

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING  
HELD ON MONDAY 15 JANUARY 2018 IN RUFFORTH METHODIST CHAPEL  
SCHOOLROOM AT 7.30pm**

**PRESENT:**

Councillor Mrs A Powell (Chairman)	Councillor Ms D Smitten
Councillor A Mate	Councillor Mrs H Beeley
Councillor P Rollings	Councillor Mrs H Butterworth
Councillor Mrs J Wright	Councillor J Flynn

**IN ATTENDANCE:** Gary Frost, Melanie Farnham and Liam Bradley (CYC), 6 members of the public and the Clerk, Mrs S Warden

**001 WETHERBY ROAD ROUNDABOUT A1237 CONSULTATION:**

Gary Frost, Melanie Farnham and Liam Bradley presented the proposals for the York Outer Ring Road Improvements. There was now funding for the 7 remaining junctions on the Northern Ring Road with £38 million from West Yorkshire Transport Fund.

The first to be constructed is the Wetherby Road roundabout as there are no apparent environmental considerations, there would be new lighting and drainage, new cycling and they invited comments, either by post, by email or Twitter.

Work will start early Summer, the earlier the better, the other 6 roundabouts will be done in 2 phases of 3. They will be phased to minimise impact.

Cllr. Flynn asked what they would do about Knapton being used as a rat-run during roadworks – it may be necessary to put in some temporary calming/cameras.

Andrew Sykes said farmers would need a minimum width night and day for combines etc.

It will be operational during the standard working day and work is likely to take at the most 9 months. They would expect to be finished by Christmas if not earlier. Concerns were raised that vehicles may be driven through Askham Richard, Rufforth and Hessay to get to the A59 to avoid the roadworks.

All want to find the funding for the cycle crossing but can't guarantee it.

This is doing background work to enable dualling the ring road in the future. Locals and the Parish Council would be kept up to date with works, including night time work, especially at key times.

**002 PUBLIC COMMENTS:**

Alison Hodgson and Ben Whiting cancelled registering to speak.

Deborah Wilson-Deakin spoke for the Allotments. The current situation is that the land owner has given the Allotment Association notice to quit. The allotments were set up in 1924 and has 22 members and 1 vacant plot. The Parish Council support the Allotments. The problem has occurred as the Local Plan has designated the allotments as Green Space, as all allotments are across York. The landowner has been assured that by designating it as Green Space it has not reduced his flexibility. CYC have promised to write to the landowner explaining this but they have not yet done so. Cllr. Rollings would chase that letter up. It should all be resolvable. If in the future the landowner came back with a notice to quit CYC have the responsibility to find another site.

**003 APOLOGIES ACCEPTED:** Ward Cllr. Chris Steward

**004 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared):** None. Cllr Mrs Powell reminded councillors of the White Rose article on pecuniary interests.

**005 MINUTES OF PREVIOUS MEETING:**

The minutes of the 4 December 2017 meeting were proposed as a true record by Cllr Mate and seconded by Cllr Rollings, all were agreed and the minutes were signed.

**006 WARD COUNCILLOR'S COMMENTS:** None

**007 CLERK'S REPORT:**

- a) CYC had come back to the parish council to say that bollards or railings around the church bend would further narrow the narrow pavement and therefore be more dangerous to pedestrians. Cllr Mate still felt it should have steel balustrades. Cllr Rollings said that road experts had all come back saying that railings/bollards were not the answer. The solution is to look at the whole village traffic management with CYC. Trish Hunt (Road Safety Officer) suggested someone from Road Safety come out on a site visit to look at the bend. Cllr Mrs Wright would contact her.
- b) The Parish Council had received a response from CYC to say that they had received and noted our objections to the Green Lane Modification Order.

**008 NEIGHBOURHOOD PLAN:**

A copy of Cllr Rolling's report is in the minute file.

Revisions to the Plan are now complete subject to a final proof read to take place on 15 January. Other documentation is being prepared for submission, these are: Basic Conditions Statement; Consultation statement; Proposals Map; Plan Submission Version; Appendices; Strategic Environmental Assessment (revised); SEA Non technical summary (revised); Habitat Regulations report.

It is planned to sign off these documents at the NPG meeting on 24 January. Following this there is a meeting with Rebecca Harrison on 7 February for a final check with the aim to submit the Plan to CYC week commencing 12 February.

**009 RUFFORTH:**

- a. **Telephone Box:** the Clerk had received the agreement from BT payphones to buy the box for one pound. The agreement was signed by the Chairman and will be returned with a cheque for one pound.
- b. **Pinfold:** Cllr Mrs Wright would look for three quotes to do the work. She asked though that another councillor take on the responsibility for finding funding.

