

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 6 JULY 2015 IN RUFFORTH VILLAGE HALL AT 7.30pm**

MEMBERS PRESENT:

Councillor Mrs A Powell (Chairman)	Councillor K Clarke
Councillor J Flynn	Councillor Mrs H Pasquill
Councillor C Valentine	Councillor Mrs H Butterworth
Councillor A Mate	Councillor Mrs H Beeley

IN ATTENDANCE: 22 members of the public, Ward Councillor Chris Steward, Alan Syers (Evans Property Group), Simon Grundy (Indigo Planning) and Mrs S Warden (Parish Clerk).

113 APOLOGIES ACCEPTED: None

114 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared): John Flynn declared an interest in the piece of land proposed for development in Knapton.

115 MINUTES OF PREVIOUS MEETINGS:

The minutes of the 18th May 2015 meeting were proposed as a true record by Councillor Flynn, seconded by Councillor Clarke and agreed and signed following advice from YLCA. The minutes of 8th June 2015 were proposed by Councillor Flynn and seconded by Councillor Clarke and agreed and signed as a true record.

116 LAND IN KNAPTON WARD:

Alan Syers and Simon Grundy came to talk about 2 sites within the Knapton Ward that they are hoping to promote through the Local Plan process. They said York had a shortage of housing and that there were 2 sites worthy of promoting. The first site was originally for 6 houses on Main Street, Knapton but they are now looking at 4 houses. They are aware of the history of the site, that previous planning went to appeal and was rejected on appeal. It has development on 3 sides but public objections include destruction of hedgerows. The Neighbourhood Plan committee recognises that some small scale development should happen but would prefer that the Neighbourhood Plan comes first. In the Local Plan consultations the site was deemed too small. Back Lane access is only one car wide, if it was widened the site would become smaller.

There are major fears for safety at the entrance to the proposed site on Knapton Lane for 23 houses, which is right on a bad bend. Evan's Highways Consultants are looking closely at this. This site is a much loved copse and there are bats on site according to local residents.

117 YORK LOCAL PLAN & 119 NEIGHBOURHOOD PLAN: Cllr. Steward

It is thought that York now has a 5 year land supply for housing.

There will be an emergency council budget next week. Green Bins will be collected during winter and there will be no charge for extra bins. The Executive will get a report on the Local Plan. The Government Devolution agenda may mean deals with West Yorkshire or North Yorkshire.

There will be more focus on protecting the Green Belt in the Local Plan, recognition of Neighbourhood Plans, work with neighbouring plans, housing demand and windfall provision. The demand for Traveller Sites was very overstated by the previous council and should be deemed inappropriate development in the Green Belt.

Mike Wood had written a letter that he wanted to present to council and Councillor Steward regarding the cycle track and finishing it so that there is proper access to the cycle track from

Rufforth. He wanted also for the parish council to apply for planning permission to create a path inside the hedge from Algarth to the cattle crush. Councillor Steward will pass the letter on to the Executive Officer for Transport.

118 NEIGHBOURHOOD PLAN:

Official confirmation of the designated area for the Neighbourhood Plan has been received. Questionnaires have been distributed with a response rate of 72% which is very encouraging. Councillor Flynn and Nick Murray have been busy putting the information received into the data base. A full report will be prepared on the results of the questionnaires. 52% residents are very satisfied with living in the parish enjoying the sense of community and rural character. Protection of the Green Belt came top of the list. 9.6% out of 10 accepted the need for small scale residential development. Most were against the traveller site, large scale housing and business developments. The committee will now be consulting with land owners and businesses. There is a meeting arranged with the LA to go through the results of the survey. Now that it is a designated area grants can be applied for. Once businesses have been consulted the plan can be developed.

The website is www.rufforth-knaptonplan.co.uk

There will be 2 periods of consultation: the Draft Plan which is then submitted to the LA which then goes to referendum. If yes the plan becomes the statutory local development plan for the area.

Councillor Powell thanked Peter Rollings and the committee for all their hard work.

120 CLERK'S REPORT:

- a) The Clerk had not had anything back on a 30mph extension to the cattle crush from Alistair Briggs (CYC) but the 40 mph signs had been put in place by Southfield Lane as you exit Rufforth.
- b) The Clerk will follow up quotes for eradicating Japanese Knotweed
- c) The dog bin for Hannam Lane is now in place thanks to Cllr. Mate
- d) The dog bin on Southfield Lane has been straightened by pulling with a rope but isn't a very good job.
- e) Some of the fly-tipping on Moor Lane has been removed.

121 PLANNING:

- a) 15/01305/FUL York Microlight Centre for 1 hangar. This is for a small hangar but there are already 3 other small hangars there, the Clerk will check these have had planning permission before replying to the consultation.
- b) 15/01233/FUL Green Acres, Back Lane, Knapton for an extension and alterations to the roof – no objections
- c) Consultation on land to the North of Knapton Lane, Acomb: this is for 23 houses with an access onto Knapton Lane on a dangerous bend. Cllr. Powell and the Clerk will make comments including that the trees on the edge of the copse have a TPO on them.

