

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 3 DECEMBER 2018 IN RUFFORTH VILLAGE INSTITUTE AT
7.30pm**

PRESENT:

Councillor Mrs A Powell (AP)	Councillor J Flynn (JF)
Councillor Mrs H Butterworth (HBu)	Councillor Mrs J Wright (JW)
Councillor Mrs H Beeley (HBe)	Councillor A Mate (AM)

IN ATTENDANCE: Ward Cllr Chris Steward (CS), The Clerk and 1 member of the public.

196 PUBLIC COMMENTS: None

As PR had given his apologies AP (Vice Chairman) chaired the meeting.

197 APOLOGIES ACCEPTED: Cllr Deborah Smitten (DS), Councillor P Rollings (PR) Chairman

198 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared): None

199 MINUTES OF PREVIOUS MEETING:

The minutes of the 5 November 2018 were proposed as a true record by AM and seconded by JF, all were agreed and the minutes were signed.

200 WARD COUNCILLOR'S COMMENTS: These were included on the agenda

201 CLERK'S REPORT:

- a) The Clerk had requested CYC that the drains be cleared from Milestone to Victoria Farm Close and Middlewood. The drains in Middlewood had been cleared, no one had noted whether they had been done near the Horse Chestnut Tree.

202 NEIGHBOURHOOD PLAN:

PR's monthly report is in the minute file along with updates on other items on the agenda. The referendum result was 93% in favour with a turnout of 33%. Given the bad weather conditions this was a good turnout. The Plan will now go to the Executive Meeting on 20 December for formal adoption. Planners now have to take full account of the policies in the Plan when considering development decisions. PR thanked the Neighbourhood Planning Team and the community for its support.

203 COMMUNICATIONS:

The next newsletter is likely to be at the beginning of the New Year, this will go on the January agenda.

204 PLANNING:

18/02315/FUL Rufforth Grange, Bradley Lane, Rufforth for erection of 3 aggregate storage bays and a removable cement silo: after verifying with the planning officer as to the exact use the council has not objected to this application.

There was nothing new to report on Ash Farm or the Car Valet business.

18/02599/CLU K&J Logistics: PR had spoken to the planning officer dealing with this. As it is a Certificate of lawfulness applied for and not a planning application there is no opportunity to include conditions such as traffic management. We have written to ask for an extension until after our next meeting to respond to this in order that we can discover more information.

18/02377/FUL Hawthorn House, Rufforth for side extension and double garage: no objections

17/00670/FUL Hessay Industrial Site for an asphalt plant: the officers are recommending refusal.

18/02279/LBC St Peters Farmhouse, Knapton for replacement windows: no objections
18/02031/ FUL Clydeford, Knapton: this application has been approved
18/02413/FUL & 18/02414/FUL 4 & 6 Trenchard Road for single storey side extensions & to provide new garage after demolition of existing garage: there are no objections to these 2 applications.

205 CYCLE PATH:

Rufforth end: Heather Fairy had written suggesting plants to plant behind Pinecroft, these had already been bought after talks with her back in May. She also mentioned the “Viewing Platform”: this is a safe passing place over the pond and was never intended as a viewing platform. She was also unhappy the Willow had been taken down, it was rotten and needed to be felled for health and safety reasons and was with the Landlord’s agreement. A letter has gone back to her and we are keen for her to discharge the conditions which she said she was going to do in May. A copy will be forwarded to CS for his information.

Dog Bins: One has been provided at the bridleway end of the new cycle path. CS was thanked for pushing this.

Knapton end: this is progressing.

