

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING  
HELD ON MONDAY 7 MARCH 2016 IN RUFFORTH VILLAGE HALL AT 7.30pm**

**MEMBERS PRESENT:**

Councillor Mrs A Powell (Chairman)	Councillor J Flynn
Councillor K Clarke	Councillor Mrs H Butterworth
Councillor Mrs H Beeley	Councillor Mrs J Wright
Councillor A Mate	

**IN ATTENDANCE:** Ward Cllr Chris Steward, 5 members of the public and Mrs S Warden (Parish Clerk).

**034 PUBLIC COMMENTS:**

John Roland asked to talk on the Poultry Farm planning application on Bradley Lane. He was concerned to know whether anyone knew that there was an observatory on the airfield. There were reasons to object as light pollution from the poultry unit would affect the telescope's image. Extractor fans push hot air into the sky and convection causes the image in the telescope to deteriorate and this would be made worse as the observatory was downwind from the proposed site.

It was explained to Mr Roland that it would be too late for the parish council to put forward any more objections as the application was coming to committee on the 17 March but there was no reason why Mr Roland couldn't register to speak at the committee meeting. The Parish Council had objected strongly to the application. Cllr Steward said that CYC officers were recommending refusal and so it was unlikely to get passed.

**035 APOLOGIES ACCEPTED:** None

**036 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared):** None

**037 MINUTES OF PREVIOUS MEETING:**

The minutes of 1 February 2016 were proposed as a true record by Cllr Mrs Butterworth and seconded by Cllr Flynn and were agreed and signed as a true record.

**038 COUNCILLOR VACANCY:**

No one had come forward to the Clerk to fill the vacancy. This will go on the next agenda.

**039 WARD COUNCILLOR'S COMMENTS:**

The CYC budget had put 3% onto council tax. There was money for Neighbourhood Plans and as stated before the Poultry Farm goes to planning committee on 17 March.

**040 CLERK'S REPORT:**

The Clerk would chase David Ramsden for his report following the walk around Rufforth to look at speeding issues, HGVs and weight of traffic. The reasons that a mirror can't be put up on the church corner will be explained in the next newsletter. Mr Ramsden's view was that the chicanes should come out and the school crossing made more visible.

Drainage work had been done to the pond, including removing the dead tree and putting the drain in across the road from West Cottage to the pond. The water was now flowing in the ditches to Sand Dykes. The Clerk would email Jim Cavanagh (CYC) to ask what work had been completed and what was still to do.

**041 PLANNING:**

- a) 1600113/FUL Mayfield Nurseries, this had gone in with no objections but concerns regarding what the building would be used for. As the Neighbourhood Plan's policies included policies on drainage a note would be sent in on this to planning.
- b) 16/00357/FULM Yorwaste application: The Clerk would ask for an extension on this until after the next meeting as the full application had still not been received.
- c) 16/00406/FUL 53 Back Lane, Knapton for a first floor side extension. There was concern that this was very large, Cllr Clarke would check that neighbours were happy with it.
- d) The Parish Council agreed to sign the on-line petition giving parish councils the right to appeal approved planning applications. Several members of the parish council had signed this already as individuals. The Clerk would do this on behalf of the council.
- e) Indigo Planning had sent through plans for 4 large houses on land between Back Lane and Main Street, Knapton, there were several reasons for objection to this: the houses were too big for the plots, Back Lane needed to be widened, where garages are will mean that trees can't be retained, the boundary had been drawn inside Cllr Flynn's garden, the buildings shouldn't be any taller than those surrounding. Councillor Mrs Powell would ring Harvey Lawson (CYC) re. TPOs on the trees. This was seen as previous to the Local Plan. The Clerk would draft a letter to Indigo Planning and send to Knapton Councillors and the Neighbourhood Plan committee for comment.

#### **042 FINANCE:**

The Clerk produced a monthly financial report, a copy of which is in the minute file.

