

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 2nd JULY 2012 IN RUFFORTH VILLAGE HALL AT 7.30pm**

MEMBERS PRESENT:

Councillor Tim Haward (TH) Chairman
Councillor R Syms (RS)
Councillor C Valentine (CV)

Councillor Mrs A Powell (AP)
Councillor Mrs H Butterworth (HB)
Councillor D Nevins (DN)

IN ATTENDANCE

Ward Councillor Chris Steward (CS), 6 members of the public and Mrs S Warden (Clerk)

114 APOLOGIES ACCEPTED: Councillor R Lee (RL) and Councillor K Clarke (KC)

115 DECLARATIONS OF INTEREST: None

116 MINUTES OF PREVIOUS MEETING 11 JUNE 2012:

HB proposed the minutes of 11th June 2012 as a true record, these were seconded by AP and agreed.

117 WARD COUNCILLOR COMMENTS:

There is no news yet on Salt Bins as CYC are doing a review of all salt bins at present. West Cottage – CYC will not resurface the area at the moment but the inspector who looked at the area says that the dragon's teeth will be renewed on the Wetherby end of the Wetherby Road and on Bradley Lane as they are badly worn out. It is hoped this will help slow traffic. At the last Ward Meeting most people were not enthusiastic about the Community Contract. Cuts to Ward funding was also a main topic and it was felt that ward funding was heavily weighted towards the City and the Young. Double taxation claims are likely to disappear next year. The Post Office will get £500 grant and it will be paid directly to the Methodist Church.

118 CYCLE TRACK UPDATE:

Funding has been obtained from the cattle crush to the by-pass at Knapton. There are still some problems by the Gun Club, it looks like everything will now go over the corner of the reinstated tip. Mr Squires is happy to talk to the Parish Council and David Hall re. the route from the cattle crush into Rufforth. David Hall has asked for a letter of support from the Parish Council for funding from Yorventure, it was agreed this should be done. An application for funding for the piece from the cattle crush into Rufforth is being lodged with Natural England. Yorwaste are still very keen to get the track across the reinstated land started.

119 CLERK'S REPORT:

The Clerk had received an email from Rachel Stewart re. the A1237/B1224 roundabout and CYC are not prepared to cut back the shrubs at this time. The owners of Algarth have asked for the person who cuts the hedge to go ahead and do it.

120 PLANNING:

- Land between Sport's Field and Westview Close – This is in the Green Belt and not detailed for development under the LDF. It was turned down before in 2001 and the Inspector agreed with the Refuse Planning Permission. The Parish Council are objecting on Planning Grounds.

- The Parish Council have no objections to an application for an Agricultural worker's dwelling on the airfield but have stated that there must be a condition on any permission that it be for agricultural workers only.
- There were no objections to a single storey extension at Field View Barn, Knapton. TH and CV have accepted an invitation to a Neighbourhood Planning meeting.

121 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

Invoices for payment: It was agreed to pay the following: £170 to D Bush for grass cutting, £80 to J Mackman for Internal Audit, £125.90 to the Clerk for last ¼ expenses, £70 to YLCA for Cllr training (CV and DN), £340 to Mr Lunan for the Natural Burial Ground sign.

Receipts: £1082 Burial fees and £55 memorial fee.

Bank Balances - £10,681.95

Funds available - £4,282.55

122 INTERNAL AUDIT:

Clerk read the report to the meeting which recommended that the Risk Assessment be reviewed annually.

123 RISK ASSESSMENT:

Rufforth with Knapton Parish Council's Risk Assessment was reviewed and agreed. To review the Risk Assessment annually it was agreed to add it to the agenda of the Annual Meeting of the Parish Council.

124 ADOPTION OF THE NEW CODE OF CONDUCT:

It was agreed to adopt the NALC Code in its final draft.

125 REGISTERING MEMBER'S INTERESTS:

The Clerk produced the forms for all councillors to register their interests under the new regulations. Councillors will complete these ASAP and the Clerk will send copies to the Monitoring Officer at CYC.

126 REPRESENTATIVES' REPORTS:

Burial Ground – The donated seat for the Natural Burial Ground will be coming on 21st July. It was agreed that HB could buy 5 stakes to mark natural burials. HB will put a few leaflets into prominent local nursing homes. The "No Dogs Allowed" sign had been ripped off the gate in less than 24 hours. It was agreed that HB would get the sign replaced and TH and RL would mount it on wood and screw it to the gate. HB will stop the gap by the gate.

Ward Committee: There has been a change to our policing area and police personnel have also changed. The Clerk will contact the unit to give us the personnel in our area.

Archiving: TH thanked Rae Mould for her hard work.

YLCA : TH will attend the Annual Joint Meeting on 21 July as AP is unable to attend.

Rufforth Pond: CV will find out how much BTCV would charge to help with a bid to Yorventure and to do the work.

Crisis Management: DN and CV had met and CV has completed a list of significant buildings together with key holders.

Yorwaste liaison: A liaison meeting had been attended on 20 June and councillors had asked for an up to date restoration plan. Yorwaste have put in an application for a scoping review and are doing an environmental assessment. The one thing to come out of the scoping review is that there will be another 269 vehicle movements a day. Yorwaste had asked for suggestions for landscaping and we had asked for a tree plantation. Yorwaste are keen for a wet area. TH asked for professional help in what would be appropriate. Esther Priestley and

Bob Missen of CYC have been asked to assist. Yorwaste were asked to look at the size of the compost pad as the parish council did not feel it needed to be so big. Yorwaste need to educate drivers to make sure wagons are empty before leaving the site. Yorwaste were thanked for the offer of a skip but the offer was declined. RL will be asked to ask Yorwaste for copies of liaison minutes.

127 CORRESPONDENCE: Noted

128 COMMUNICATIONS:

The next newsletter will come out late September/October

129 HAREWOOD WHIN:

It was noted that Councillors needed to keep an eye out for planning applications. It was agreed to keep this item on the agenda.

130 NATURAL ENGLAND GRANT APPLICATION:

It was agreed that RL, TH and Mike Wood will meet to get an application put in.

131 COMMUNITY CONTRACT:

Councillors will get this back to the Clerk as soon as possible who will then send it on to Kate Bowers. This item is to stay on the agenda for the next meeting.

132 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:

AP had asked school for the hedge fronting Wetherby Road to be cut back.

Wendy Taylor is doing an audit of services under the verge of Bradley Lane for an avenue of trees down Bradley Lane. Once this is done Harvey Lawson (CYC) will be asked for his advice. The parish council will probably have to plant the trees. To go on next agenda.

133 DATE OF NEXT MEETING: The next meeting will be on Monday 3rd September 2012 in Rufforth Village Hall at 7.30pm as it was agreed that there would be no meeting in August. RS offered his apologies for 3rd September meeting.

TH thanked all those for attending and closed the meeting at 9.09 pm.

134 PUBLIC COMMENTS:

Rae Mould asked that Mr Bush be thanked for cutting the churchyard before the funeral as it was much appreciated. The Clerk agreed to do this.

_____ Chairman _____ Date

Mrs SFE Warden, Parish Clerk Tel: 738751 Email: rufforth.parish.council@hotmail.co.uk