

**.MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 6 FEBRUARY 2017 IN RUFFORTH VILLAGE HALL AT 7.30pm**

PRESENT:

Councillor Mrs A Powell (Chairman)	Councillor Mrs J Wright
Councillor Mrs H Butterworth	Councillor A Mate
Councillor Mrs H Beeley	Councillor J Flynn
Councillor Deborah Smitten	

IN ATTENDANCE: 3 members of the public, Ward Councillor C Steward and The Clerk, S Warden

018 PUBLIC COMMENTS:

Adrian Kelly had registered to speak. He informed the council that a blanket TPO was in the process of being put on the field between West Cottage and Low Field Cottage. There has been no consultation with the Parish Council. The Parish Council would dispute grounds for Order: "provides significant public amenity value.... Forms a distinct landscape feature marking the northern end of the village and start of open countryside beyond". This field historically belonged to West Cottage as a rear entrance to the property. It has vehicular access, a 5 bar field gate and dropped kerb. Sapling blackthorn will have to be cut to open the gate. The area is very overgrown as land has been uncultivated since the former property owner's death (at least 25 years) At the back of the woodland there is a rear gate to West Cottage. Apple Tree Cottage, recently built, has large trees overhanging it. They will need perpetual trimming. There is a drain and manhole cover in this woodland running from West Cottage. Yorkshire Water have to come in and unblock this drain regularly. Currently there is no parking at the cottage and so the owner with wife and a small child park on the opposite side of road to enter front of property. A garage could be built at back of property if necessary, without felling trees at the front along roadside.

It was agreed the Clerk would write objecting to the Order and would write to Yorkshire Water to inform them of the Order.

019 APOLOGIES ACCEPTED: Cllr. K Clarke

020 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared): None

021 MINUTES OF PREVIOUS MEETING:

The minutes of 9 January 2016 were proposed as a true record by Cllr Flynn and seconded by Cllr Mate.

022 WARD COUNCILLOR'S COMMENTS:

Cllr Chris Steward reported delays to the Local Plan due to the MOD sites closing in the future.

023 CLERK'S REPORT:

- a) Jim Cavanagh (CYC Highway drainage) had written saying that they would erect signs in the pond behind Bradley Crescent warning of deep water. He also said they would do the same on the pond behind The Tankard pub but advised that this be fenced as part of the work to the cycle path.
- b) Andy Blain (CYC Planning Enforcement) had visited the scaffolding firm on the airfield and the owner of the land will be putting in a retrospective planning application
- c) Fly-tipping in the lay-bys, B1224 Wetherby Road: this had been dealt with by CYC but there was now more there. The Clerk would follow up. Cllr Steward would follow up the caravan covered in advertising in one lay-by.

024 NEIGHBOURHOOD PLAN:

Peter Rollings full report is in the minute file.

The £3000 grant from CYC has been received. Unspent Locality money for this current year had been returned and will have to be reapplied for next year.

It is the intention to use AECOM as the consultants for the SEA and a draft of the Plan and work done to date on the SEA has been sent to them.

There was a meeting on 1 February with Rebecca Harrison (CYC) to discuss remaining issues on the draft Plan, largely around Green Belt, Renewable energy and the Travellers site. All concerned wording rather than any objectives. It is hoped to publicise the draft Plan on the website by the end of the month.

Despite frustrating delays to the plan, progress can be made on some of the objectives set out in the Plan. A lot of work has been done to improve drainage but there is a need to press for the lining of the main pipe down Bradley Lane. There is a need to agree a person to work with Barry Otley to deliver the extension of the cycle path to Knapton. N Plan members also propose to start campaigning to deliver traffic management aims set out in the Plan. Yorwaste were unable to sign the Operating agreement at the liaison meeting on 19 January as there are still outstanding issues with the site entrance. Long term use of the reclaimed landfill was discussed, a circular footpath with a viewpoint was discussed and supported but talk of a nature reserve was not as there were concerns about the long term upkeep of such a project.

It had been understood that Cllr Clarke was going to liaise with Barry Otley and was to have a meeting with him. Cllr Flynn would follow this up with Cllr Clarke.

Next agenda: Traffic Management through Rufforth

025 PLANNING:

- a) 16/01813/FULM Poultry Farm, Bradley Lane: This will possibly come to the March planning meeting but is more likely to be April for determination.
- b) 16/02700/FUL 30 Southfield Close: The Planning Committee refused the application to stop the restriction of working hours. Environmental Health need to be contacted if neighbours are experiencing noise nuisance.
- c) 16/12677/FUL Knapton Grange for the erection of a replacement garage with accommodation in the roof was refused planning permission.

026 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

- a) Invoices for payment: It was agreed to pay the following:

Clerk's salary & Burial Ground fees	£ 405.74 NET
Clerk's expenses Norton anti -virus	£ 79.99
N Plan use of Village Hall	£ 100.00
Neighbourhood Plan printing	£ 44.84
Neighbourhood Plan expenses	£ 14.99
ANBG membership	£180.00
YLCA for Planning Training	£115.00
J Dickinson for notice board repair	£ 35.00
A cheque had been paid to Groundwork UK for repayment of unspent grant	£1,927.00

- b) Payments received: Bank Interest £ 0.00
Invoice 153 BG double plot reservation £ 788.00
DT Claims 16/17 £ 301.68
CYC Nghd Plan Contribution £3000.00
- c) Funds available: £47,269.18

The Clerk would look into S106 money for the new house on Southfield Lane

- d) It was agreed the Clerk could purchase a back up drive for the computer up to the value of £100

Burial Grounds:

- a. There was to be a burial in the Formal Burial Ground on 22 February. The plot and interment fee had already been paid for.
- b. The Clerk produced a paper showing the number of plots in both burial grounds, how many were full and reserved and how many remaining. Formal Burial Ground had 125 remaining burial plots, and 23 cremated remains plots. The Natural Burial Ground had 207 burial plots remaining and 67 cremated remains plots.
- c. It was agreed that the maintenance work to the Burial Ground had not been up to the standard expected, if this did not improve we would look to putting the contract elsewhere for the 2018 season.

