

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING  
HELD ON MONDAY 4 DECEMBER 2017 IN RUFFORTH VILLAGE HALL AT 7.30pm**

**PRESENT:**

Councillor Mrs A Powell (Chairman)	Councillor Ms D Smitten
Councillor A Mate	Councillor Mrs H Beeley
Councillor P Rollings	Councillor Mrs H Butterworth
Councillor Mrs J Wright	

**IN ATTENDANCE:** Ward Councillor Chris Steward and The Clerk, Mrs S Warden

**208 PUBLIC COMMENTS:**

No public were present. Alison Hodgson and Ben Whiting have registered to speak at the next meeting.

**209 APOLOGIES ACCEPTED:** Cllr John Flynn

**210 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared):** None

**211 MINUTES OF PREVIOUS MEETING:**

The minutes of the 6 November 2017 meeting were proposed as a true record by Cllr D Smitten and seconded by Cllr Rollings, all were agreed and the minutes were signed.

**212 WARD COUNCILLOR'S COMMENTS:**

From 18 December the owner of the allotments has given the Allotments' Association notice to quit. If it is used well then CYC would probably have to provide more space. This was not Nominated Green Space in the Neighbourhood Plan but it has been in the Local Plan. Cllr Rollings felt that if it wasn't Nominated Green Space in the Local Plan the landowner may rescind the notice.

**213 CLERK'S REPORT:**

- a) The verge around Algarth, Rufforth - the cutting was poor and the Clerk would ask CYC again to come and tidy this.
- b) A ramp down from the smaller set of steps to the church would be dangerous. Cllr Rollings raised the problem of the church bend footpath with Traffic. There has been no response on this. It was decided to ask for a response from Andy Vose and once we had a response to write to Mr Hynes informing him of it.

**214 NEIGHBOURHOOD PLAN:**

A copy of Cllr Rolling's report is in the minute file.

Following Pre-submission consultation all revisions have been completed to the Plan in response to comments from residents, landowners and official bodies. A tabulated list of all revisions will be circulated to councillors. The most significant changes are:

- The addition of a Heritage Policy following comment from Historic England
- The addition of a Policy on Reuse of Buildings
- The Policy on Harewood Whin has been rewritten to focus on Operational matters rather than planning. Much of the original policy has happened already.

All revisions will be incorporated into the Plan proper.

In February 2018 the Neighbourhood Plan will be published to coincide with the Publication Draft Local Plan.

The Consultation Statement and Basic Conditions Statement are being worked on at present and will go to the Examiner with all other documents. Poppleton's reports are being used as a guide.

**TRAFFIC:** There had been a meeting with Alistair Briggs and Peter Rollings with an objective to take a whole approach to traffic calming rather than a piecemeal approach. There is a lack of an overall strategic review. Tony Clarke is above Alistair Briggs. Alistair has said he will do a review of all road signs in the parish in the New Year.

Andy Vose deals with pavements.

Louise Robinson is dealing with Bradley Lane. It was decided to go ahead with Option 3, i.e. to go with the extended footpath and crossing point but not do any double yellow lining.

It had been agreed that any traffic information would come to the Parish Council first.

## **215 RUFFORTH:**

- a. **The Tankard:** is now open and has been since a week last Wednesday.
- b. **Telephone Box:** to go on the next agenda after finding out who it now belongs to. If it belongs to the parish council it needs painting and cleaning
- c. **Pinfold:** this is in a poor state and needs renovating. To go on next agenda.

## **216 PLANNING:**

- a. 30 Southfield Close: Cllr Anne Powell and the Clerk went along to Kevin Herbert's house to meet with Gareth Arnold. Someone will be coming to check the measurements and Gareth will be sending a full set of drawings.
- b. Ash Farm, Bradley Lane, Rufforth is on the website today with an application for flexible business use. The Planning Officer wants them to specify, initially for B1 & B8. We will object to this as flexible use should not be allowed in the Green Belt, it has to be in line with Neighbourhood Plan policy. We had been told the scaffolding business would be gone by December.
- c. Poultry Farm: there has been nothing through on this as yet.
- d. 17/02712/LBC St Peter's Farmhouse, Knapton this is a listed building but all the alterations are on the inside and there were no objections.
- e. At the entrance to the Playing Fields there are advertising A boards for businesses that do not have a change of use planning approval, The pro valeting company has a lot of filthy standing water around it which isn't being properly drained away. Original applications were for agricultural buildings. Cllr Steward would look into this.

