for chicken barns on Bradley Lane. The Clerk would email out the planning numbers for both this application and Huntsham Farm.

Peter Rollings reported that they now had interested parties from Knapton for the Neighbourhood Plan.

Cllr Mrs Powell thanked all for attending and thanked and said goodbye to Cllr Syms as he will not be standing for re-election.

_____ Chairman _____ Date

Mrs SFE Warden, Parish Clerk Tel: 738751 Email: rufforth.parish.council@hotmail.co.uk