

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 1 FEBRUARY 2016 IN RUFFORTH VILLAGE HALL AT 7.30pm**

MEMBERS PRESENT:

Councillor Mrs A Powell (Chairman)	Councillor J Flynn
Councillor K Clarke	Councillor Mrs H Butterworth
Councillor Mrs H Beeley	Councillor Mrs J Wright

IN ATTENDANCE: Ward Cllr Ian Gillies, 5 members of the public and Mrs S Warden (Parish Clerk).

017 PUBLIC COMMENTS:

Peter Rollings had registered to speak on council meeting process. Unfortunately members of the public were having problems hearing what was said by councillors at meetings and this needed to be thought about. General comments were that public comments were better at the end. It was explained that it was done first so that parishioners were able to comment on the agenda and this could then be taken into account during the meeting under the relevant item.

018 APOLOGIES ACCEPTED: Cllr Mate

019 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared): None

020 MINUTES OF PREVIOUS MEETING:

The minutes of 4 January 2016 were proposed as a true record by Cllr Clarke and seconded by Cllr Flynn and were agreed and signed as a true record.

021 COUNCILLOR VACANCY:

Cllr Mrs Butterworth proposed Jane Wright to be co-opted onto the council, Cllr Flynn was very happy to second the proposal and all agreed. Cllr Mrs Wright took a seat amongst the councillors.

Cllr Mrs Powell was sad to report that Cllr Ms Pasquill had tendered her resignation due to ill health. The Clerk would start the process for co-option for the vacancy.

022 WARD COUNCILLOR'S COMMENTS:

There had been problems with the footpath between Trenchard Road and Albion Road. It was in a poor state of repair. The footpath is not adopted and is not in our Ward so Cllr Gillies has handed the problem to Acomb Ward.

Cars are parking on the road prior to the car boot opening on Sundays, this is dangerous and it is being looked into.

Ward Cllr Steward is putting in an objection to the Poultry Unit on Bradley Lane.

Councillors had sight of a potential development off the back of Chapelfields in our parish. All considered that it was far too big with too many houses and it was in the Green Belt.

CYC are having an Inquiry into the flooding and the barrier and money has been put aside for it.

There is a disaster fund if anyone needs access to it. There is a concert on 6 March for the fund for flood victims. There is already over ½ million in the fund.

Businesses had been hit hard following announcements that people should not come into the city. It should have said don't come into the city by car but to use the Park & Rides.

At this point Cllr Gillies left the meeting and was thanked for his time.

023 CLERK'S REPORT:

The Clerk reported that she was to do a walk about Rufforth with David Mercer to look at the problems around speeding traffic and the various problem areas in the village. This should happen before the next meeting.

Cllr Mrs Butterworth asked if a mirror could be looked into for vehicles exiting The Avenue in order to better see traffic coming from York.

Work is being done to clear Hannam Lane.

Work has started in and around Rufforth Pond to improve drainage.

024 PLANNING:

a) 15/00002/FUL The planning application for a single storey pig isolation unit with access from Middlewood Close had been approved.

b) 15/02031/FULM There had been amendments to the application for the poultry unit on Bradley Lane. The Parish Council were still objecting to the application.

c) Chapelfields Development: There is as yet no formal application. The Neighbourhood Plan had a meeting on this and although small scale development was needed, this was too big and is in the Green Belt and would therefore set a precedent.

025 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

a) Invoices for payment: It was agreed to pay the following:

Clerk's salary	£301.49 NET
Clerk's expenses (Norton Anti virus renewal)	£ 64.99
Falon Nameplates for memorial plaque	£107.94
P Rollings - Neighbourhood Plan	£160.00
NATA leaflets Neighbourhood Plan	£ 5.15
Arborwise – Sand dykes trees	£516.00
Cllr Butterworth – hedge cutting Southfield Ln	£ 10.00

b) Payments received:	Bank Interest	£ 1.45
	Memorial Plaque	£ 250.00
	Cremated remains interment	£ 450.00
c) Funds available:		£30,806.55

d) **Clerk's Pension:** The Clerk would continue to gather information on this. There is to be a YLCA seminar on this in March. NEST is the government pension scheme and is the one we would most likely go for.

