

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 6 NOVEMBER 2017 IN RUFFORTH VILLAGE HALL AT 7.30pm**

PRESENT:

Councillor Mrs A Powell (Chairman)	Councillor Ms D Smitten
Councillor J Flynn	Councillor Mrs H Beeley
Councillor P Rollings	Councillor Mrs H Butterworth
Councillor Mrs J Wright	

IN ATTENDANCE: 2 members of the public and The Clerk, Mrs S Warden

188 PUBLIC COMMENTS:

Peter Hynes had registered to speak. He was concerned that the footpath around the church was well below the minimum required width. His wife and three young children were in danger walking around the church to school each morning. HGVs regularly came over the narrow footway. He felt the short-term solution would be to put railings around the edge of the footpath on the corner or bollards.

Cllr Rollings is to have a meeting with someone from traffic shortly.

The Clerk will write to the church to see if they can leave the ramp down and to see if they have a ramp for the other steps so that people (with pushchairs) can walk safely through the churchyard rather than around it. She will also write to Highways re the safety concerns and putting forward Mr Hynes suggestions. The Parish Council advised Mr Hynes to write to Highways as well.

189 APOLOGIES ACCEPTED: Cllr Andrew Mate, Ward Cllr Ian Gillies and Ward Councillor Chris Steward

190 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared): None

191 MINUTES OF PREVIOUS MEETING:

The minutes of the 2 October 2017 meeting were proposed as a true record by Cllr Flynn and seconded by Cllr Rollings, all were agreed and the minutes were signed.

192 WARD COUNCILLOR'S COMMENTS: None as apologies from both Ward Councillors

193 CLERK'S REPORT:

- a) The verges around Algarth and between Southfield Lane and the Playing Fields entrance, Rufforth, had been cut. Around Algarth the cutting was poor and the Clerk would ask them to come back in order that the sight lines were clear as in accordance with the planning permission.
- b) The hedge at the junction of Back Lane and Main Street, Knapton had been cut.

195 LOCAL PLAN:

It was agreed to take this Item before 194.

Both the Parish Council and the Neighbourhood Plan have responded to the draft plan consultation and have broadly supported it. There is now broad conformity between the Neighbourhood Plan and the latest draft.

There has been a central Government consultation on Local and Neighbourhood Plans and it's intended to rewrite the NPPF by Spring 2018. The main thrust of the proposals is to achieve the government's target of building at least 250k homes per year and takes a top down and formulaic approach providing house numbers to local authorities. If this is implemented York would have to provide an additional 200 houses per year (4000 over the plan period) and our parish 105 as opposed to the 40 in our plan. Cllr Rollings has responded on behalf of the Neighbourhood Plan group saying the approach is too formulaic and not in the spirit of localism.

194 NEIGHBOURHOOD PLAN:

A copy of Cllr Rolling's report is in the minute file.

Advice has been received from CYC that the timing of the Neighbourhood Plan submission should coincide with the Publication of the Local Plan, expected to be in February 2018. The housing allocation at the end of Milestone Avenue is not currently in the Local Plan but its inclusion has been requested. This needs to be confirmed by the landowner and he has been asked to contact CYC. Revisions are being made in response from residents and official bodies and updating it for recent events.

Waste management is outside the remit of Neighbourhood Plans but given the impact of Harewood Whin on the parish further advice is being taken on this.

The Neighbourhood Planning group are determined to meet the February 2018 deadline but there is much work to do.

196 PLANNING:

- a. 17/01251/FUL Planning Application for variation of condition 2 of permitted application 16/01635/FUL to alter height and orientation of garage, front garage extension in order to connect to house and alteration of front windows to hardwood casements. The Parish Council objected to this application. This goes before committee on 9 November with a site meeting before. Cllr Rollings will speak and we will ask if Mr Herbert is going to speak on behalf of the residents.
- b. 17/01835/CLU Ash Cottage, Bradley Lane, Rufforth for Certificate of Lawfulness for use of land for storage: this has been withdrawn. They are supposed to be moving from the site by Christmas.
- c. 17/02332/FUL 13 Trenchard Road for single storey side and rear extension following demolition of existing garage and store: the parish council had no objections to this.

197 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

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| a. | Invoices agreed be paid: Clerk's salary + burial fees | £ | 334.58 |
| | Hire of Hall for N Plan meetings 2017 | £ | 100.00 |
| b. | Payments ratified that were paid during October | | |
| | Burns & Co for Hetherton's fees | £ | 600.00 |
| | Burns & Co Cycle Track premium | £ | 5000.00 |
| | Burns & Co 1 st year Cycle Track rent | £ | 550.00 |
| b. | Payments received: Invoice 163 2x reserved plots NBG | £ | 825.00 |
| | S106 payment from CYC Wheaten Cottage | £ | 2040.04 |
| c) | Funds available: | | £47,374.03 |

Burial Grounds:

- a. There had been no burials during October.
- b. Maintenance: Sports Turf Ltd have flailed the Natural Burial Ground and it is looking very nice.
- c. The Clerk will check that all the work to the shrubs has been done. It was thought a good idea to get a team of volunteers together in Spring to tidy the Burial Ground and various areas around the parish.

