

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING  
HELD ON MONDAY 2 FEBRUARY 2015 IN RUFFORTH VILLAGE HALL AT 7.30pm**

**MEMBERS PRESENT:**

Councillor Mrs A Powell (Chairman)	Councillor K Clarke
Councillor R Syms	Councillor Mrs H Pasquill
Councillor C Valentine	Councillor Mrs H Butterworth
Councillor A Mate	

**IN ATTENDANCE:** 4 members of the public, Ward Councillor Chris Steward and Mrs S Warden (Clerk)

**021 APOLOGIES ACCEPTED:** Councillor P Leadley-Yoward

**022 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared):** None

**023 MINUTES OF PREVIOUS MEETING:**

Cllr. Valentine proposed the minutes of 5 January 2015 which were seconded by Cllr. Syms. The minutes were agreed and signed as a true record.

**024 CRISIS MANAGEMENT:**

Katie Fisher (CYC officer for Community Emergency Plans) was welcomed by Cllr. Mrs Powell. Katie explained that there were two of them in the team at CYC, Jim and herself. They look at the risks in York and North Yorkshire and the main risk within York is flooding. If communities have an Emergency Plan they can get back to normal more quickly after a crisis. Vulnerable people have to be taken into account in cases of water failure or electricity failure. The Gliding Club is a specific risk in our area.

Katie provided a draft template for a Community Emergency Plan and can come and talk to the Clerk/Parish Council to help to put a plan together. Katie will print out maps for us for the Plan. There are plans that have already been completed around York/North Yorkshire so we can see what they look like. The planning process is as important if not more so than the plan itself.

Information on blocked drains can be passed on to Steve Wrack.

All parishes are being encouraged to have a plan but it is not statutory.

There will be a need to work with those on the Airfield/Lorry Park/ Yorwaste.

**025 NEIGHBOURHOOD PLAN:**

Peter Rollings, Neighbourhood Plan Group Chairman, gave a report on progress to date. His report is filed with these minutes. He said that he would continue to give a progress report to each meeting.

The Clerk is to send a letter to Martin Grainger (Director of Development at CYC) to start the consultation. Purdah means no decisions can be made between March and May elections so it is important to get on with it quickly. £750 is available from the parish council.

**026 YORK LOCAL PLAN:**

Chris Steward doubted that much would happen before the election. It was decided that safeguarded land should be included in the Local Plan at the last meeting. They are looking at the demand for housing and looking at the supply.

A new site map is unlikely to happen before the elections.

## **027 WARD COUNCILLOR'S COMMENTS:**

Andy Blain (CYC Enforcement Officer) is investigating what is going on at the farm next to Rufforth Hall, it looks like a bungalow.

Yorwaste: Sarah Tanburn is not on the board as she is only CYC Interim Director. Neil Ferris is on the board and he was positive about pushing the S106 to stop wagons travelling through Rufforth and encouraging CYC to do more about pushing Yorwaste to adhere to it.

CYC budget proposals came out today. They are looking to freeze council tax and have less litter bins in outer areas of York.

The salt bin has gone from outside school, Cllr. Steward would contact school.

Ward funding is still happening but if parish councils want to apply they will have to match fund.

## **028 CLERK'S REPORT:**

- S106 monies: David Meigh was going to remind the Legal department of his enquiry as they had not got back to him. The Clerk will chase this up again.
- R Burniston has cut Knapton Recreational Field.
- Steve Grieve, Yorwaste MD had written to the Clerk saying that he would write to Harrogate and Selby to remind them that they should not be travelling through Rufforth to get to or away from Harewood Whin. Cllr Mrs Powell had a near miss with a Selby bin wagon at the junction of Bradley Lane/Wetherby Road and had spoken to Selby District Council.

## **029 PLANNING:**

- 14/02789/OUTM British Sugar Site and 14/02979/FULM will have an impact on Knapton residents
- Supplementary Sites Consultation for Minerals and Joint Waste Plan: Harewood Whin WJP11 we will re-emphasise the lorry issue and copy our comments to the Secretary of State  
Duttons Farm, Upper Poppleton WJP05/WJP52 – Upper Poppleton are objecting to this as it has a single track access from Boroughbridge Road. It is a large hole and is where Get Ahead Hats were.

## **030 FINANCE:**

The Clerk produced a monthly financial report, a copy of which is in the minute file.

Invoices for payment: It was agreed to pay the following: The Clerk's monthly salary and £189.97 expenses for a new printer, 3yr warranty and ink (£111.98), and renewal of Norton antivirus (£64.99) and Archive filing cabinet keys (£13), also £82.79 for the website renewal. It was also agreed to pay NBG Subs £75, £76.98 to Cllr Butterworth for NBG marker stakes and hedge cutting, £35 to the Action Group for the hire of the Community Hall for a meeting, £84 to R Burniston for cutting Knapton Recreational Field and £32 to NATA for printing the newsletter.

Receipts: £3.00 Bank interest

Funds available: £1,727.99

## **031 REPRESENTATIVES' REPORTS:**

Residents' Forum/Team Meetings: The police had reported that crime was down but there was an aggravated burglary in Askham Richard the same night as the last meeting in January.

YLCA : The next meeting is 12 February.

Rufforth Pond: Cllr. Valentine had been in touch with an environmentalist and they are looking at what needs doing.

Crisis Management: Cllrs. Valentine and Syms will look at this following Katie Fisher's talk earlier in the meeting.

Archiving: Nothing to report.

Yorwaste: There had been a liaison meeting last Friday and they had met the site manager who explained about the new site and how they had reduced the building size from the original planning application. Yorwaste are also against the proposed Travellers site. They had been taken to see the CCTV images but, on what they, saw no lorries came in or out of the site through Rufforth. Cllrs. Mate and Valentine are going to go down and do a survey.

Action Group: At present they are awaiting the Secretary of State's decision on the Yorwaste planning application. Many will write to the Mineral and Waste Joint Plan consultation objecting to Harewood Whin.

**032 COMMUNICATIONS:**

The newsletter had been posted through parishioners' doors, the next will be after the elections. The website is up to date.

The Clerk would send through by email the 95 Alive Report Forms to Frank DiLorenzo for him to email out to everyone. The Clerk is unable to fill in one of these with speed concerns on behalf of the Parish Council, they have to come from individual citizens.

Cllr D Williams has written to Paul Hitchins re. speed and lorries by the school crossing.

**033 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:**

Cllr Mrs Butterworth will get some more pink spray for highlighting dog fouling for payment at the next meeting.

Cllr Mate would be happy to empty a dog bin if we can get one installed – next agenda: Dog Bin for Hannam Lane.

The Clerk is to get a list of costings for the Community Hall as the Action Group had been told £30 then £5 was added.

2<sup>nd</sup> March meeting the Ambulance Service is coming to talk about defibrillators.

**034 DATE OF NEXT MEETING:** The next meeting will be on Monday 2 March 2015 in Rufforth Village Hall at 7.30pm.

Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.18 pm.

**035 PUBLIC COMMENTS:** None

\_\_\_\_\_ Chairman \_\_\_\_\_ Date

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