

**.MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING  
HELD ON MONDAY 3 OCTOBER 2016 IN RUFFORTH VILLAGE HALL AT 7.30pm**

**PRESENT:**

Councillor Mrs A Powell (Chairman)	Councillor Mrs J Wright
Councillor Mrs H Beeley	Councillor A Mate
Councillor Mrs H Butterworth	
Councillor J Flynn	Councillor Deborah Smitten

**IN ATTENDANCE:** 6 members of the public and The Clerk, S Warden

**146 PUBLIC COMMENTS:**

Peter Rollings said that there was a pipe being put in from Bradley Crescent to the pond at the back of the crescent and wanted to know what had been completed to this date regarding the drainage system in Rufforth. The Clerk would ask Jim Cavanagh (CYC Highways drainage) for an update.

**147 APOLOGIES ACCEPTED:** Ward Councillor Chris Steward and Cllr K Clarke

**148 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared):** None

**149 MINUTES OF PREVIOUS MEETING:**

The minutes of 5 September 2016 were proposed as a true record by Cllr Mate and seconded by Cllr Flynn.

**150 WARD COUNCILLOR'S COMMENTS:** None as apologies were received from Councillor Steward.

**151 CLERK'S REPORT:**

- a) The PROW Officer Alison Newbould had not been helpful in her reply on the ownership of Southfield Lane and had said that it was an unclassified highway. The Clerk would go back to Alison and look up the rules and regulations on Green Lanes.
- b) There had as yet been no reply from Mike Slater on our concerns that Conditions were not being met on Planning Approvals. The Clerk would resend the email and copy to Cllr Steward and the Head of Planning.
- c) All agreed that the red phone box in Rufforth should be adopted by the council rather than have it removed.

**152 PLANNING:**

- a) 16/01303/REM Agricultural Workers Dwelling on Rufforth Airfield: this had been approved but the clerk would follow up on Condition 13 re. drainage.
- b) 16/01462/FUL Algarth, Rufforth for the erection of 2 dwellings and associated works including vehicular access: this was approved by CYC. Plans had now been submitted to CYC re. drainage but it was agreed that all should keep an eye on it to make sure the work was carried out and the clerk would chase this as there had been flooding again the previous Saturday.
- c) 16/01813/FULM Poultry Farm, Bradley Lane: Despite promises to come back to council on decibel levels from the ventilation system the applicants had not done so. It had never been established how many vehicle movements there would be and on what routes. The Parish Council had objected strongly to this application.
- d) 16/01818/FUL Land lying to the north of Wetherby Road: this application had been withdrawn but will probably come back again in the future.
- e) 16/01635/FUL 30 Southfield Close: There was to be a site visit at 11.20 am on 5<sup>th</sup> October followed by the Planning Committee Meeting on the 6<sup>th</sup>. Kevin Herbert would be speaking on

behalf of the residents and the clerk would ask Stuart Broadley to speak on behalf of the Parish Council. It had been recommended for approval by the planning officer.

- f) 16/000534/FULM Yorwaste to vary condition 4 to extend the time period for tipping for a further 15 years. Councillors had no objection to this as they had been fully informed by Yorwaste that this was contingency planning should Allerton Incinerator fail for any reason.
- g) 16/00542/FUL Land at Junction of Main Street and Back Lane, Knapton for 4 houses: this was to go to the Planning Committee meeting on 6 October, a resident in Knapton would speak for those objecting, the site visit would be on the 5<sup>th</sup> at 10.45 am. This had been recommended for refusal by the planning officer.
- h) 16/02167/FUL 18 Southfield Close for first floor side and rear extensions and installation of side window: councillors would get back to the clerk with their views on this one.
- i) 16/021140/TCNOT Removal of public payphone, Wetherby Road, Rufforth: It was agreed that the Parish Council should adopt the phone box as otherwise it would be removed.

