

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 1 OCTOBER 2018 IN RUFFORTH VILLAGE INSTITUTE AT 7.30pm**

PRESENT:

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| Councillor Mrs A Powell (AP) | Councillor Ms D Smitten (DS) |
| Councillor Mrs H Butterworth (HBu) | Councillor Mrs J Wright (JW) |
| Councillor Mrs H Beeley (HBe) | Councillor P Rollings (PR) Chairman |
| Councillor A Mate (AM) | |

IN ATTENDANCE: 1 member of the public

160 PUBLIC COMMENTS: None

161 APOLOGIES ACCEPTED: Cllr John Flynn, Ward Cllr Chris Steward and the Clerk

162 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared): None

163 MINUTES OF PREVIOUS MEETING:

The minutes of the 3 September 2018 were proposed as a true record by HB and seconded by AP, all were agreed and the minutes were signed.

164 WARD COUNCILLOR'S COMMENTS:

There was no Ward Councillor present to report.

165 CLERK'S REPORT: This was delivered by PR in the Clerk's absence

- a) Yorkshire Water regarding Bradley Lane – There had been no response from Yorkshire Water despite the Clerk requesting an update.
- b) Grange Lane: JW requested that the Clerk makes enquiries as to who is responsible for the upkeep of Grange Lane. It was agreed that the Parish Council would withdraw its objection to this proposal.
- c) Gate on entrance to the village on Wetherby side has been knocked down. Clerk to write to Ward Councillor.

166 NEIGHBOURHOOD PLAN:

PR's monthly report is in the minute file.

The City of York Council has approved the modified Plan for referendum in the Parish. The date for referendum will be announced around 11 October. Hard copies of the modified Plan and the Examiner's report, along with other supporting documents will be made available at West Offices, the shop, the Institute and the school in Rufforth and the Red Lion in Knapton. The likely date for referendum is 20 November. The referendum will be conducted like any other election and organised by CYC Electoral Services. All on the Electoral Role are entitled to vote. A simple majority in favour of the Plan being adopted will mean it has to be legally adopted within 8 weeks of the referendum. It will then be a statutory document that the Planning Authority must take full account of.

Once the referendum date is announced councillors and members of the Neighbourhood Planning Group should not canvas in support of the Plan although they may encourage people to vote.

Councillors are to make a point of reminding residents during informal conversations.

The Neighbourhood Plan must now be used by the Parish Council as a working document to inform all responses to planning applications and to instigate community actions as detailed in the Plan.

167 COMMUNICATIONS:

1 Website: no update

2. Newsletter: no update – PR reported a number of favourable comments and an indication of increased awareness of issues following its circulation..

3. Facebook: The parish Noticeboard is up and running. It was agreed by the council that the Clerk's email address is put on every post made on the site.

168 PLANNING:

18/02031/FUL Clydeford, Ten Thorn Lane, Knapton: there were no objections from the Parish Council to the proposed extensions.

18/01939/FUL Buck House, Rufforth for conservatory to rear: the Parish Council had no objections

18/01580/CPD Knapton Grange for single storey extension: this had been approved.

18/01703/FUL 8 Portal Road for a 2 storey side extension and porch extension to front: the Parish Council had no objections.

18/01508/ABFU Ash Cottage, Rufforth for proposed change of use from agricultural building to storage and distribution (use class B8): this had been refused as needing planning permission and the information submitted in order to assess noise implications had been insufficient. The Clerk would be asked to send a letter to Chris Steward requesting that Planning Enforcement return its use to an agricultural building.

18/00310/FUL Rufforth Aerodrome for erection of a pair of agricultural workers dwellings: Planning permission had been refused.

Car Valet business: The Clerk would follow up on this.

169 CYCLE PATH:

Rufforth end: HBU requested that funds for spraying the sides of the cycle path were put into the budget for next year. Dog bin had not yet been moved, the Clerk would write to the Ward Councillor. Knapton end: the change of the public right of way as the first stage of the process to enabling the Knapton Cycle path has been accepted by CYC. It was agreed that we need to ensure that maximum benefit is gained from funds available from the roundabout works and that this should not be delayed by the longer term objectives.

