

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING  
HELD ON MONDAY 4 FEBRUARY 2019 IN RUFFORTH VILLAGE INSTITUTE AT  
7.30pm**

**PRESENT:**

Councillor P Rollings (PR)                      Councillor Mrs A Powell (AP)                      Councillor J Flynn (JF)  
Councillor Mrs H Butterworth (HBu)                      Councillor Mrs J Wright (JW)  
Councillor Mrs H Beeley (HBe)                      Councillor A Mate (AM)

**IN ATTENDANCE:** The Clerk and 2 members of the public.

**019 PUBLIC COMMENTS:** None

**020 APOLOGIES ACCEPTED:** Ward Cllr C Steward (CS)

**021 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared):** None

**022 MINUTES OF PREVIOUS MEETING:**

The minutes of the 14 January 2019 were proposed as a true record by AP and seconded by HB, all were agreed and the minutes were signed.

**023 WARD COUNCILLOR'S COMMENTS:** None

**024 CLERK'S REPORT:**

- a) The new noticeboard for Bradley Crescent was currently sitting in the Clerk's house. It was agreed that JW and the Clerk would look to getting it fixed with new posts.
- b) The road sweeper had been round Rufforth on 28<sup>th</sup> January.

**025 FINANCE:**

The Clerk produced a monthly financial report, a copy of which is in the minute file.

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| a. | Invoices agreed to be paid: Clerk's salary         | £ 368.22  |
|    | DR Hepton for aerial negatives and copyright       | £ 25.00   |
|    | Fitzpatrick Woolmer for new noticeboard            | £ 1141.20 |
|    | HBu expenses Burial Ground hedge cutting           | £ 40.00   |
| b. | Payments received: Double taxation Claim 2018/2019 | £ 304.33  |
| c. | Funds available:                                   | £ 4645.28 |

**026 RESERVES POLICY AND BUDGET:**

JF proposed the following Reserves Policy which was agreed in principle.

In order to fund the maintenance of the Burial Grounds in perpetuity the Parish Council would aim to keep in reserve £140,000. This was calculated on the basis of an annual cost of £3,500 to maintain the Burial Ground and a coupon rate of 2.5%. It was agreed that c. £423 of every plot sold would need to go into the long-term fund c. 40% of gross income. It was also agreed that in the future if more land was needed this could be funded from the long-term fund subject to a full investment appraisal being agreed by the Parish Council. It was also agreed that the Short-term reserve be 1 year's maintenance costs for the Burial Ground + 1 year's precept

It was agreed that at this time it was too early to approach a landowner to buy more land.

It was agreed that PR and SW would go away and right up a draft policy to be agreed.

**027 BURIAL GROUNDS:**

It had been very quiet during January.

HBu had booked to go to the ANBG meeting in March in Hereford.

It was agreed that much of the success of the Natural Burial Ground was down to HBu's enthusiasm. The Clerk's remuneration may need to be increased if the workload increases.

It was agreed to put an article on the Natural Burial Ground in the Copmanthorpe and Nether Poppleton Parish magazines.

### **028 COMMUNICATIONS:**

JW would include something on the response to the questionnaire on Knapton Recreational Field in the newsletter. The newsletter would go out shortly.

Contact details will go in the next newsletter, but permission will have to be sought in writing by any contacts.

- Facebook: This would now be postponed until after the elections.

### **029 PLANNING:**

There was nothing new to report on Ash Farm. The Clerk would email CS to see if he had any information.

18/02599/CLU K&J Logistics: The Parish Council did not object but are seeking an operating agreement on traffic routing to prevent HGVs and buses travelling through Rufforth other than those doing local runs.

18/02785/FUL Pro Valet, Rufforth Airfield – this had been refused and the Clerk would ask CS what happens next.

18/02939/CPD Rufforth Park for garage and garden store: The Parish Council would not object but would ask for future development rights to be withdrawn.

18/02919/FULM Land to West of Redwood House, Northminster Business Park for erection of 2 storey building and workshop: the Parish Council are objecting to this as it is in the Green Belt. Following a directive from NALC the Parish Council would ask for extensions to response periods until after council meetings or if not possible would call an extra ordinary meeting in order to decide responses to planning applications.

### **030 CYCLE PATH:**

Rufforth end: Heather Fairy had still not signed off on the conditions for the cycle path extension. The Clerk would ask CS to follow up.

Knapton end: This is progressing and the work will be done by CYC. The Orders for the extinguishment of Public Footpath, Knapton No2 and the Public Bridleway Knapton No5 Creation were confirmed on 29 December and Notices have gone out.

### **031 KNAPTON:**

It was agreed that the Clerk ask AJT Garden Services to cut the hedge at Knapton. If it was likely to be anymore than £120 the Clerk would come back to council.

Trenchard Road Noticeboard: One of the posts has become very loose, AP would talk to one of the residents about repairing it.

The Knapton Noticeboard needs some renovation work done to it – The Clerk would ask A Thomas for a quote and Mark Reynolds had a contact also.

### **032 RUFFORTH:**

- **Pinfold:** AJT Garden Services will be clearing this and it was agreed in principle that the PC would put some money into the project depending on cost. JW and SW would start on applying for the funding.
- **Allotments:** Progress is very slow but PR continues to keep trying to speed it up.

### **033 ELECTIONS/CO-OPTION:**

The Parish Council would try to encourage more candidates in order for a fully elected council.

It was agreed to advertise the Knapton Vacancy.

**034 REPRESENTATIVES' REPORTS:**

- a. Rural West Ward Team: no meetings planned as yet
- b. YLCA: The next meeting is to be 7 February.
- c. Yorwaste: The meeting on 21 January had been a good one reflecting the now good relationship between the present management and the Parish Council. Yorwaste will reopen the permissive path in April. They are as frustrated as us regarding site entrance progress. Yorwaste promised to give figures on how many Biffa lorries were coming into the site. The Clerk would email CYC regarding litter on the verges between Tinker Bridge and the A1237.  
The liaison group will be going for a walk around in April as Yorwaste are looking to put a permissive path in with a viewing point on the top.
- d. Knapton: this was covered earlier in the meeting.

**035 POLICE REPORT:**

The car had been taken away from by the cattle crush that had been abandoned. Somebody had been abused by another dog walker on the playing field but it was not made clear which field.  
HBe reported two accidents on the new Wetherby Road roundabout already.  
HBe reported people having problems with the bus not stopping at bus stops and not going through Knapton when late. These people should be encouraged to email the bus service and copy to the Parish Council with incident times and dates.

**036 CORRESPONDENCE:** Noted

**037 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:**

The Clerk would report to CYC the very poor road surface by Pogles Wood on the bend on Bradley Lane by Ash Cottage.  
JW would ask that people report to her if they see the police in the Parish on 24<sup>th</sup> February  
PROW to the left of the top of The Avenue has 2 styles broken. – The Clerk will report this.  
The Clerk will also report to CS that the Gulley by West Cottage has not yet been put in and is now full of mud. Also when it was icy the footpath was lethal as always covered in water.  
Next agenda: Review of Traffic Management and Speedwatch.

**038 DATE OF NEXT MEETING:** The next meeting will be on Monday 4 March 2019 in the Rufforth Village Institute at 7.30pm

PR thanked all for attending and closed the meeting at 9.30 pm

Signed \_\_\_\_\_ Chairman \_\_\_\_\_ Date \_\_\_\_\_

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