- a) Invoices for payment: It was agreed to pay the following:

Clerk's salary	£273.49 NET
Clerk's expenses (Website renewal)	£ 87.11
NATA for Neighbourhood Plan printing	£ 5.52
NATA for Newsletter Printing	£ 18.00
Damian Hirst Landscapes: work in Burial Grounds	£750.00

- b) Payments received:
 

Bank Interest	£ 1.05
S106 payment	£ 2004.00
VAT reclaim	£ 660.16
Pre-paid crem. Plot NBG	£ 200.00
- c) Funds available: £31,616.76
- d) **Clerk's Pension:** There is to be a YLCA seminar on this in March. Cllr Powell would chase a date for this. NEST is the government pension scheme and is the one we would most likely go for.
- e) It was agreed that the S106 money be used for the cycle track and the Clerk would ask Judith Evans RPA secretary if they needed any money towards the play area.
- f) Bank Mandate: It was agreed that Cllr Flynn and Cllr Mrs Wright would become signatories and Colin Valentine would be taken off.

#### **Burial Grounds:**

- a) 7 March: there is an interment of ashes in the formal burial ground. There had been a burial in the Natural Burial Ground on 4 March.
- b) Damian Hirst would be asked by Cllr Mrs Butterworth to replace the gate post in the Natural Burial Ground.

#### **Projects on Parish Council Land:**

- a) Sand Dykes: The Clerk would pass on the Clerk's magazine from last month to Cllr Mrs Wright and she would follow up on passing on responsibility for this area.
- b) Rufforth Pond: A lot of work had been done to the pond by CYC Highway drainage and it now seemed to be flowing well.

#### **Knapton Recreational Field:**

David Meigh had not yet got back to the Clerk about adding this to the CYC grass cutting rota. The Clerk would forward her original email to Cllr Steward.

**043 REPRESENTATIVES' REPORTS:**

- a) Rural West Ward meeting: the Poultry Farm application had been discussed. There were many common problems e.g. traffic and dog fouling in the parishes. Applications for ward money could now be bid for concentrating on the elderly and youth.
- b) YLCA: The emerging Local Plan, work place pensions and 106 monies were discussed.
- c) Yorwaste: Meeting 22 February: Geoff Dereham updated the meeting on changes to the design of the site. The meeting was given a sketch of the proposed site exit and entrance designed to stop HGVs from turning right towards the village. It was agreed to have quarterly liaison meetings following planning permission. Construction on site should commence Aug/Sept with a completion date of late Feb 2017.

**044 NEIGHBOURHOOD PLAN:**

A copy of Peter Rollings' report is in the minute file. Further meetings had taken place with Yorwaste and Erik Matthews (CYC) re. the planning application. A meeting with CYC on draft policies had raised no issues of principle. A meeting is set with Martin Grainger and Rachel Macefield, who are responsible for the Local Plan. Potential sites will be debated and discussions on boundaries and the status of the Green Belt. They had met with Traffic to debate long term strategic solutions to improving the traffic environment in both villagers. Cllr Clarke said there had been a crash hitting the crossing at Knapton on the ring road, the crossing was increasingly dangerous and needed rerouting and he would like this to go to the meeting. They have identified two consultants and will interview them over the next few weeks. A grant application will be put in at the beginning of the next financial year.

**045 DEFIBRILLATOR:**

Cllr Mrs Butterworth said the defibrillator should be coming this week. Alistair McPhail explained the VETS system which costs £100 for one number plus £35 start up for the phone system. In an emergency it rings a contact number and if no answer automatically rings the next on the list and so on. We could go for two numbers, one for the defibrillator and one for emergencies e.g. flooding or accident.

**046 COMMUNICATIONS:**

- a) The next newsletter will go out at the end of Summer.
- b) The website has been updated.

**047 CORRESPONDENCE:** for noting only

**048 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:**

Report on VETS system and Dog Bins

**049 DATE OF NEXT MEETING:** The next meeting will be on Monday 11 April 2016 in Rufforth Village Hall at 7.30pm. This will be the Annual Parish Meeting followed by a Parish Council meeting.

Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.25 pm.

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Chairman \_\_\_\_\_ Date