

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 3rd OCTOBER 2011
IN RUFFORTH VILLAGE HALL STARTING AT 7.30pm**

MEMBERS PRESENT:

Councillor RA Lee (RL) Chairman
Councillor R Syms (RS)
Councillor C Valentine (CV)

Councillor Mrs A Powell (AP)
Councillor Mrs H Butterworth (HB)
Councillor Tim Haward (TH)

IN ATTENDANCE

Ward Councillor Ian Gillies (IG), Mrs S Warden (Clerk) and 1 member of the public

150 APOLOGIES ACCEPTED: Councillor Chris Steward (CS)

151 DECLARATIONS OF INTEREST: None

152 MINUTES OF PREVIOUS MEETING:

Minutes of the Parish Council meeting held on 5th September 2011 were proposed as a true record by AP seconded by CV, agreed and signed.

153 WARD COUNCILLOR'S COMMENTS:

IG had no objections to the extinguishment of Public Footpath, Knapton No 2 (part) and the creation of an additional bridleway link, New House Covert – Northfield Lane, Knapton as this all fits in with the cycle path plan.

Cycle path: Steve Grieve had agreed that Sustrans should draft the brief, do the design work etc. and provide a cost estimate. Yorwaste would pay for this and it would then be taken from the £75k Yorwaste are putting into the project. Steve Grieve has also agreed the route through Yorwaste ground. It is now up to Sustrans to get things moving and HB would prompt them and Andy Vose of CYC.

154 CLERK'S REPORT:

The Clerk would enlist the help of the Gliding Club in getting the signs redone showing the way to the Gliding Club from Wetherby Road.

155 PLANNING:

Oakwood Farm had applied for a trade counter in one of their business units. The council had not objected but had asked for safeguards to be put in place by CYC.

156 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

Invoices for payment: It was agreed to pay the following: Clerk's expenses £62.05 for 2nd quarter, £325 to Mr Bush for grass cutting and weeding down Southfield Lane, £7.96 to TH for poles to mark graves in Natural Burial Ground, £77.64 to HB for sand for the wheelchair access to the Burial Ground and £8145.60 to JP Services for work carried out to create Knapton Allotments.

Receipts: £1.76 bank interest and £459.25 double cremated remains plot (non-parishioner).
Bank Balances - £13,882.19

The Clerk had been unable to balance the accounts for September as there were several cheques that had not been presented to the bank and until the bank statement came through it was unclear which ones they were. According to the figures there was £195 more in the bank than there should be. The Clerk would update the financial report for councillors as soon as she got the statement through.

All agreed that the meadow grass should be cut as per Tim Bilbrough's quote of £80 and the Clerk would ask him to let HB know when he was going to cut it.
HB will get quotes for a sign for the Natural Burial ground including "No Dogs Allowed".

157 CYCLE ROUTE:

This had already been discussed under Item 153.

158 CO-OPTIONS:

There is still a vacancy for Knapton Ward. This is to go on the next agenda.

159 KNAPTON PROJECTS:

The allotments holders are now using their allotments. There are still some problems with the water supply. All 11 allotments and one smaller one are full and two people have split an allotment between them.

RL thanked AP and RS.

160 CORRESPONDENCE:

TH proposed that council support the extinguishment of part of the existing footpath and the creation of a new one to link up with Moor Lane bridleway at Knapton. All agreed.

Council had no objections to the application for a licence for the Old School.

Council had received a copy of Steve Grieve's holding letter to Julian Sturdy. Julian Sturdy had been asked to follow up our letter regarding tonnage quantities as there had been no response as promised.

161 YORWASTE:

It was agreed that TH should put an item into the newsletter saying we were awaiting a meeting following our written request and representation from Julian Sturdy MP and would include that there had been no bad smells over the summer and litter seemed to be being dealt with satisfactorily.

162 RUFFORTH POND:

CV had been with BTCV to look at the pond. There are two fallen trees and it is very overgrown. For the present CV had asked BTCV for a quote to clear the worst for between £500 and £1000 and for them to come back with phased quotes.

Ideas for the future would need to be funded by grants and might include a viewing area with signage stating the history of the pond, a footpath across the front of the pond. CV felt it was also worth having a look at a path from Hannam Farm to the pond again.

RL thanked CV and asked for the pond to go on the next agenda.

163 TPOs (Tree Preservation Orders):

CV had sent TH copy for the newsletter on TPOs with the web site address that shows the TPOs within the parish.

164 PARISH PLANNING FORM:

DS had attended a Planning Training session where they had been given a pro-forma sheet to aid councillors in their commenting on planning applications. It was agreed to use this sheet.

The Clerk was asked to get some more copies of "How to respond to planning applications: an 8 step guide" from NALC.

165 REPRESENTATIVES' REPORTS:

Burial Ground – Community Pay Back came on Sunday and will finish the wheelchair access path next Sunday. They have also done some weeding. It was agreed that HB could get another bag of sand and some weedkiller.

Ward Committee – The next meeting is on 19th October

Archiving: next agenda

YLCA : AP will attend the meeting on 6th October and will give RL's apologies.

Fulford PC – The response of York's Town and Parish Councils to the Draft National Planning Policy Framework (NPPF) – AP had done a report on the meeting which she had sent to all councillors. The Clerk is to respond as per the suggested draft letter from Fulford PC.

166 COMMUNICATIONS:

TH is pulling together items for the Autumn newsletter and will update the contact list. Web Site – The Clerk has taken over updating the web site and has had a few problems uploading items but TH had been able to clean the site up.

167 LOCAL DEVELOPMENT FRAMEWORK (LDF):

AP will feed back any comments from the YLCA meeting to TH.

AP, CV, TH and RL will look through the LDF and decide on a response. The Clerk will let TH know when the LDF gets back to her. The LDF is to go on the next agenda.

168 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:

The Clerk will remind John Ross (CYC) about chippings for Southfield Lane.

Next agenda: the road surface near West Cottage, Wetherby Road. The surface is in poor condition and prone to flooding.

Next agenda: Wendy Taylor (CYC) is coming to talk about Tremendous York

169 DATE OF NEXT MEETING: The next meeting will be on Monday 7th November 2011 at 7.30pm in Rufforth Village Hall.

RL thanked all those for attending and closed the meeting at 9.18 pm.

170 PUBLIC COMMENTS:

Frank Di Lorenzo reported that the planning application for a shop and tea room in the Old School had been approved. Two more applications had been put in, one for a licence and one for signage. There is a tentative date for the official opening on 19th November.

_____ Chairman _____ Date

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