### 135 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

- a) Invoices for payment: It was agreed to pay the following:

Clerk's salary & Burial Ground fees	£565.43 NET
¼ PAYE to HMRC	£342.91
¼ Expenses to Clerk	£94.09
D Bush for grass cutting	£359.00
Neighbourhood Plan Your Locale Consultant's fee	£1680.00
Getmapping Plc for Neighbourhood Plan	£ 91.20
PKF Littlejohn LLP external audit	£240.00

- b) Payments received: Bank Interest £ 0.00
- Invoice 145 1 pre paid double plot A1 £788.00
- Inv 144 Crem. plots x3 reserved paid in full NBG £1,575.00
- Plot D10 NBG reserved paid in full £1,050.00
- Cremated remain interment (double plot) Cr 10a £482.00
- c) Funds available: £42,625.42

### Burial Grounds:

- a) There was to be a burial in the Natural Burial Ground on Tuesday 4 October
- b) It was agreed to cut the Natural Burial Ground at the price quoted of £150
- c) It was agreed to ask Mr Bush to carry out work to Southfield Lane for £195, to include removal of dead cherry tree, cleaning up shrub areas, trimming shrubs as required and removal of self-seeded Elderberry trees.

It was agreed that Cllr Mrs Butterworth attend the AGM for the ANBG in Lincolnshire. £50 for the night B&B and mileage to come out of Natural Burial fees.

### Projects on Parish Council Land:

**Sand Dykes and Rufforth Pond:** A consultant is to put in a report, two trees in the pond need to come out. In Sand Dykes trees towards the front need to be felled and treated so they don't grow back and the ones further behind pollarded. Askham Bryan may want to use it as a training exercise as the consultant thinks it can all be done from the side without a road closure.

**Parish Garden:** None to report.

**Knapton Recreational Field:** This is still being cut by CYC.

### 154 CYCLE TRACK:

A decision on the grant applied for should come mid October. Cllr Mrs Powell had been in touch with a law practice in Wetherby that may do legal work a lot cheaper as a community project.

### 155 POST OFFICE:

The Clerk would email Colin Valentine to see if the Methodist Church were putting in for a grant. If not the council would do so.

**156 REPRESENTATIVES' REPORTS:**

- a) Rural West Ward meeting: Cllr Mrs Powell had attended the meeting where Neighbourhood Plans were talked about. Councillor Steward had talked about the Local Plan and Ward Committee grants.
- b) YLCA: The next meeting was to be 6 October with Julia Mulligan (Police and Crime Commissioner) attending.
- c) Yorwaste: the next meeting is on Tuesday 1 November

**157 NEIGHBOURHOOD PLAN:**

A copy of Peter Rollings' report is in the minute file. An operating agreement had been agreed in principle by Yorwaste. There was now a need to devise a reporting system for any non conformances. The front of site cycle path condition has been removed by CYC as it is no longer needed. The last part of the development will be changes to the site entrance.

The Mineral and Waste Joint Plan is going to the Local Plan working group next Monday. It will protect the existing site plan, to be kept to the current operational site only i.e. the front 2 fields are not included in the plan which is good news.

Lots of work on the detail of the Neighbourhood Plan has been carried out with the consultant. The revised plan will be submitted to CYC for feedback. There was a provisional date made for a meeting for the Parish Council agreement on 31 October. Cllr Mrs Wright had booked the hall and the clerk would let Brownies know.

If the Plan committee have to do a full strategic environmental assessment they will need to employ a consultant.

**158 COMMUNICATIONS:**

- a) Items for the next newsletter should be forwarded to Cllr. Mrs Powell. A dog fouling letter would be included. It would include Cycle track progress, update on Burial Grounds, Knapton Allotments, Defibrillator and Emergency phone numbers, progress on drainage, neighbourhood plan, Yorwaste, school crossing and phone box purchase. We would also ask for data from the last speed survey in Rufforth
- b) The website has been updated.

**159 CORRESPONDENCE:** None for noting

**160 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:**

For the next agenda: trees in hedges and parking down Victoria Farm Close

**161 DATE OF NEXT MEETING:** The next meeting will be on Monday 7 November 2016 in Rufforth Village Hall at 7.30pm. Cllr Clarke gave his apologies.

Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.14 pm.

\_\_\_\_\_ Chairman \_\_\_\_\_ Date

Mrs SFE Warden, Parish Clerk      Tel: 738751      Email: rufforth.parish.council@hotmail.co.uk

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