206 RUFFORTH:

- **Telephone Box:** A resident is going to be cleaning the glass and lights will be put in it for Christmas. School is keen to use it to showcase their work.
- **Bradley Crescent Noticeboard:** The board is to be ordered and we would put in a new post to accommodate the new board made from recycled materials.
- **Pinfold:** this will cost about £8000 and so funding needs to be found. This will be for materials only. JW asked that someone go with her to look at the stones and coping stones to get a best match.
- **Allotments:** CYC have been in discussion with Yorwaste and this has been centred on the field to the left hand side of the entrance. This has a farm tenancy on it with a 12 month notice period. CYC will contact the tenant farmer, it would be ideal if he could release the land earlier. PR has suggested the field on the right of the entrance and is waiting to hear back. CYC are committed to delivering a well-equipped site.
- **Tankard:** The Clerk had now written twice to the brewery but had received no reply. She was advised to write again but this time to the Company Secretary.
- **412 Bus Service:** with the aid of CS and Julian Sturdy MP the threatened service times have been extended until April with those that Harrogate Coach Travel were no longer going to run operated by NYCC: the key over the next few months is for people to use it or lose it.

207 SOUTHFIELD LANE:

PR and AM met with the Gliding Club and Playing Fields Association with regards to next year’s event by Racebest. It is intended to use Southfield Lane as an entrance and exit to the event. They will probably apply for temporary closure of Southfield Lane as a PROW for the event and make good any damage after the event. Richard Hoyland (PROW officer) has confirmed that Southfield Lane is an adopted highway from the Wetherby Road to the end of the natural burial ground and from there to the edge of the runway a public footpath, He has also confirmed the Gliding Club’s legal right to drive along the lane but if used for an event the council recommend applying to the council for a Temporary Highway Closure and to put up additional signage in advance of the event notifying the public of the closure date and times. They also should ask the council to undertake a dilapidation survey before the event, to take measures to protect the surface of the lane and to undertake necessary repairs after the event. CYC would also recommend a traffic management plan along with marshals to assist members of the public wanting to access the closed lane during the event. Councillors were unhappy as there were residents who needed to access their properties and people used Southfield Lane to access the burial grounds.

208 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

a.	Invoices agreed to be paid: Clerk's salary	£ 448.22
	Clerk's SLCC and ALCC membership	£ 146.00
	Backhouse and Son for gate and sign BGs	£ 446.40
	To ratify payment to C&R Simpson for rebuilding village sign	£ 948.00
b.	Payments received: Invoice 188 single burial plot NBG	£ 848.00
	189 Memorial Stone fee	£ 150.00
	Insurance claim for village sign	£ 665.00
c.	Funds available:	£ 6505.66

It was agreed that the Clerk should try to get a street name sign for Southfield Lane.

209 ITEMS FOR BUDGET 2019/2020:

- Paint for telephone box
- Reserves topped up
- Precept should go up
- Neighbourhood Plan
- Computer/battery for computer

210 SECURITY INCIDENT POLICY:

The Clerk had put forward a security incident policy to deal with Data breaches. It was agreed to adopt it.

211 REPRESENTATIVES' REPORTS:

- Rural West Ward Team: no meetings planned as yet
- YLCA: The next meeting is to be 2 February.
- Yorwaste: The next meeting will be 21 January 2019 at 10am
- Knapton: no report

212 POLICE REPORT:

24 November: there was a break in at a house in Yew Tree Close between the hours of 16:00 on 23rd and 08:10 on the 24th.

The person responsible for the police report did not have traffic accident information.

CS knows of a website address that shows all road accidents and would email this to the Clerk for passing on to councillors.

213 CORRESPONDENCE: Noted

214 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:

The Head at school though defibrillator training would be a good idea

Next Agenda: the Pond

215 DATE OF NEXT MEETING: The next meeting will be on Monday 14 January 2019 in the Rufforth Village Institute at 7.30pm

AP thanked all for attending and closed the meeting at 8.45 pm

A resident spoke about ponding outside his house front gate due to a dip in the road. CS would look into this.

Signed _____ Chairman _____ Date _____

Mrs S Warden, Parish Clerk Tel: 738751 Email: rufforth.pariah.council@hotmail.co.uk

