

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING  
HELD ON MONDAY 5 MARCH 2018 IN RUFFORTH METHODIST CHAPEL  
SCHOOLROOM AT 7.30pm**

**PRESENT:**

Councillor Mrs A Powell (Chairman)	Councillor Ms D Smitten
Councillor A Mate	Councillor Mrs H Beeley
Councillor P Rollings	Councillor Mrs H Butterworth
Councillor Mrs J Wright	Councillor J Flynn

**IN ATTENDANCE:** Ward Councillor Chris Steward, 1 member of the public and the Clerk, Mrs S Warden

**039 PUBLIC COMMENTS:** None

**040 APOLOGIES ACCEPTED:** None

**041 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared):** Cllr Mrs Wright declared an interest in Item 048 as she was on the Beer Festival Committee.

**042 MINUTES OF PREVIOUS MEETING:**

The minutes of the 5 February 2018 meeting were proposed as a true record by Cllr Mate and seconded by Cllr Rollings, all were agreed and the minutes were signed.

**043 WARD COUNCILLOR'S COMMENTS:** Cllr Steward reported that the stables in Bland Lane were now an Enforcement case. Cllr Steward reported CYC's Traffic Safety team's only suggestion was car tyres planted up, as a barrier at the side of the Institute.

**044 CLERK'S REPORT:**

- a) Following a telephone conversation between the Clerk and Peter Brown the Clerk reported that residents down Grange Lane supported the Grange Lane Modification Order as it may stop unsociable behaviour. The lane was a PROW whether it was on the definitive map or not. Council decided not to pursue the matter.
- b) The Clerk had gone out for more quotes for the rebuilding of the Bradley Lane Village sign, so far she had just had one for around £1000 from CYC.

**045 NEIGHBOURHOOD PLAN:**

A copy of Cllr Rolling's report is in the minute file.

The Plan was formally submitted on 21 February 2018 together with supporting documentation to CYC. CYC will now conduct a final consultation on The Plan before putting it to independent examination.

CYC Local Plan Publication Draft is being consulted upon and the submission of the Neighbourhood Plan was to coincide with this as there is broad conformity between the two plans.

Total expenditure on The Plan to date is £12,171.67. Grants have been received totalling £12,000 and there is a balance remaining of the CYC grant of £1513.47. A spend so far from the Parish Council of £1,685.14 (nett of VAT) against an estimated cost to the PC of £2000 - £3000 means it should be within budget even with some expenses still to come.

There are new National Planning Guide lines coming in but the Neighbourhood Plan will be looked at by the Government under the old guidelines as the Plan is well underway. We need the York Local Plan and the Neighbourhood Plan to go through.

Cllr Mrs Butterworth thanked all those involved for work on the Plan.

**046 RUFFORTH VILLAGE INSTITUTE:**

The rebuilding has started and is moving along. It is looking like the end of May before it reopens. Professor May (a consultant to CYC's Traffic Safety team) has been contacted by the Village Institute Committee. There is a meeting with him next week to advise on safety measures.

#### **047 PLANNING:**

17/02984/FUL Land to East of Ashville Farm, Milestone Avenue, Rufforth: This application has been withdrawn

Ash Farm Scaffolding Business: This application has been refused and the letter process is underway.

Car Valeting and the Dyno business: these are now with enforcement Ref: 18/00089/NOCONS

Poultry Farm, Bradley Lane: there is a detailed report from aviation consultants by CYC which raise the issue of a safe landing area in the event of emergency being impacted by the proposed development. The revised plan on the Planning website is for 3 poultry houses as opposed to the 6 originally applied for.

18/00152/FUL 30 Southfield Close for variation of condition 2 of permitted application

16/01635/FUL to part render front elevation: whilst the Parish Council do not object to this particular application we do strongly object to the numerous changes to planning conditions thus far.

17/02712/LBC St Peters Farmhouse Knapton for internal alterations to form shower room within existing room in the roof: this application was refused

AOD/18/00045 Proposed Cycle Track Wetherby Road to approve details of conditions 3,4,5,6 and 7 of 16/01262/FUL

DEFRA Consultation on the control of Waste Management sites: this discourages fly-tipping and educates residents. The Clerk will answer the 4 questions.

