

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING  
HELD ON MONDAY 4 JULY 2016 IN RUFFORTH VILLAGE HALL AT 7.30pm**

**PRESENT:**

Councillor Mrs A Powell (Chairman)                      Councillor Mrs J Wright  
Councillor Mrs H Beeley                                      Councillor A Mate

**IN ATTENDANCE:** 2 members of the public and The Clerk, S Warden

**108 PUBLIC COMMENTS:** None

**109 APOLOGIES ACCEPTED:** Councillors Keith Clarke, John Flynn, Deborah Smitten and Helen Butterworth.

**110 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared):** None

**111 MINUTES OF PREVIOUS MEETING:**

The minutes of 6 June 2016 were proposed as a true record by Cllr Mate and seconded by Cllr Mrs Beeley after amending the date of meeting in Item 101a and were agreed and signed as a true record.

**112 WARD COUNCILLOR'S COMMENTS:** There were none present.

**113 CLERK'S REPORT:**

- a) It had been reported to the Clerk by Mr & Mrs Kinread that the road surface at the junction of Bradley Lane with Southfield Close was in a poor state of repair and creating a lot of noise especially when heavy farm vehicles and HGVs ran over it. The Clerk had notified CYC and had been given a case number: 103196249. The Clerk would copy her email to the Ward Councillors.  
Cllr Mate said the sight lines on Bradley Lane around the bad bends were very poor due to very high grass obscuring them. Cllr. Mate had consulted with CYC on this and the work had been done.
- b) Knapton Recreational Field: there were no councillors from Knapton to report.
- c) The Clerk had written by email to James Roarke (Rufforth Primary School Head) about the hedge in front of school and would email again as had no reply. She would also suggest the removal of the hedge, as recommended by the CYC Road Safety Officer, which would alleviate an annual problem.

**114 PLANNING:**

- a) 16/00357/FULM Yorwaste application: Peter Rollings had spoken to Erik Matthews (CYC Planning officer) last week who said that someone was dragging their feet over the access to Harewood Whin but that planning would not go ahead without it.
- b) 16/01262/FUL Pump House, Milestone Avenue, Rufforth for construction of a cycle track: the Parish Council had supported this application.
- c) 16/01009/FUL Extension to classroom at Rufforth Primary School: this had been approved.
- d) 16/01303/REM Agricultural Workers Dwelling on Rufforth Airfield: this was a reserved matters application following approved outline planning. The Parish Council had no objections.
- e) 16/01462/FUL Algarth, Rufforth for the erection of 2 dwellings and associated works including vehicular access: the parish council were to object to this as the proposed access was much closer to the bad bend and therefore dangerous, drainage was particularly poor in the area with flooding occurring on a regular basis and so proper attenuation tanks were needed, also the Neighbour Hood Plan consultations had shown a need for smaller houses (2/3 bedrooms) whereas these were 4 bed houses and were considered too high. 1 garage per dwelling for a 4 bed house was also considered to be insufficient and there were concerns about parking.

- f) 16/01498/FUL Wellgarth House, Rufforth for conversion of integral garage space into habitable room including external alterations: there were no objections to this application.

### 115 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

- a) Invoices for payment: It was agreed to pay the following:

Clerk's salary & Burial Ground fees	£258.64 NET
Clerk's expenses	£ 101.68
PAYE last ¼	£ 323.23
D Bush for grass cutting	£450.00
Elizabeth Craven NP website expenses	£122.91
James Mackman for Internal Audit	£ 80.00
Community Heartbeat Trust for VETS system	£ 54.00
Cllr H Butterworth for NBG expenses	£ 83.96

- b) Payments received: Bank Interest £ 0.00  
c) Funds available: £36,414.27

The Community VETs system (not defibrillator) had been used twice by people in distress.

**Burial Grounds:** There was nothing to report

#### **Projects on Parish Council Land:**

**Sand Dykes and Rufforth Pond:** Cllr Mrs Wright has appointments with 2 tree surgeons to get quotes to cut down all trees at Sand Dykes apart from those well away from the road.

The Clerk would write to Yorkshire Water and CYC Highways to see if they would take on the pond as it was an integral part of the drainage system in Rufforth.

Cllr Mrs Wright asked the Clerk to download a Yorventure Application form for her for the work to be done.

**Parish Garden:** Mr Bush had to cut back the Laurel as it was encroaching on the paths.

**Knapton Recreational Field:** The Clerk is to write back to CYC regarding the lease for the field as it had been understood that the rent would be a peppercorn rent in perpetuity of £100 +VAT as part of the S106 agreement for the development of New House Farm.

