

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 2 JULY 2018 IN RUFFORTH VILLAGE INSTITUTE AT 7.30pm**

PRESENT:

Councillor P Rollings, Chairman (PR)	Councillor Mrs A Powell (AP)
Councillor Ms D Smitten (DS)	Councillor A Mate (AM)
Councillor Mrs H Butterworth (HBu)	Councillor Mrs J Wright (JW)
Councillor J Flynn (JF)	

IN ATTENDANCE: 1 member of the public, Cllr C Steward (CS) & The Clerk, Mrs S Warden (SW)

123 PUBLIC COMMENTS: None

124 APOLOGIES ACCEPTED: Cllr Mrs H Beeley (HBe)

125 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared): None

126 MINUTES OF PREVIOUS MEETING:

The minutes of the 4 June 2018 were proposed as a true record by AM and seconded by AP, all were agreed and the minutes were signed.

127 WARD COUNCILLOR'S COMMENTS:

The poultry farm on Bradley Lane had been resubmitted for planning.

Two Inspectors had been assigned to look at the York Local Plan, this had been expected.

There had been complaints that recycling had been emptied into one big bin – they are still sorted.

If CYC are having problems with wheeled bin collections black bins will always be prioritised.

I dog bin on the bridleway will be repositioned on the end of the new cycle path.

128 CLERK'S REPORT:

- a) Yorkshire Water had come back to SW regarding drainage in Bradley Lane but still was unable to be specific. Engineers are looking into the problems but haven't yet got back with a plan of action.
- b) There is an agreement made by the Playing Field that the airfield and farmers have unfettered access over their land on the PROW, Southfield Lane. The report from Richard Hoyland (PROWO) is still awaited. CS would speak to Richard Hoyland. The issue had arisen because the mound of earth on the farmer's land had not been removed as it had on previous occasions and so they had used Southfield Lane instead. There should have been Marshals on Southfield Lane for the Health and Safety of any walkers.
- c) There had been no reply from Dave Meigh (CYC) on S106 monies for the Algarth development.

129 NEIGHBOURHOOD PLAN:

A copy of Cllr Rolling's report is in the minute file.

The examiner toured the parish on 12 June and held a meeting with members of the Neighbourhood Plan group. The examiner was complimentary on the content and presentation of the Plan. The examiner's report should be received by the 3rd week in July. The decision to go to referendum has to be approved by CYC Executive, after which the referendum must take place within eight weeks. A simple majority in favour will result in the Plan being approved.

130 COMMUNICATIONS:

The website is up to date.

AM proposed the newsletter to go to print, DS seconded and all agreed. AP would collect Knapton newsletters from JW.

As all had seen the proposed Social Media Policy DS proposed the use of Facebook only in accordance to the guidelines set out in the policy, JF seconded this, 5 voted in favour and 2 abstained and so the use of Facebook proposal was carried.

131 PLANNING:

Ash Farm and the car valeting business are in the legal process.

16/01813/FULM for a proposed chicken farm on Bradley Lane: There are now 3 poultry sheds instead of 6 and some adjustment to the landscaping. The Parish Council felt there was no reduced risk to the airfield flight path and Transport and drainage were still an issue. When the farmer had come to talk to the Parish Council about the original application he said it had to be the original size to be viable. There was nothing in the application to say which way vehicles would be coming into and out of the site. There would be very intensive night time HGV movements over the period they were moving poultry out of the sheds in addition to feed and waste coming in and out of the site.

In the absence of any clear service and delivery plan the parish council would object.

17/00670/FUL: Asphalt Plant, New Road, Hessay: Rufforth with Knapton PC would support Hessay PC in their objections to this application as it would be inappropriate development in the Green Belt and within the historic Marston Moor area, there was no proof of "special circumstances" for this type of development in the Green Belt and concerns for yet more HGV traffic using the junction of New Road and the A59 and therefore safety of all people using the A59 at the junction.

132 RUFFORTH ALLOTMENTS:

The landowner is unlikely to change his mind on terminating the lease. CYC have asked for a year's extension to look at alternative sites.