#### **048 FINANCE:**

The Clerk produced a monthly financial report, a copy of which is in the minute file.

a.	Invoices agreed be paid: Clerk's salary	£ 422.78
	Community Heartbeat Trust for VETS system	£ 120.00
	YLCA for 8x Good Councillor Guides	£ 33.57
	Rufforth Methodist Church meeting hire	£ 10.00
b.	Payment ratified: CYC planning application fee	£ 58.00
c.	Payments received: NBG Interment	£ 1100.00
	Reservation fees 1 burial +1 crem plot NBG	£ 825.00
d.	Funds available:	£49,572.53

Beer and Music Festival: It was agreed that whilst council supported the venture it could not justify contributing £250 to the fund raiser having put up the precept by £500.

#### **Burial Grounds:**

- a. There was a burial in the NBG 23 February at 10am.
- b. Maintenance: a new sign is needed for the NBG as the other is being eaten away.
- c. Figures would be brought to the next meeting on the Natural Burial Ground showing how many plots in total, how many filled and how many reserved in order to decide whether there was a need to purchase more land.

#### **Projects on Parish Council Land:**

**Knapton Recreational Field:** Awaiting next newsletter to ask for residents' opinion on allowing dogs onto the field.

#### **049 CYCLE PATH:**

- a. Work to the cycle path has come to a standstill whilst the Milestone Avenue end's exact route is decided. Work is scheduled to restart 19 March.  
It was agreed to go with Ashley Miller fencing services to fence behind Hambleton View.
- b. Knapton End: Despite chasing it up Cllr Flynn was still waiting for the quote.
- c. Tremendous: It was agreed that Philip Crowe's letter summed up all the points made to him at the site meeting. Despite the Parish Council being given the information Tremendous

were not clear on the specifications and the email trails only went to 3 individuals, they were difficult to follow and to find the details. To avoid this in future there needs to be a proper process, emails need to go to all councillors and then be put on the agenda. Mr Crowe has accepted they will have to realign parts and will be asked to move the planting back to the stock fence and take the trees out. Sustrans require 6m from hedge to fence. Cllr Rollings and the Clerk would draft a letter to Mr Crowe, send round councillors and when agreed send it on.

**050 REPRESENTATIVES' REPORTS:**

- a. Rural West Ward Team: There had been no meeting
- b. YLCA: The last meeting of YLCA was reported at our last meeting.
- c. Yorwaste: there had been no meeting.
- d. Allotments: A letter from CYC had gone to Geoff Wilson, advice from agent was that Green Space was more onerous than Green Belt and so Cllr Rollings had been unable to persuade Geoff Wilson to rescind the notice to quit. Cllr Steward said that CYC has a statutory duty to provide allotments and if it wasn't allocated in the Local Plan as Green Space it would be in the Green Belt and that they are no different. Mr Wilson would not gain anything from it not being Green Space if the Allotments go. Cllr Steward would arrange a meeting with planning officers, Mr Wilson and his land agent if he wished as he felt it worth a try. There is an area near Yorwaste that could be used for allotments depending on soil quality etc. Cllr Rollings is to contact Mr Wilson to propose such a meeting.

**051 POLICE REPORT:**

There had been no reports this month and the Community Policing Team had not been in touch.

**052 COMMUNICATIONS:**

It was agreed to move communications further up the agenda next meeting. Cllrs Deborah Smitten and Jane Wright would get together to look at Facebook etc. and bring it back to the next meeting where it would be discussed in the wider context of communications as a whole..

Welcome Pack: Cllr Mrs Wright would bring an example to the next meeting – next agenda.

**053 CORRESPONDENCE:**

There had been an email from a resident requesting that he be allowed to take away the wood from Sand Dykes. It was agreed that it was private land with deep water and so the request should be refused. Cllr Mrs Wright wanted signs to say Private Land and Deep Water. Sand Dykes is to go on the next agenda.

**054 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:**

Next agenda – World War 1 Commemoration

**055 DATE OF NEXT MEETING:** The next meeting will be The Annual Parish Meeting followed by an ordinary meeting of the council on Monday 9 April 2018 in the Rufforth Methodist Chapel Schoolroom at 7.30pm

Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.40 pm.

Signed \_\_\_\_\_ Chairman \_\_\_\_\_ Date \_\_\_\_\_

Mrs SFE Warden, Parish Clerk      Tel: 738751      Email: rufforth.pariah.council@hotmail.co.uk