Projects on Parish Council Land:

Sand Dykes and Rufforth Pond: Trees will be cut within the next 2 weeks. The Gate into the pond needs looking at to see if it needs replacing. A member of the public present volunteered to look at it and get back to Cllr Mrs Wright.

Parish Garden: None

Cllr Mrs Wright would cut the shrubs coming through the seat on The Avenue, Rufforth.

Knapton Recreational Field: 2 of the “No dogs allowed” signs had been removed. This had been reported to the police and there was an incident number. Cllr Deborah Smitten will order two more signs which the Chairman will pick up.

It was decided to ask AJT Services to cut the hedge at the back of Knapton Green as their quote was the cheapest.

198 BUDGET 2018/2019:

It was agreed that Cllrs Flynn, Mrs Butterworth, Mrs Powell and the Clerk would work on the draft budget. They would meet in the first 2 weeks of December and the Chairman would email around to find the best date.

Ideas for budget: It was requested that anything left in the budget for the Neighbourhood Plan this year be added to the budget for next, provision for the Natural Burial Ground and Rufforth Pinfold were put forward.

199 DEFIBRILLATOR FOR KNAPTON:

The meeting went ahead at the Red Lion Pub with some 30+ residents present. 2 have volunteered to check the defibrillator. The Parish Council thanked Cllr Flynn for his work on this. The Clerk would write to Annie Prescott thanking her for allowing the defibrillator to be placed on the pub wall and for hosting the meeting.

200 CYCLE PATH:

The cycle track lease has been signed and the funding agreed and signed. Work will start 2nd week in January and will take 4 weeks dependant on the weather. The Chairman thanked Cllr Mrs Butterworth on behalf of all for the hard work she had put into the project.

Cllr Flynn reported that he was still waiting for the bill of quantities from Andy Vose for the Knapton end.

201 REPRESENTATIVES' REPORTS:

- a. Rural West Ward Team: There was no date as yet for the next meeting.
- b. YLCA: Cllrs Anne Powell & Deborah Smitten attended the meeting on 5 October. Carol Runciman came to talk from The Standards Board: Pecuniary interests may include other members of households not just spouses in the future
- c. Yorwaste: Cllr Rollings had emailed on the lack of movement on the site entrance. The delay was due to utilities. Planning approval had been granted on the basis of it being done before becoming operational. Cllr Rollings will keep chasing this up. The next liaison meeting is Friday 19 January.

202 POLICE REPORT:

On the 4th and 25th October four mopeds being ridden around Knapton causing a nuisance were reported. On the 4th copper pipe was stolen from the side of a house in Southfield Close, Rufforth and on the 16th diesel stolen from farm machinery parked near the graveyard, Rufforth.

About 8 weeks ago there was an incident involving police cars and a helicopter in Rufforth, this had not been reported to us. The Clerk would ask why not.

203 COMMUNICATIONS:

- a) The newsletter had gone out to the parish and Cllr Mrs Wright was thanked for the work she had done on it. There had been several comments on how useful the contact list was.
- b) The website needed up dating with Councillors names.

204 CORRESPONDENCE:

One of the pre-school mothers had contacted the Clerk with concerns regarding driving safely out of The Avenue onto the Wetherby Road and had asked if a mirror could be placed opposite. The Clerk would contact David Ramsden with this request.

205 DRAINAGE:

Following a lot of work done to the drainage systems the parish council were keen to find out if there were problems still occurring. The Clerk would ask Mr Coward if he still had problems and Cllr Rollings would contact residents in Middlewood Close. There did still seem to be a problem by West Cottage, Rufforth. The drains need clearing around the Chestnut Tree on both sides of the road, but perhaps in a couple of weeks.

This item is to go on the next agenda.

206 412 BUS SERVICE:

This service is extremely irregular. The York Local Plan talks about people not relying on cars but most parishioners had no other choice. Cllr Rollings will organise a meeting with the bus service and the Clerk would provide him with the contact.

We need facts from regular bus users to help us make the service better.

207 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:

Report back on the meeting on traffic.

Drainage and 412 Bus Service.

Rufforth: The Tankard, telephone box and the Pinfold

208 DATE OF NEXT MEETING: The next meeting will be on Monday 4 December 2017 in Rufforth Village Hall at 7.30pm

Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.42 pm.

_____ Chairman _____ Date

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