170 RUFFORTH:

- **Telephone Box:** The parish council agreed to the festival committee putting up a pop-up Christmas display in the box. Some good ideas have been emailed to the Clerk regarding a more permanent use. The PC are to put another post on Facebook and the noticeboards for more ideas. A decision on the use of the telephone box is to be made at the next meeting.
- **Bradley Crescent Noticeboard:** The purchase of this would be decided at the next meeting. The Clerk is to obtain a firm quotation.
- **Pinfold:** JW is awaiting a quote from York College for work to renovate the Pinfold.
- **Community Festival:** The festival on 14 July was a massive success, thanks to sponsors, around £7000 was made. This has all been distributed to volunteer groups in Rufforth.
- **Allotments:** There is still no update from CYC. PR would send another email to David Meigh and arrange a meeting with Ward Councillor C Steward to see if anything can be done to expedite the process.
- **Tankard:** The Parish Council have asked the Clerk to write to the Brewery. JW to draft a letter.
- **Southfield Lane:** There had been no response from Richard Hoyland. The Clerk will chase up. A meeting is to be organised between the PC (PR and AM), the Gliding Club and Playing Fields to discuss future arrangements. It is important to receive Richard Hoyland's report first.

171 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

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| a. | Invoices agreed to be paid: Clerk's salary | £ 380.42 |
| | Clerk's expenses last ¼ | £ 131.73 |
| | AJT Garden Services for grass cutting | £ 228.00 |
| | PKF Littlejohn LLP for external audit | £ 360.00 |

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| | HPL for Neighbourhood Plan printing | £ 1556.00 |
| | Defib shop for Defibrillator pads etc. | £ 48.00 |
| | It was agreed to pay the S106 grant to RPPFA on production of an invoice | £ 894.04 |
| b. | Payments received: Invoice 185 memorial stone fee | £ 150.00 |
| | 2 nd instalment precept | £ 5250.00 |
| c. | Funds available: | £ 8181.42 |

Burial Grounds:

- a. HBU stated that the skip had been emptied and replaced. The pit for the arisings had been dug out. A new sign had been ordered. HBU requested that there is an increase in the budget for next year as more maintenance work is required.

172 REPRESENTATIVES' REPORTS:

- a. Rural West Ward Team: AP attended. There was a presentation on the Local Plan by Mike Slater and also from Talk Talk re. the installation of Ultra Fibre Optics into Poppleton. Unfortunately some of the outlying villages including Rufforth are not included in the programme. Most of the meeting was taken up by residents from Skelton with their concerns regarding the proposed Barratt development on the Delmont site.
- b. YLCA: AP would be attending the meeting on 4 October. DS is unable to attend.
- c. Yorwaste: PR reported that the Landfill operation was due to finish this week. There will then be a tidy up operation followed by capping off. The way leave has been signed with Npower and the Section 278 received by Yorwaste. They are ready to sign the latter which will pave the way for entrance works to commence. Overall vehicle movements are in line with expectations, but examples of HGVs travelling through Rufforth have been taken up with the management. Wood processing will now remain at Harewood Whin. This may require the compost pad to be moved elsewhere on site in the future.
- d. Knapton Recreational Field: Nothing to report.

173 POLICE REPORT:

JW would be attending the meeting with the local community policing team. They requested more involvement and information from the community. The Police do pay regular visits to the Parish but when they do we need to see a more visible presence.

174 WW1 COMMEMORATION:

Rufforth Church will be open the weekend of 10 November. On the Sunday there will be a peal of bells at 3pm. A commemoration event is to be held in the Institute on the evening of 9 November when it is hoped to display photographs of relatives of residents who served in the First World War.

175 CORRESPONDENCE:

An invite was received from Julian Sturdy MP to attend a meeting at Dunnington Reading Room on Thursday 18 October at 4pm. AP and PR would attend if available.

An email was received from the anti fracking group re. the government consultation to classify fracking as permitted development. PR is to respond to the consultation on behalf of the Parish Council reflecting its objection to fracking being permitted development.

176 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:

No items were raised due to the late hour, it was agreed councillors should contact the Clerk direct if they had items for the next agenda.

177 DATE OF NEXT MEETING: The next meeting will be on Monday 5 November 2018 in the Rufforth Village Institute at 7.30pm

PR thanked all for attending and closed the meeting at 9.50 pm

Signed _____ Chairman _____ Date

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