The Chair of the Allotments is pressing for answers. The landowner will want assurances from CYC if he gives this extension.

133 CYCLE PATH:

Signs have now gone up on the cycle path extension.

It was agreed to go ahead with putting in shrubs behind Pinecroft and not a fence.

Next meeting: cycle path and horses

JF reported that he was waiting for Andy Vose (CYC officer) to get back to him to say that funds were available for the Knapton end of the Bridleway.

AM & PR had a meeting with a member of Treemendous and had come to a reasonable understanding where planting should be on the bridleway. In a couple of places where the line came near the path Treemendous wouldn't plant.

Yorwaste would keep the hedge trimmed low and the tree canopy chopped back.

On 26 September at 9:30 there is a meeting with Yorwaste and then with Treemendous at 11:00 to walk the reclaimed land.

134 DATA PROTECTION:

A Data Audit was conducted on 11 June and this was recorded and circulated round councillors and DS will check it. The Retention of documents policy was also circulated and agreed.

135 RUFFORTH:

- **Telephone Box:** SW would get in touch with BT to check whether it had been decommissioned – this will go on the next agenda
- **Bradley Crescent:** SW will get quotes for a new notice board for next meeting
- **Milestone Avenue Parking Sign:** it was decided to leave this for the moment as having spoken to residents it did not appear that non resident parking was an issue.

136 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

a.	Invoices agreed to be paid: Clerk's salary	£ 543.42
	Clerks expenses last ¼	£ 122.77
	PAYE last ¼ to HMRC	£ 118.80
	Neighbourhood Plan website	£ 122.91
	Cycle Track expenses	£ 97.68
	Natural Burial Ground expenses	£ 9.33
	Burial Ground expenses	£ 19.50
	Sand Dykes Beware Water sign	£ 37.20
	AJT Garden Services for grass cutting	£ 333.00
b.	Payments received: Invoice 180 interment +reserve plot	£ 1555.00
	Invoice 181 Memorial Stone fee	£ 100.00
	Invoice 182 Memorial Plaque	£ 250.00
	Cycle Path grant claim 4	£ 16540.66
	Invoice 183 Interment fee	£ 283.00

Burial Grounds:

- a. There had been a burial in each of the burial grounds since the last meeting.
- b. Maintenance: HBU would get quotes for a post for the Burial Ground gate. The strimming of the NBG would be done by next meeting. The car park had been sprayed to kill the weeds.

Projects on Parish Council Land:

Sand Dykes: SW is awaiting an invoice in order to pay for the Beware Water sign.

137 REPRESENTATIVES' REPORTS:

- a. Rural West Ward Team: There had been no meeting
- b. YLCA: AP and DS had attended the last meeting. Yorkshire Air Ambulance came which was interesting and there was much discussion on Data Protection. The Annual meeting is on 16 July, AP would attend
- c. Yorwaste: PR would confirm the date of the next meeting
- d. Knapton Recreational Field: a questionnaire will be going out with the newsletter to Knapton residents to see what residents want from the field

138 POLICE REPORT:

There had been two joy riders on the airfield

139 CORRESPONDENCE:

A resident had reported the lack of mobile phone coverage in Rufforth, this will be brought up with Yorwaste at the next liaison meeting. Julian Sturdy MP would be coming to the Community Festival and PR would speak to him about it as the MP was already working on mobile phone coverage in rural villages.

There had been a complaint from a Knapton resident about mobile homes parked in driveways. There was nothing to stop someone from parking a mobile home on their property unless there was a covenant to stop this. Such covenants are property law and not part of parish council business.

140 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA: None

141 DATE OF NEXT MEETING: The next meeting will be on Monday 3 September 2018 in the Rufforth Village Institute at 7.30pm

PR thanked all those for attending and closed the meeting at 9.47 pm.

Signed _____ Chairman _____ Date _____

Mrs SFE Warden, Parish Clerk Tel: 738751 Email: rufforth.pariah.council@hotmail.co.uk