**010 PLANNING:**

17/02984/FUL Land to East of Ashville Farm, Milestone Avenue, Rufforth. It was noted that this site is identified as a housing allocation in the emerging Neighbourhood Plan and is therefore supported in broad principle. However the clerk was to ask for more time to examine the detail of the application. Initial thoughts were that drainage needed to be looked at more carefully, there was concern re. the number of parking spaces and the two houses that would overlook no. 3 Milestone Avenue.

**011 FINANCE:**

The Clerk produced a monthly financial report, a copy of which is in the minute file.

- |    |                          |  |            |
|----|--------------------------|--|------------|
| a. | Invoices agreed be paid: | Clerk's salary + burial fees           | £ 375.08   |
|    |                          | Clerk's expenses last ¼                | £ 119.92   |
|    |                          | Norton anti virus paid by Clerk        | £ 79.99    |
|    |                          | PAYE to HMRC last ¼                    | £ 270.60   |
|    |                          | Refreshment expenses Defib. training   | £ 50.00    |
|    |                          | ANBG annual membership                 | £ 60.00    |
|    |                          | Bear Tree Care for work to Sand Dykes  | £ 4,350.00 |
|    |                          | BT Payphones for Telephone Box         | £ 1.00     |
| b. | Payments received:       | Invoice 167 Crem. Inter. Fee           | £ 138.00   |
|    |                          | Inv 168 double plot ashes interment    | £ 505.00   |
|    |                          | Yorventure Grant Sand Dykes            | £ 4350.00  |
|    |                          | Inv 169 Double burial plot reservation | £ 412.50   |

Inv 170 Single crem. plot reservation £ 275.00

c) Funds available: £49,852.26

**Burial Grounds:**

- a. There had been one cremated remains interment..
- b. Maintenance: A new bench was to be placed the following day.

**Projects on Parish Council Land:**

**Knapton Recreational Field:** None to report

**012 BUDGET/PRECEPT 2018/2019:**

It was agreed to add £500 to the Precept and add £500 for a Data Protection Officer to the budget. £10,000 would be taken from Natural Burial Funds and placed in the Burial Grounds reserve for future maintenance.

The Precept for 2018/2019 would be £10,500

**013 CYCLE PATH:**

Work is beginning on the extension to the cycle path from the 18 January on and off weather permitting. Those houses most affected will be notified with a slip through their doors.

The Clerk would write a letter of thanks on behalf of the Parish Council to Nick Smith at Yorwaste for clearing the fly-tipping near the end of Milestone Close on the proposed path.

There may be a storage shed placed on Southfield Lane for the duration of the works.

There had been a letter from the Chairman, Philip Crowe, of Treemendous expressing his disappointment at our stance on the planting by the cycle track. There had as yet been no reply to our letter from Alison Newbould (PROWO), the clerk would follow this up and find out who had officially sanctioned the planting.

Cllr Rollings proposed a meeting between 2/3 councillors and Philip Crowe on site to look at the problems. The Clerk will write to Mr Crowe asking him to meet and can he suggest 3 possible dates.

**Knapton end:** Cllr Flynn provided a detailed report. He is meeting with Sustrans on Sunday 28 January to walk the path. The path will also have to deal with farm vehicles, a 1m wide track is proposed with stones at each side so that it can cope with farm vehicles 1.2 m wide, they will straddle the path. The Bill of Quantities will be done by Sustrans. Cllr Flynn was thanked for the report which showed the route with photographs linked to the route plan. It will require the current PROW to be changed slightly so that rather than going diagonally over the field it carries on to the edge and then down to the underpass.

**014 SPEEDWATCH:**

Rufforth Teams went out all through the New Year. They are asking for a 40mph speed limit at the Wetherby end before the 30mph zone. The 30mph sign is also obscured by foliage and cars are going very fast until they reach the chicane.. The Clerk will write to Alistair Briggs on the back of Speedwatch observations and remind him that he was going to come and review road signs in Rufforth

**015 REPRESENTATIVES' REPORTS:**

- a. Rural West Ward Team: None.
- b. YLCA: The next meeting will be the first Thursday in February.
- c. Yorwaste: The next liaison meeting is 19 January. Hedging will be removed tomorrow in preparation for the site entrance improvements.

**016 POLICE REPORT:**

There had been nothing in the police report on the damage done to the Institute or the robbery further down the village.

**017 COMMUNICATIONS:**

The website was now fully up to date.

**018 CORRESPONDENCE:** None to report.

**019 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:**

Next agenda –Pinfold and Telephone Box and Ash Farm

**020 DATE OF NEXT MEETING:** The next meeting will be on Monday 5 February 2018 in Rufforth Methodist Chapel Schoolroom at 7.30pm

Cllr Mrs Powell thanked all those for attending and closed the meeting at 10.40 pm.

\_\_\_\_\_ Chairman \_\_\_\_\_ Date

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