## **217 FINANCE:**

The Clerk produced a monthly financial report, a copy of which is in the minute file.

a.	Invoices agreed be paid: Clerk's salary + burial fees	£	372.58
	Clerk's SLCC & ALCC memberships	£	130.00
	Sleightholm Landscapes for grass cutting	£	726.00
	Newsletter printing	£	42.75
	AJT Garden Services for Knapton Hedge	£	125.00
	Neighbourhood Plan expenses & printing	£	44.94
	Sports Turf Ltd for cutting NBG	£	180.00

b.	Payments received: Invoice 164 Crem. Inter. Fee	£	138.00
	Inv 165 memorial stone fee	£	150.00
	HMRC VAT reclaim	£	1500.91
	Inv 166 Bg double plot + interment	£	1009.00

c) Funds available: £49,134.03

It was agreed to pay Cllr Flynn the money he had given the Red Lion Landlady for providing refreshments for defibrillator training upon receipt of an invoice

## **Burial Grounds:**

- a. There had been two cremated remains interments and one burial.

- b. Maintenance: The Clerk was wanting to buy a fireproof box to keep the Burial register in, this was agreed as it was part of the ANBG conditions of membership and necessary.  
The Clerk said there also needed to be a sign on the Burial Ground Gate asking people not to park in front of them.

**Projects on Parish Council Land:**

**Sand Dykes and Rufforth Pond:** The work to Sand Dykes is now finished, it has been cleared and planted and the tree cut from the pond. A private land sign is needed. Cllr Smitten would give Cllr J Wright the contacts for sign makers.

**Parish Garden:** None

**Knapton Recreational Field:** In the next newsletter a questionnaire would go out asking people whether they wanted to allow dogs on the field or not. The block paving in front of the field gate is private property.

**White gates:** one has fallen down and the other is filthy despite being painted.

Parish Garden, Sand Dykes and the Pond are to come off the agenda unless there is something specific to report.

**218 GRASS CUTTING CONTRACT 2018:**

It was agreed that the contract would go to ATJ Garden Services for 1 year. The Clerk would inform AJT Garden Services and Sleightholm Landscapes of the decision.

**219 GRANGE LANE TO RUFFORTH AIRFIELD MODIFICATION ORDER 2010:**

It was decided that this would be objected to as it ended on the runway and nobody wanted it. The Clerk would write objecting for all the reasons it was objected to back in 2010.

**220 CYCLE PATH:**

It is hoped that the extension to the path into Rufforth will start second week in January. Pegging out is on 14 December at 2pm. Cllr Mrs Butterworth would be there and would try and get Nick Squire there too. The contract would be looked at and discussed at the budget meeting on 6 December. Hedge and tree planting has occurred along the cycle track, this will reduce the width and is not wanted by the Parish Council. The Clerk will write to Alison Newbould saying that it is obstructing the Bridlepath, the parish council has not agreed to it and that we want it taken out. A letter will also go to Barry Otley saying we do not want him planting anything else within the parish.

**221 412 BUS SERVICE:**

Cllrs Rollings and Mate had a meeting with the manager of the bus service. NYCC need to be contacted if we want a more frequent service. He didn't deny there was a problem, the bus was often held up in Harrogate. He did agree to look at the whole timetable e.g. Harrogate to Wetherby as well. It was agreed that if there was a change the Parish Council would publicise it. There is an app that can be downloaded from Connexions that will tell you where the bus is.

**222 DRAINAGE:**

Drainage was generally better but gulleys and drains needed cleaning out in Rufforth especially by the Horse Chestnut tree. The Clerk would follow up.

**223 REPRESENTATIVES' REPORTS:**

- a. Rural West Ward Team: There was no date as yet for the next meeting.
- b. YLCA: The next meeting will be February.
- c. Yorwaste: The next liaison meeting is 19 January. Northern Powergrid are sorting the electrics to enable work to start on the site entrance. It is slow progress but getting there. Unwanted vegetation is also being removed. This will be done before the bird nesting season starts.

**224 POLICE REPORT:**

On 13<sup>th</sup> November there was an attempt to gain entrance to a business on Hessay Lane.

On 6<sup>th</sup> November there was a report of theft of 2 signs from Knapton Recreational Field.

**225 COMMUNICATIONS:**

The website was now fully up to date.

**226 CORRESPONDENCE:** None to report.

**227 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:**

Next agenda – Speedwatch, Pinfold and Telephone box.

**228 DATE OF NEXT MEETING:** The next meeting will be on Monday 8 January 2018 in Rufforth Village Hall at 7.30pm

Cllr Mrs Powell thanked all those for attending and closed the meeting at 10.10 pm.

\_\_\_\_\_ Chairman \_\_\_\_\_ Date

Mrs SFE Warden, Parish Clerk      Tel: 738751      Email: [rufforth.parish.council@hotmail.co.uk](mailto:rufforth.parish.council@hotmail.co.uk)

[www.rufforthwithknapton-pc.gov.uk](http://www.rufforthwithknapton-pc.gov.uk)