122 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

Invoices for payment: It was agreed to pay the following:

a.	Invoices for Payment: Clerk's salary	£340.09 NET
	Clerk's expenses	£134.54
	PAYE to HMRC for ¼	£314.33
	Grass Cutting D Bush	£344.00
	Cllr Butterworth expenses Burial Ground	£13.23
	R Burniston for grass cutting Knapton	£168.00
	Glasdon UK Ltd for dog bin	£100.80

	P J Rhodes for burial ground work	£184.99
	E Craven for Neighbourhood Plan website	£55.88
	M Lee for Neighbourhood Plan postage	£8.88
	NATA for Neighbourhood Plan printing	£24.00
b.	Payments received: Bank interest	£ 0.00
	Burial fees	£1,806.00
c.	Funds available:	£29,205.29

Burial Grounds:

- There had been one burial in the Natural Burial Ground and two plots reserved..
- Mr Bush had quoted for strimming the hedge bottom twice a year in the Natural Burial Ground twice a year - £45 per visit, for weed spraying the car park and path in the burial ground twice a year - £35 per application and for cutting the path to the pit in the Natural Burial Ground every second visit - £15 per visit. These quotes were accepted. Quotes from Damien and Peter Rhodes for the Burial Ground had not yet been received. Mr Forman has started to sythe the meadow. Cllr Butterworth asked that if anyone would like to spend time collecting the hay, they could help themselves to it.
At the meeting of the Burial Ground committee on 11 June recommendations for maintenance had been discussed as per quotes above.
- A change had been made to the Burial Rules to say reservation fees would not be returned and that there would now be three tiers to the fees. 1x for Parishioners, 1 ½ x for CYC residents and for those not CYC residents 2x parishioners fees. These were all agreed. It was also agreed to set an area outside which we would not take people for burial. The area to be set as far as the A1 and including Wetherby, as far North as Stillington, as far East as Holme on Spalding Moor and as far South as the A43 Selby. All agreed changes will take effect from 1 August 2015.

Projects on Parish Council Land:

- Sand Dykes: Sam the Tree Fella has been set on to do the tree work. The Clerk is still working on quotes for eradicating the Japanese Knotweed.
- Rufforth Pond: Alistair Downie is quoting for work to the pond & for the knotweed and so is the person who did Askham Richard Pond. When all quotes are in grants can be applied for.
- Parish Garden: The Clerk had asked Sam The Tree Fella to quote for cutting the oak tree back from the telephone lines.

Knapton Recreational Field: The field had not been cut since the end May. The Clerk would chase R Burniston. A piece will be included in the next newsletter explaining that the PC is not responsible for Knapton Recreational Field. The council have been paying the rent and cutting the grass as there is no management committee in place.

123

YORWASTE:

Peter Rollings said that everyone wanted the best results for the community and that there was a process in place. At this moment in time Yorwaste have not submitted a planning application, they cannot use their submissions from the withdrawn application, they will have to start again. Vehicles from Rawcliffe are to be parked within the current site. The Neighbourhood Plan has a duty to consult with businesses and they include Yorwaste. They tabled revised plans at the liaison meeting. The waste transfer station will be behind the bund with only York waste going into it. General recycling is being dropped but a smaller shed for recycling electrical goods and a lorry park are to be included. They will not have accurate tonnage figures for some weeks. They agreed to continue dialogue in August and there were categorical assurances from Yorwaste that they would not put a planning application in during discussions.

Planning advice had been that the original planning inquiry would carry little weight in a fight against any planning application especially as there had been other permissions given since.

Cllr Valentine is concerned that HGV traffic will double along the B1224 bringing rubbish to the tip and then large articulated trucks taking it out to Allerton. He feels we need to go back to CYC and say they should keep the promises they have made saying there will be a finish date to the tip. Cllr Valentine wanted support to take his strategic view forward. It was agreed that liaison group members would get together to look at his strategic view and change it as necessary with a view to sending it to Yorwaste having asked all councillors to look through it and comment on it.

The Clerk reiterated that anything coming from the Parish Council to the public should do so through her. Individual councillors should not be putting things out as the Parish Council's view.

124 CRISIS MANAGEMENT:

Dick Syms had not been contactable to get any documents he still might have.

125 REPRESENTATIVES' REPORTS:

a. Cllr Valentine reported on the Ward Team Meeting. Realignments mean a Representative from Skelton now attends. The Police are struggling as Copmanthorpe is now with Bishopthorpe, and Police Boundaries are still on the old basis. Crime Reporting is therefore a bit more problematic, but levels are low and nil in Rufforth. Ian Gillies was present after his year as Lord Mayor, and is responsible for Rural Fibre Optic, Broad Band & SuperFast BB. Ward Grants may be back, but Rules are not yet clear, maybe matched funding. Cllr Valentine will be looking for something to support the Post Office. Poppleton Post Office is closing in August but one of the other Shops in Poppleton is to take over. Staff are expected to transfer & Outreach will continue. The Local Plan is getting back on track with discussion of reduced numbers, it may take 6-9 months. It is hoped that the Gypsy site near Harewood Whin may disappear from the Plan.

b. York Branch Yorkshire Local Councils' Association: the next meeting is in October. The AGM is on 18 July.

c. Yorwaste Liaison Group: this had been discussed earlier in the meeting.

d. Councillor Clarke had attended a meeting with Inspector Lee Pointon re. the property marking scheme. This can be done in your own home. Parish Councils could coordinate so that the police could come and do several properties at once. The application form is on the North Yorkshire Police website.

126 COMMUNICATIONS:

a. The next newsletter will go out September time

b. The website is regularly updated.

127 CORRESPONDENCE: For noting only.

128 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:

The Chairman asked councillors to get in touch with the Clerk if they had any items for the next agenda.

129 DATE OF NEXT MEETING: The next meeting will be on Monday 7 September 2015 in Rufforth Village Hall at 7.30pm. The Yorwaste liaison group will meet and then meet with Yorwaste.

Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.45 pm.

130 PUBLIC COMMENTS:

The site manager at Harewood Whin, Nick Smith's telephone number and name should be in the newsletter.

_____ Chairman _____ Date

Mrs SFE Warden, Parish Clerk Tel: 738751 Email: rufforth.parish.council@hotmail.co.uk