

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING  
HELD ON MONDAY 5<sup>th</sup> NOVEMBER 2012 IN RUFFORTH VILLAGE HALL AT 7.30pm**

**MEMBERS PRESENT:**

Councillor Mrs A Powell (AP) in the Chair	
Councillor C Valentine (CV)	Councillor Mrs H Butterworth (HB)
Councillor R Lee (RL)	Councillor D Nevins (DN)
Councillor R Syms (RS)	Councillor K Clarke (KC)

**IN ATTENDANCE:** Ward Councillor Ian Gillies (IG), Graham Titchener (CYC Officer), Kate Bowers (CYC Neighbourhood Planning Officer), 2 members of the public and Mrs S Warden (Clerk)

**173 APOLOGIES ACCEPTED:** Councillor Tim Haward (TH), Councillor Mrs H Butterworth (HB), Ward Councillor Chris Steward (CS)

**174 DECLARATIONS OF INTEREST:** None

**175 MINUTES OF PREVIOUS MEETING:**

RL proposed the minutes of 1 October 2012 as a true record, these were seconded by DN, agreed and signed.

**176 WARD COUNCILLOR COMMENTS:**

Cycle Track: The Interim Director has altered the route away from the Gun Club and Councillor Merritt has now to sign it off. In the last two or three days Cllr. Merritt has decided that as the route is now going over the tip and will take half his cycle track budget he wants £5000 from the Parish Council. This contribution of £5000 is to be paid to CYC by the end of March 2014.

Graham Titchener (Programme Manager CYC) asked that we email the decision on the £5000 to him within the next couple of days as he was concerned that the Yorventure funding would be in jeopardy should a decision not be made by then. This decision to be copied to Ian Gillies.

**177 CYCLE TRACK UPDATE:**

CV proposed that the Parish Council agree in principle to funding the £5000 for the cycle track and that this be put on the next agenda to ratify the agreement and to decide how to raise the £5000. RL seconded the proposal and all were agreed.

It was also agreed to ask the Gun Club for a contribution.

The Clerk was to email Graham Titchener that we had agreed in principle to the £5000.

Next agenda – to ratify the agreement to fund £5000 and how to fund it.

RL gave copies out of the York Press article on the cycle track asking for support from the public for the cycle path in order that the final hurdle for the funding is cleared. The Clerk will send an email supporting this from the Parish Council.

**178 CLERK'S REPORT:**

TH had looked at the new building going up on the airfield by the Control Tower and it was the size approved in the planning permission.

**179 PLANNING:**

- The application for a car port on the front of Calmartha, Rufforth had been approved.
- A new application had come in for a replacement telecommunications pole on Wetherby Road, Acomb. As this was replacing like for like there were no objections.

**180 FINANCE:**

The Clerk produced a monthly financial report, a copy of which is in the minute file.

Invoices for payment: It was agreed to pay the following: £305 to David Bush for grass cutting.

Receipts: £542 in Burial fees and £3.13 bank interest for October and November.

Bank Balances - £13,708.81

Funds available - £5,669.70

**181 MEMORIAL WALL:**

Councillors looked at all four quotes for the building of the memorial wall in the Natural Burial Ground and RL proposed AJS Construction for the contract as he had put in the most competitive quote at £1,350 and HB was happy with the quote. KC seconded the proposal and all agreed.

**182 KNAPTON RECREATIONAL FIELD:**

2 residents of Knapton have been found who are happy to be on the Friends of Knapton Recreational Field. An Extraordinary meeting of the Friends needs to be convened in order that they can formally take over.

The Clerk will contact Tim Bilbrough to see if he will look at the field and if he thinks it can be cut to cut it. It was agreed that the Parish Council would fund this out of the budget for Knapton.

**183 BUDGET/PRECEPT 2013/2014:**

AP asked that councillors bring ideas for the budget to the next meeting, with a view to having a budget meeting after Christmas. The draft budget needs to go to the January meeting for agreement.

**184 REPRESENTATIVES' REPORTS:**

Burial Ground – There was nothing to report apart from another natural burial since the last meeting.

Ward Committee: This had been discussed earlier.

Archiving: RL and Rae Mould are working on this each Wednesday afternoon.

YLCA : AP had attended the last meeting where a lady from Trading Standards had spoken. She said that anyone can get their catalytic converters marked free of charge in places like Halfords to prevent theft. She also gave out leaflets on how to stop unwanted telephone calls or junk mail.

Rufforth Pond: The Clerk would send Sleighthome's contact details to CV for the pond.

Crisis Management: This is now complete and can be taken off the agenda. It needs to be looked at once a year and should go on the May agenda.

Yorwaste liaison: TH had written to CYC Highway Development regarding the junction on the B1224 with Tinker Lane as requested by Yorwaste having had the draft approved by councillors.

Guy Widdowson has suggested a liaison meeting at the end of November when the status of the MRF would be better known. Yorwaste are still working on the Environmental Impact Statement (EIA).

**185 CORRESPONDENCE:** The Clerk reported there was very little correspondence coming by post and was mostly now coming by email which she forwarded onto councillors.

**186 COMMUNICATIONS:**

TH still needed news from around the parish for inclusion in the newsletter.

The Clerk is managing the Web site and is up to date. KC asked that an allotment vacancy in Knapton be posted on the web site and would send the clerk the details.

**187 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:**

The Environment Agency should be contacted to report smells from the tip.

The belisha beacon on the zebra crossing outside school was broken but should be replaced within the next seven days.

CYC is at present conducting the audit of services on the site of the Jubilee Avenue of Trees for Bradley Lane.

RS thought fruit trees in the proposed woodland at Harewood Whin a good idea.

RS had contacted the bus providers re. the 8.07 bus from Knapton. He complained that the bus hadn't turned up and had been told the bus driver was probably new or had forgotten to go through Knapton. RS is following this up.

**188 DATE OF NEXT MEETING:** The next meeting will be on Monday 3 December 2012 in Rufforth Village Hall at 7.30pm.

AP thanked all those for attending and closed the meeting at 9.24 pm.

**189 PUBLIC COMMENTS:**

Mike Wood has contacted all the cycle clubs in the area.

\_\_\_\_\_ Chairman \_\_\_\_\_ Date

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