**Internal Audit:** James Mackman had been happy overall but wanted to see figures net of VAT on reports and the spreadsheets. Councillors were happy for the Clerk to continue to produce her reports for council inclusive of VAT as they showed the VAT element but the Clerk would in future show individual items under the budget headings on the expenditure spreadsheet net of VAT. The Internal Report is in the minute file and accounts are now with the External Auditor.

### 116 DOG FOULING PROW TO HUTTON WANDERSLEY:

Cllr. Mate said that it was not so much the dog fouling he was complaining about but that the path was totally overgrown and not walkable. Cllr Mrs Wright would speak to Richard Hoyland (CYC PROWO) about this. It was the land owners' responsibility.

### 117 SOUTHFIELD LANE:

Cllr Mate reported that Yorwaste had brought in a digger to clear soil from the side of the gate at the entrance to the airfield to give disabled access. Cllr. Mate wanted to put a sign on the gate saying the PROW was for walkers only not cyclists, that dogs must be kept under control, that it was on an active airfield and straying from the path was illegal and dangerous. He wanted this sign to be put there by order of the Parish Council. Councillors were not in agreement as it was the responsibility of CYC highways. It was agreed that the Clerk should write to the PROW officers saying we were concerned and would like a similar sign on the gate if Bob McLean was unable to find the sign that had been at the entrance to the airfield previously.

The Clerk would also email again re. the overgrown vegetation on Southfield Lane as it was a required access for emergency vehicles to the airfield

**118 TREES IN HEDGES:** to go on next agenda

### **119 ACCESS TO AIRFIELD:**

It was agreed to send a letter of thanks to Nick Smith and Geoff Durham at Yorwaste for clearing the way for access to the airfield PROW.

The Northern Power Grid had written to the Clerk saying that they were going to have to take down several trees at Harewood Whin as they were interfering with the power lines but as a gesture of good will were willing to donate two oak trees to Rufforth. It was agreed to contact David Preston and Alan Atkinson of the Playing Fields Committee as they had said they could accommodate them.

### **120 REPRESENTATIVES' REPORTS:**

a) Rural West Ward meeting: Cllr Mrs Powell had attended the meeting on 27 June, items for discussion had included Neighbourhood Plans, Planning and the Local Plan which is coming out next week. There will be the Annual meeting in August at Manor School in August, we will receive formal notice of the meeting nearer the time.

b) YLCA: there is the annual meeting on 16 July.

On Tuesday 19 July there is a meeting on the Local Plan at New Earswick Folk Hall

c) Yorwaste: the last meeting had confirmed all that we already knew. Yorwaste will challenge the part of the S106 that says they have to put a cycle path alongside the B1224 on Yorwaste land. It would end at the furthest reaches of their land and so would do little to make it safer to cycle the road and the Parish Council had not asked for it since before the cycle path behind the tip had been established.

Yorwaste are prepared to sign an operational agreement with the Parish Council in addition to the S106. The Parish Council needs to design a reporting procedure. Peter Rollings had drafted an operating agreement and councillors would email any comments they had on it. Once we are all happy with the final document the parish council would ask for it to be agreed and minuted at a Yorwaste Board meeting.

### **121 NEIGHBOURHOOD PLAN:**

A copy of Peter Rollings' report is in the minute file. The grant application for £4027 had been approved and would soon be in the parish council bank account, this was to cover consultancy costs and printing of the pre submission consultation document. Further tranches will be drawn down for specific identified expenditure up to a maximum of £8000.

Andrew Tollerton (consultant) had no issues of principle, just suggested wording and some positive ideas. The Plan group had circulated their ideas to residents on housing and progress on the cycle path.

There are no major concerns with the draft Local Plan and nothing that conflicts with the Neighbourhood Plan. The Travellers Site has been omitted for green belt and access to services reasons. The boundaries of the green belt have not been defined in this section and are not likely before the end of the year.

J Meldgaard had not turned up to the planned meeting re. bottom ash last Monday. They had been made aware that residents would be against the process at Harewood Whin.

It is still planned to have the Plan ready for pre-submission consultation in September.

### **122 CYCLE TRACK UPDATE:**

There was to be a cycle track meeting on Tuesday 5 July. Cllr Mrs Wright would attend in place of Cllr Mrs Butterworth. There is a Japanese Knotweed problem.

### **123 COMMUNICATIONS:**

a) Items for the next newsletter should be forwarded to Cllr. Mrs Powell. A dog fouling letter would be included. It would hopefully go out in the Autumn.

b) The website has been updated.

**124 CORRESPONDENCE:** None for noting

### **125 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:**

The Clerk would look for computers with a view to replacing hers as she was beginning to have problems with it. She would look for best value and report back.

**126 DATE OF NEXT MEETING:** The next meeting will be on Monday 5 September 2016 in Rufforth Village Hall at 7.30pm.

Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.10 pm.

\_\_\_\_\_ Chairman \_\_\_\_\_ Date

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