Cllr Jane Wright thanked Cllr Helen Butterworth for all the work that she and Noel Talintyre did in the Burial Grounds and down Southfield Lane. All added their thanks.

Projects on Parish Council Land:

Sand Dykes and Rufforth Pond: Bear Tree Care had submitted a quote for £3750. There would also be an added cost for traffic lights, approximately £500. There had been no other quotes forthcoming. It was agreed that Cllr Mrs Wright should now look for grants to do the work.

Parish Garden: None to report.

Knapton Recreational Field: None to report.

027 COMMUNITY SPEED WATCH:

- a) There were two good reasons for doing the volunteer hand held camera scheme, firstly to catch offenders and secondly to build up a weight of evidence. It was agreed to get a leaflet out to both villages asking for volunteers. Cllr Mrs Wright would work with the Clerk on this. Volunteers were needed before going any further with this.
- b) Cllr Mate felt there was a need to extend the 40mph speed limit from Rufforth towards York to beyond Keedwells. There are two major junctions onto the B1224 from Yorwaste and Keedwells and Pullmans. There are also 2 bus stops within the current 60mph limit. This is a safety concern as slow lorries are pulling into and out of these junctions and caravans are pulling in and out of the Playing Fields entrance. A 40mph speed limit would also make it easier for Yorwaste to get the entrance it wants into Harewood Whin. The Clerk would follow this up.

028 DEFIBRILLATOR FOR KNAPTON:

The Clerk will apply for a Ward Grant to provide a defibrillator for Knapton. Cllr Flynn would ask the landlady of The Red Lion if she would be happy to house it on the wall of her pub.

029 CYCLE PATH:

At midday on the day of the meeting the draft lease had come to the Clerk and Cllr Mrs Butterworth. Graeme Burn, of Burn & Co Solicitors, has done a lot of work for parish councils and Cllr Mrs Butterworth asked for agreement to use him. This was given. The Clerk would email the lease to councillors for them to comment on before Friday. Cllr Mrs Butterworth would contact Graeme Burn after that. It was agreed that parish councillors would get together with Graeme Burn to look at the lease.

030 JUNCTION OFF THE A1237 INTO KNAPTON:

This junction is very difficult to see at night turning from the ring road A1237 coming from the A59. The Clerk would ask for a better reflector sign at the left hand turn into Knapton.

031 CHESTNUT TREE, RUFFORTH AND NEARBY DRAINS:

About 6 drains between Victoria Farm Close and Gale Farm around the Chestnut Tree on both sides of the road need clearing.

The drains in Middlewood Close near number one are blocked with leaves also.

The drain outside what was the shop by a parked white van has builders waste in it, plaster or concrete.

The Clerk would ask for all these to be cleared. She would also ask Harvey Lowson (CYC) to check the Chestnut Tree's branches that are overhanging the road.

032 REPRESENTATIVES' REPORTS:

- a. Rural West Ward meeting: Cllr Mrs Powell will attend the next meeting on 15 February.
- b. YLCA: Cllrs Anne Powell and Deborah Smitten attended the meeting on 2 February. The minutes will come out later and Cllr Mrs Powell would send them to the Clerk for her to circulate to Councillors.
- c. Yorwaste: The liaison meeting took place on 19 January following the site walk round. Allerton Park is coming on stream slower than anticipated so landfill will be going on for longer than planned. During the walk around the site with Yorwaste and Barry Otley a circular footpath with a viewpoint was discussed. Barry Otley wanted a Nature reserve but the parish council don't want anything that might require it to be responsible for maintenance. The site entrance is work in progress.
- d. Julian Sturdy had a meeting with Parish Councils the Local Plan was discussed and the MOD sites coming on board.

033 POLICE REPORT:

06/01/17 Burglary, cycles taken from a shed in Middlewood Close

18/02/17 Criminal Damage, vehicle damaged in Wetherby Road

034 COMMUNICATIONS:

- a) The next newsletter would come out mid summer. Any items should go to Cllrs Mrs Wright and Mrs Butterworth
- b) There is another website invoice coming soon which will be taken from the Clerk's bank account.

035 CORRESPONDENCE:

Police records of accidents on the A1237 between the A59 and the Woodthorpe roundabout for the last year were circulated to councillors.

036 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:

Next agenda: Defibrillator for Knapton and extension of Cycle path into Knapton

Road surface between the 2 slow signs on Bradley Lane

Harewood Whin after Neighbourhood Plan on next agenda.

Sugarbeet Site under planning.

Cllr Mrs Butterworth asked that the couple who donated the bird boxes for the Natural Burial Ground be thanked. The Clerk had already done this.

037 DATE OF NEXT MEETING: The next meeting will be on Monday 6 March 2017 in Rufforth Village Hall at 7.30pm.

Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.40 pm.

_____ Chairman _____ Date

Mrs SFE Warden, Parish Clerk Tel: 738751 Email: rufforth.parish.council@hotmail.co.uk

www.rufforthwithknapton-pc.gov.uk