Burial Grounds:

a) 7 March: there is an interment of ashes in the formal burial ground.

b) Damian Hirst had been set on to take out the roses in the formal burial ground and redo the footpath as it had become very weedy. He needed more gravel and this was agreed.

Projects on Parish Council Land:

a) Sand Dykes: Tom Kitchen of Arborwise had been set on to fell three trees at Sand Dykes as it was under £500 and one tree was in danger of toppling into the road and taking other trees with it. The Clerk had agreed to the work following talking it over with the Chairman and the quote was less than the quote for felling one tree from Sam The Tree Fella.

b) Rufforth Pond: Cllr Mrs Butterworth said that the Yorventure grant should be pursued as she had been told we could have it but would have to have a maintenance programme for the future. CYC Highway drainage were doing some clearance work to the pond and removing the dead tree.

Following general feelings from councillors that both the pond and Sand Dykes were liabilities for the council and not used by the public it was agreed that Cllr Mrs Wright would look into ownership of both areas being moved elsewhere. The pond could

perhaps be taken on by CYC or Yorkshire Water as it played an important part in the drainage system.

Knapton Recreational Field:

The Clerk will contact David Meigh to see if the field could be added to the CYC grass cutting rota.

026 REPRESENTATIVES' REPORTS:

- a) Rural West Ward meeting: the next meeting is on 29 February at 2pm, Cllrs Powell and Butterworth will attend
- b) YLCA: the next meeting is 4 February and Cllr Powell and, if possible, Cllr Flynn will attend.
- c) Yorwaste: It had been suggested that there should be regular 4 – 6 weekly liaison meetings between members of the Parish Council, Neighbourhood Plan Group and Yorwaste. Cllrs Mate, Butterworth, Powell, Wright and Peter Rollings and Nick Murray would be the attendees. A consultation process was needed so that the council and NP group would see in advance any changes at Harewood Whin even if they didn't need planning.

028 YORWASTE:

Yorwaste's presentation in the Village Hall had been an excellent one but they presented nothing new to councillors. The Neighbourhood Plan committee were happier with this application as it was all within the current operational site. HGV Traffic would be forced to turn left out of the site and so be unable to travel through Rufforth. The responses to the consultation so far showed that 60% broadly supported the application.

027 NEIGHBOURHOOD PLAN:

A copy of Peter Rollings' report is in the minute file. The application for the grant should be ready for 1 April. Julian Sturdy MP had written his response to the Minerals and Waste Joint Plan which was in line with the Parish Council and Neighbourhood Plan Group's responses.

Peter Rollings went through the draft policies for the Plan. The most important being the Green Belt Policy and why the Green Belt was inappropriate for a travellers site. These policies had been circulated to councillors prior to the meeting. Peter asked the council if they were happy with the policy document, all councillors were in agreement and thanked the NP group for their hard work.

029 DEFIBRILLATOR:

Cllr Mrs Butterworth introduced Alistair McPhail to the council. Alistair is willing to take the lead and keep the defibrillator checked once a week and to record each check. Alistair and team will be trained to use the defibrillator and give out their numbers so that people can contact them in an emergency to get the defibrillator and bring it to where it's needed. Alistair, Mike Wood and Cllr Butterworth have agreed to get the defibrillator from the Ambulance Service for £1375 and the Ambulance Service will train volunteers and are waiving the cost. Cllr Butterworth thanked Alistair and it was agreed that she should go ahead and purchase a defibrillator.

030 COMMUNICATIONS:

- a) The next newsletter is being delivered around the parish.
- b) The website has been updated.

031 CORRESPONDENCE: for noting only

032 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA: None

033 DATE OF NEXT MEETING: The next meeting will be on Monday 7 March 2016 in Rufforth Village Hall at 7.30pm.

Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.25 pm.

_____ Chairman _____ Date
Mrs SFE Warden, Parish Clerk Tel: 738751 Email: rufforth.pariah.council@hotmail.co.uk
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