

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 4th JULY 2011
IN RUFFORTH VILLAGE HALL STARTING AT 7.30pm**

MEMBERS PRESENT:

Councillor Mrs A Powell (AP)	Councillor T Haward (TH)
Councillor R Syms (RS)	Councillor P Williams (PW)
Councillor Mrs H Butterworth (HB)	Councillor C Valentine (CV)

IN ATTENDANCE

Ward Councillors Ian Gillies (IG) and Chris Steward (CS), Mrs S Warden (Clerk) and 3 members of the public

As Councillor Lee was unable to attend the meeting, Councillor Anne Powell (Vice Chairman) took the chair.

108 APOLOGIES ACCEPTED: Councillor RA Lee (RL) Chairman

109 DECLARATIONS OF INTEREST: None

110 MINUTES OF PREVIOUS MEETING:

Minutes of the Parish Council meeting held on 6th June 2011 were proposed as a true record by TH seconded by RS, agreed and signed.

111 WARD COUNCILLOR'S COMMENTS:

Cycle Path: IG had spoken to Steve Grieve of Yorwaste. The S106 was for a footpath and not a bridleway, Yorwaste therefore want CYC to lift the S106 agreement so that they can do their own thing. IG wants a meeting of all parties, in order that a decision can be made, to take the cycle path forward.

From September 2012 school transport to Manor will not be provided from Rufforth so there is a greater need for a cycle path.

Your Ward: the next meeting is at Rufforth Gliding Club on 21st July.

CS had asked for the field next to Knapton Recreational Field to be weed killed but had not received confirmation that this would be done.

CS had tasked Stephen Hockley to remove the leaning signs from the B1224.

112 CLERK'S REPORT:

The Clerk reported that CYC were not taking on any more dog bins and therefore if we accepted the Ward grant for dog bins on Hannam Lane and Lowfield Lane we would have to pay for the emptying which was not budgeted for. This is to go on the next agenda. The dog bin on the Playing Fields must be the Playing Field's bin.

113 PLANNING:

Harewood Whin: The extension of working hours for the Materials Handling building from 6am – 10pm seven days a week was approved but there should be a condition that the hours worked are from 7am – 9pm. The Clerk had checked the approve planning permission and the hours are to be from 7am until 9pm each day.

Planning Enforcement is looking into the road being built at The Garth, Yew Tree Close and it was confirmed that the stables and equestrian exercise ring were for the owners of the property use only.

114 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

Invoices for payment: It was agreed to pay the following: £300 to Mr Bush for grass cutting, £80 to J Mackman for the internal audit, £54 to D Smitten for the web site, £5 to YLCA for planning training for AP, £25.80 to RL for paint brushes etc for the Burial Ground and for the “Deep Water” pond signs and £18 to HB for paint for the Burial Ground.

Receipts: £2.04 bank interest. The Clerk also informed councillors that there would be £668 coming in within the week for a burial on the Friday.

Bank Balances - £16,428.09 Funds Available - £2,980.06

The Clerk had been paid for May and June at the end of June and reported that she was unhappy with Douglas Tonks as they had not paid her at the end of May. She felt that if they did not keep to the contract in future the Parish Council should end the contract. Councillors were reminded that if they had expenses that needed to be paid they should give the invoices to the Clerk at least a week before a meeting as the Clerk had been reminded by the Internal Auditor that all invoices should be on the agenda in order to agree payment.

115 CYCLE ROUTE:

This had already been discussed earlier in the meeting. TH had brought a plan of the route to the meeting for anyone who was unsure of the route to see.

116 CO-OPTIONS:

There is still a vacancy for Knapton Ward. AP is still hoping to recruit someone from the Trenchard Road area.

117 KNAPTON PROJECTS:

A schedule of works for the allotments had gone out to 5 contractors for tender and a summary of quotes provided is in the minute file. TH proposed JP Services for the contract as they were within budget and following discussion with them with RL to ensure that they had included everything in their quote. This was agreed by all.

118 CORRESPONDENCE:

A questionnaire from Halcrow Fox had come through on the provision of taxis in York. It was agreed that the Clerk would fill in her responses with a view to councillors agreeing or not those responses and adding others they felt necessary.

119 SOUTHFIELD LANE:

Having gained permission from CYC Highways AP proposed that Mr Bush be asked to quote for weeding around the shrubs on Southfield Lane and that if the quote came in under £100 for him to do the work. TH seconded this and the motion was carried.

120 YORWASTE:

It was decided to agree a response to Yorwaste in the next newsletter at the next meeting.

121 THE OLD SCHOOL BUILDING:

Frank Di Lorenzo outlined his plans for the Old School Building to include a local shop and tea room. He said he was applying for Change of Use and wished for the Parish Council's support for his planning application. The trustees of the Village Hall are in favour of the change of use and have written a letter of support. The group that were looking into a community shop following the closure of the Village Shop were happy to relinquish their endeavours for the present time and were happy for Mr Di Lorenzo to carry on with his plans.

All agreed that the Parish Council would be happy to write a letter of support of Frank Di Lorenzo's Planning Application.

122 TPOs (Tree Preservation Orders):

CV had no reply from David Hildreth. The Clerk will contact Harvey Lowson for a list of TPOs in Rufforth and Knapton. The Parish Council will then look to see if there are any others that need registering.

123 REPRESENTATIVES' REPORTS:

Burial Ground – Weeding and painting will be done on Monday with the laying of slabs for a wheelchair friendly access at a later date. If the community pay back people do a good job they can be used regularly.

Ward Committee – there will be a meeting with a BBQ at the airfield on 21st July. There is a Pilot for Ward information meeting on Friday at 2pm at Poppleton Community Centre.

Archiving: Progress will start within the next couple of weeks.

Land Registry: CV will look at the process for the Village Garden.

YLCA : AP had attended the Planning training and RS asked if he could go to the next session, this was agreed.

124 COMMUNICATIONS:

The next newsletter will go out in the Autumn.

Web Site – TH has a meeting arranged with Deborah Smitten which will hopefully sort out the problems he is having at present. The Clerk will join them if she can.

125 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:

The Village Shop is to go on the next agenda.

Chris Ross had asked if the Parish Council would have any objections to the church cutting some of the lower branches off a tree in the church yard. Councillors had no objections.

126 DATE OF NEXT MEETING: The next meeting will be on Monday 5th September 2011 at 7.30pm in Rufforth Village Hall.

AP thanked all those for attending and closed the meeting at 9.20 pm.

127 PUBLIC COMMENTS:

The Clerk will follow up the letter to CYC Highways re buses and roadworks.

The Clerk is to ask Rachel Steward for a sign for the Gliding Club on the triangle at the end of Bradley Lane.

The Clerk is to contact the owners of Algarth to thank them for cutting the hedge and to ask them if it could possibly be cut again September time as it was growing so fast.

_____ Chairman _____ Date

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