

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING  
HELD ON MONDAY 4 JANUARY 2016 IN RUFFORTH VILLAGE HALL AT 7.30pm**

**MEMBERS PRESENT:**

Councillor Mrs A Powell (Chairman)	Councillor A Mate
Councillor J Flynn	Councillor K Clarke
Councillor Mrs H Beeley	Councillor Mrs H Butterworth
Councillor Ms H Pasquill	

**IN ATTENDANCE:** Ward Cllr Chris Steward, 7 members of the public and Mrs S Warden (Parish Clerk).

**001 PUBLIC COMMENTS:** None

**002 APOLOGIES ACCEPTED:** None

**003 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared):** None

**004 MINUTES OF PREVIOUS MEETING:**

The minutes of 7 December 2015 were proposed as a true record by Cllr Mrs Butterworth and seconded by Cllr Mrs Beeley and were agreed and signed as a true record.

**005 WARD COUNCILLOR'S COMMENTS:**

Cllr Steward said that he had nothing specific to report but would be present for the whole meeting and so could answer any queries that came up.

**006 CLERK'S REPORT:**

Flooding: Mr Coward had written to the Parish Council with an account of flooding problems he had experienced at his home. The Clerk will forward this letter to Mr Denny of Yorkshire Water and Mr Cavanagh (CYC Drainage).

Anyone noting an incident due to flooding should ring Yorkshire Water to log it.

Ivy Cottage and Croft Houses were flooded again on Boxing Day.

Speed Management, Rufforth: The Clerk had emailed David Mercer requesting time scales for a new survey and introduction of speed management improvements to Rufforth. The white gates had been brought up again in the email and the problems around the church bend which had not been mentioned in the previous email from Mr Mercer. The Clerk had also said that either she or a councillor would be happy to walk around the village with an engineer to point out the various problems.

**007 PLANNING:**

- a) 15/02715FUL Red Lion, Knapton for installation of mechanical extract/input ventilation equipment (retrospective) – no objections
- b) 15/02031/FULM The poultry unit on Bradley Lane had been strongly objected to. More objections had gone in from residents of Askham Richard following the realisation that trucks were going to be going down Bradley Lane and through their village.

**008 FINANCE:**

The Clerk produced a monthly financial report, a copy of which is in the minute file.

- a) Invoices for payment: It was agreed to pay the following:

Clerk's salary	£257.49 NET
Clerk's expenses last ¼	£ 112.61
PAYE last ¼ to HMRC	£ 291.46

ANBG membership (Natural Burial Ground)	£120.00
Plan copies Neighbourhood Plan	£ 16.68

b) Payments received: Bank Interest	£ 1.00
c) Funds available:	£30,646.36

d) **Budget/Precept 2016/2017:** Cllr Flynn proposed the budget and precept for 2016/2017 and Cllr Mate seconded it and all agreed the Precept to be £8,400 for 2016/2017.

e) **Clerk's Pension:** It was agreed to leave this until the next meeting allowing the Clerk to contact a clerk who understood the process in the meantime.

#### **Burial Grounds:**

- There had been no burials.
- There had been no maintenance due to the wet weather. Once it is drier we will need to hire a machine that cuts the meadow and mashes it up.
- A family whose parents are buried in a double plot asked for the brothers ashes to be interred in the same plot. It was agreed that this could happen as long as the gravedigger was happy to do it and that they paid for a cremated remains plot.

#### **Projects on Parish Council Land:**

- Sand Dykes: The Clerk had received a quote from Sam Dickson to fell the dead tree into the woodland and log up leaving on site to rot down for £480 + VAT and was waiting on a quote for the other tree that had come down and was leaning back on other trees away from the road. It was agreed that the Clerk would ask for other quotes.
- Rufforth Pond: Nothing to report but Cllr Mrs Butterworth said that the Yorventure grant should be pursued as she had been told we could have it but would have to have a maintenance programme for the future.

#### **Knapton Recreational Field:**

The Clerk had applied for a double taxation claim on money spent on the grass cutting for the past year.

#### **009 REPRESENTATIVES' REPORTS:**

- Rural West Ward meeting: the last meeting had been postponed and a new date had not yet been fixed.
- YLCA: the next meeting is the first Thursday in February
- Yorwaste: Cllrs Mate, Mrs Powell and Mrs Butterworth were to be the Yorwaste liaison representatives from now on.

#### **010 NEIGHBOURHOOD PLAN:**

A copy of Peter Rollings' report is in the minute file. Much of the last month had been spent on the response to the Joint Waste and Mineral Plan, a copy of which had gone to councillors. The response will be signed off at the Neighbourhood Plan meeting of 6 January and then sent to North Yorkshire CC. The next meeting with Yorwaste is planned for next week, as part of the ongoing consultation with local businesses, and it is expected that more detailed plans for the site will be put on the table. Yorwaste will be making their own plans for a public consultation shortly and will be submitting their planning application within the next few weeks. The NPG position is that any future development must remain within the current operational site and the entrance needs altering to prevent HGVs travelling through Rufforth. Work is continuing on other policy areas and defining the village envelopes for Rufforth and Knapton. They are also in the process of agreeing criteria by which any potential sites will be assessed.

#### **011 MINERALS AND WASTE JOINT PLAN:**

The Clerk had submitted a draft response to all councillors and it was agreed that this should be sent as the Parish Council response to the consultation.

#### **012 CYCLE TRACK:**

Work on the Rufforth end of the Cycle Track is ongoing. It had come to light that a landowner was thinking about submitting a planning application for a small scale development. It was agreed that he should be contacted to ask him to contact the Neighbourhood Plan Group as his site could then be assessed as to whether to include it in the Plan. It had already been evident from the NPG Consultation that small scale developments would be looked at favourably.

**013 COMMUNICATIONS:**

- a) The next newsletter is nearing completion and flooding will be the main focus.
- b) The website has been updated.

**014 CORRESPONDENCE:** for noting only

**015 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:**

Next agenda: Vacancy – Rufforth Ward

Someone had cut the ancient Hawthorn on Southfield Lane and thrown the cuttings onto where the daffodil bulbs were coming up. Cllr Steward would see if he could get someone to carefully clear away the cuttings.

Defibrillator: Cllr. Mrs Butterworth assured the meeting that the defibrillator was in hand and that the money for it was coming from Natural Burial funds as it was a way of giving something back to the village. Permission was needed from BT to put the defibrillator into the phone box and this was taking time but it was the best place as there would be access to a power supply and a phone.

**016 DATE OF NEXT MEETING:** The next meeting will be on Monday 1 February 2016 in Rufforth Village Hall at 7.30pm.

Cllr Mrs Powell thanked all those for attending and closed the meeting at 8.30 pm.

\_\_\_\_\_ Chairman \_\_\_\_\_ Date

Mrs SFE Warden, Parish Clerk Tel: 738751 Email: rufforth.parish.council@hotmail.co.uk