

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING  
HELD ON MONDAY 14 JANUARY 2019 IN RUFFORTH VILLAGE INSTITUTE AT  
7.30pm**

**PRESENT:**

Councillor P Rollings (PR)                      Councillor Mrs A Powell (AP)                      Councillor J Flynn (JF)  
Councillor Mrs H Butterworth (HBu)                      Councillor Mrs J Wright (JW)

**IN ATTENDANCE:** Ward Cllr Chris Steward (CS), The Clerk and the Community Police Officer for Rural West York.

**001 PUBLIC COMMENTS:** None

**002 APOLOGIES ACCEPTED:** Cllr Deborah Smitten (DS) had resigned from the council, Councillor Mrs H Beeley (HBe) and Councillor A Mate (AM)

**003 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared):** None

**004 MINUTES OF PREVIOUS MEETING:**

The minutes of the 3 December 2018 were proposed as a true record by AP and seconded by JF, all were agreed and the minutes were signed.

It was agreed to take Item 15 at this point

**015 POLICE REPORT:**

The Community Police Officer for Rural West said that the villages of Rufforth and Knapton had been quiet but rural villages were still being targeted for burglaries. She urged anyone seeing anything suspicious to ring 999 or 101. The police visit surrounding residents after a burglary and offer the marking of property. If the Parish Council wished the whole village to have their property marked then it could be done in the Village Hall. The next visit to Rufforth will be on the 24 February for an hour followed by an hour in Knapton. The officer said she did try to get out once a week. There are 6 in the group, 3 males and 3 females.

**005 WARD COUNCILLOR'S COMMENTS:**

Allotments were moving forward and PR was keeping the Allotment Association informed. It was hoped that more information would be forthcoming at the Liaison meeting with Yorwaste the following week.

Chicken Farm – they have a week yet to appeal the refusal.

Local Plan – it has been agreed that it can go to hearings

West Cottage – another gulley is going to be put in to stop the pooling of water outside the house.

**006 CLERK'S REPORT:**

- a) Various signs round Rufforth: these have all been requested/reported by the Clerk and are awaited.
- b) The new notice board for Bradley Crescent has been ordered. The Clerk can no longer get into the left-hand side to post papers.

**007 NEIGHBOURHOOD PLAN:**

The Neighbourhood Plan was formally made on 20 December at York Executive and has to be taken into account in planning applications. Once the Local Plan is adopted the housing allocations can be put back into the Plan. We need to use the policies in the Plan when responding to Planning Applications.

## **008 COMMUNICATIONS:**

- **Newsletter:** this should go out at the end of January if councillors get information to JW. JW would like to start the newsletter by inviting parishioners to the meetings. Community Messenger would be put on together with a bit on the bus service saying use it or lose it. A note to say that indiscriminate parking on pavements was illegal. A piece on the Allotments and Elections in May would be included.
- **Facebook:** There was no one on the council able to take over from DS at the present time.

## **009 PLANNING:**

18/02315/FUL Rufforth Grange, Bradley Lane, Rufforth for erection of 3 aggregate storage bays and a removable cement silo: approved

There was nothing new to report on Ash Farm.

18/02599/CLU K&J Logistics: PR would draft a response to this application for the Clerk to send. A CLU application only has to prove use for 10 years and so there is no opportunity to put in planning conditions. PR met Tom James of Rufforth Estates. Both owners seemed happy to continue with the unwritten agreement that traffic routing should not be through Rufforth apart from local traffic. They would take advice on signing a written agreement to formalise this. All were happy for PR to follow this up. The Planning Officer is discussing operational details of the spray bay. Council would not object as long as an agreement with Rufforth Estates was put in place to direct traffic away from Rufforth.

18/02377/FUL Hawthorn House, Rufforth for side extension and double garage: approved

18/02413/FUL & 18/02414/FUL 4 & 6 Trenchard Road for single storey side extensions & to provide new garage after demolition of existing garage: both applications have been approved

18/00758/FUL Algaarth, Rufforth for the erection of one dwelling approved. The Clerk would follow up on drainage as the other two houses had to have attenuation tanks.

18/02803/TPO Woodlands, Rufforth to fell a Lime Tree – approved

18/02785/FUL Pro Valet, Rufforth Airfield – the Parish Council have objected to this application.

18/02919/FULM Land to the West of Redwood House Northminster Business Park for a two storey building and detached workshop with access and parking: the Parish Council are objecting to this application as it is in the Green Belt

## **010 CYCLE PATH:**

Rufforth end: HB thanked CS for the dog/litter bin now on the cycle track extension but informed council that we were still waiting the discharge of conditions. Summerfield Nurseries had made an excellent job of the planting near the board walk. The Old School shop and tearooms had seen a significant increase in business since the opening of the cycle track.

Knapton end: Andy Vose reported surveys had been done and now is waiting for final drawings to come through.

## **011 RUFFORTH:**

- **Pinfold:** JW will apply for a heritage lottery fund grant for materials for the Pinfold at the end of January. PR proposed that in principle the Parish Council could put something towards it, this was approved depending on an exact figure. AP advised JW Ward money was available.
- **Allotments:** This had been discussed under Item 005
- **Tankard:** Three letters had now gone to the Brewery, the last to the Company Secretary, there had been no reply.
- **Pond:** The metal warning sign placed at Sand Dykes has been stolen. JW will get another.

## **012 BUDGET AND PRECEPT 2019/2020:**

The Budget was agreed once the Rufforth Pinfold had been added to money set aside for the pond and Sand Dykes. The Precept was agreed to be set as £10,800 as per the draft budget. A Reserves Policy would be on the next agenda.

It was agreed to award the tender for grass cutting to AJT Garden Services for two years as they were the cheapest overall.

**013 FINANCE:**

The Clerk produced a monthly financial report, a copy of which is in the minute file.

a.	Invoices agreed to be paid: Clerk's expenses last ¼	£ 88.27
	Computer and Software	£ 628.00
	Gov.uk domain name renewal – website for 2 yrs	£ 73.20
	To ratify payment to Clerk for salary and burial fees	£ 466.92
	¼ PAYE to HMRC	£ 47.00
	Summerfield Nursery for supply and planting: cycle track	£ 450.00
b.	Payments received: Invoice 191 single burial plot NBG	£ 1131.00
	190 Memorial Stone fee	£ 100.00
c.	Funds available:	£ 4875.37

**Burial Ground:**

The potholes had been filled down Southfield Lane by CYC  
Next Meeting – Costs for maintaining the Burial Ground

**014 REPRESENTATIVES' REPORTS:**

- a. Rural West Ward Team: no meetings planned as yet
- b. YLCA: The next meeting is to be 7 February.
- c. Yorwaste: The next meeting will be 21 January 2019 at 10am
- d. Knapton: no report

**015 POLICE REPORT:** This item had been discussed earlier in the meeting

**016 CORRESPONDENCE:** Noted

**017 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:**

Next Agenda: Rufforth Pinfold, Hedge cutting on the Green in Knapton.  
The Clerk would chase a road sweeper for Rufforth

**018 DATE OF NEXT MEETING:** The next meeting will be on Monday 4 February 2019 in the Rufforth Village Institute at 7.30pm  
PR thanked all for attending and closed the meeting at 9.35 pm

Signed \_\_\_\_\_ Chairman \_\_\_\_\_ Date \_\_\_\_\_

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