

**.MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING  
HELD ON MONDAY 7 NOVEMBER 2016 IN RUFFORTH VILLAGE HALL AT 7.30pm**

**PRESENT:**

Councillor Mrs A Powell (Chairman)	Councillor Mrs J Wright
Councillor Mrs H Beeley	Councillor A Mate
Councillor Mrs H Butterworth	
Councillor J Flynn	Councillor Deborah Smitten

**IN ATTENDANCE:** 3 members of the public, Ward Councillor Chris Steward and The Clerk, S Warden

**162 PUBLIC COMMENTS:**

Nick Murray spoke regarding the O Licence applied for by YES a scaffolding company based in Cattal. They want to change the licence to move the operation from Cattal to Ash Farm. Emerging Neighbourhood Plan policies allow for small commercial businesses but not if there is likely to be significant harm to the Green belt, increased noise pollution and increases in traffic. All of which are likely if this goes ahead. This is agricultural land and will need planning permission for change of use, the planning department have been made aware of this licence application. Replies to the Traffic Commissioner, who issues the licences, will make aware that the site is agricultural land and will need to apply for change of use. At this point the parish council are unable to object to the licence, only individuals can. Once/if the licence is given the Parish Council can write to YES, CYC and Edward Wilkin (land owner) to make it clear we look forward to receiving the planning application. Cllr Flynn is to do a company search on YES.

Nick also spoke about Community Speed Watch – villagers are being loaned speed checking equipment in various locations. Police will follow up speed offenders with a letter, and regular offenders are likely to be prosecuted. The Parish Council applied to have these when they were first rolled out and would be very keen to have one. The Clerk would follow this up.

**163 APOLOGIES ACCEPTED:** Cllr K Clarke

**164 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared):** None

**165 MINUTES OF PREVIOUS MEETING:**

The minutes of 3 October 2016 were proposed as a true record by Cllr Mate and seconded by Cllr Flynn. Cllr. Mrs Wright felt more should be said about what had been discussed under Representative Reports

**166 WARD COUNCILLOR'S COMMENTS:**

The Police Commissioner, Julia Mulligan, would probably be happy to attend a Parish Council meeting if invited as she is keen to come out to rural areas. Council would look to inviting her to the Annual Parish Meeting.

Cllr. Steward reported that Imphal and Strensall barracks are to close.

There are dog and waste bins available for the Ward. Rufforth would like one for the new cycle track as it is used a lot by dog walkers. Cllr. Mrs Butterworth would email Cllr Steward with a site.

**167 CLERK'S REPORT:**

- a) The PROW Officer Alison Newbould will be contacted again as there had been no reply to the last email and it will be copied to Cllr Steward.
- b) There had as yet been no reply from Mike Slater on our concerns that Conditions were not being met on Planning Approvals. The Clerk resent the email and copied to Cllr Steward and the Head of Planning. Cllr Steward had a reply but not really answering the points of the letter.

- c) The Clerk had sent the form back to CYC saying that we wanted to adopt the red phone box in Rufforth.
- d) Jim Cavanagh had updated the Parish Council on what had been done to alleviate drainage problems in Rufforth by way of a marked map.

**168 PLANNING:**

- a) 16/01813/FULM Poultry Farm, Bradley Lane: This is coming to Planning Committee on 17 November. Nick Murray will speak against it for the Neighbourhood Planning Group and Cllr Jane Wright for the Parish Council.
- b) 16/01635/FUL 30 Southfield Close: This had been approved but they were breaking the conditions put upon the approval by working Sundays. The Clerk will inform the Enforcement Officer.
- c) AOD/16/00346: Councillors had no objections to the Conditions under 16/00357/FULM
- d) 16/02462/FUL Calmartha, Rufforth for a single storey side extension: Councillors had no objections
- e) The Caravan had now been removed from the field at the junction of the B1224 and Moor Lane
- f) 16/00542/FUL Land at Junction of Main Street and Back Lane, Knapton for 4 houses: this was refused by the Planning Committee.
- g) 16/02167/FUL 18 Southfield Close for first floor side and rear extensions and installation of side window: councillors objected to this application
- h) 16/02438/FUL Land adjacent to Millfield, Rufforth for change of use from agricultural land to equestrian use and construction of stable block – there were no objections as long as conditions were placed on it so that it remained as applied for e.g. not for commercial use

**169 FINANCE:**

The Clerk produced a monthly financial report, a copy of which is in the minute file.

- a) Invoices for payment: It was agreed to pay the following:

Clerk's salary & Burial Ground fees	£286.84 NET
Neighbourhood Plan expenses M Lee	£ 41.00
Neighborhood Plan expenses N Murray	£ 49.99
Jo Ryan for tree report Sand Dykes and Pond	£516.00
Sports Turf Services (York) Ltd for NBG cut	£180.00
Cllr H Butterworth for ANBG Conference expenses	£123.94

The Clerk would check that we would get the Burial Ground advertising in the Parish News at the reduced rate as for last year before paying it.

b) Payments received: Bank Interest	£ 2.05
Invoice 147 Interment fee NBG	£350.00
2 <sup>nd</sup> instalment of Precept	£4,200.00
c) Funds available:	£47,177.47

**Burial Grounds:**

- a) There had been a burial in the Natural Burial Ground and there was to be an interment of ashes in the Burial Ground on Tuesday 8 November
- b) 2 Bird Boxes had been donated to the Natural Burial Ground, the Clerk had thanked the Susan Thompson and her husband for them.
- c) Due to the sudden retirement of Mr Bush the Clerk had asked for quotes for Southfield Lane to include cleaning up shrub areas, trimming shrubs as required and removal of self-seeded Elderberry trees.

**Projects on Parish Council Land:**

**Sand Dykes and Rufforth Pond:** Jo Ryan had produced a very comprehensive report and Cllr Mrs Wright was now looking for quotes.

**Parish Garden:** None to report.

**Knapton Recreational Field:** This is still being cut by CYC.

#### **170 BUDGET 2017/2018:**

It was agreed to include money for Sand Dykes, the Neighbourhood Plan and for the annual lease for the cycle track.

All agreed that the Parish Council would pay Nick Squire's solicitor's fees for drawing up the lease for the cycle track. It will be around £950.

#### **171 TREES IN HEDGES:**

Cllr Smitten had been told by Harvey Lowson (CYC Tree Officer) that trees in hedges can be a lot of work to grow and permission needs to be gained from the landowners. Farmers are often concerned that the trees may eventually shade crops. The Parish Council were not keen on the idea and it was decided to bat the idea back to the Knapton resident who had put it forward. The Woodland Trust are to launch a project in 2017 to encourage farmers to plant trees in copses not hedges, the resident could be put onto that.

#### **172 PARKING IN VICTORIA FARM CLOSE:**

Cllr Beeley was concerned about dangerous parking in the Close by non residents. It was considered a matter for the police if the cars were parked too close to the junction.

#### **173 GRASS CUTTING CONTRACT FOR 2017 & 2018 SEASONS:**

Despite going out to three contractors for quotes the Clerk had received only two, one from Damian Hirst Landscapes and one from Sleightholm. The quote from Sleightholm was far cheaper on several areas within the parish, it was decided to go with them for a year and if we thought they were doing a good job we could then ask for quotes for the following two seasons.

#### **174 REPRESENTATIVES' REPORTS:**

a) Rural West Ward meeting: The next meeting is on 28 November 2017.

b) YLCA: Cllr Anne Powell attended and Julia Mulligan spoke about Neighbourhood Policing, she was very keen that people should report incidents even if they weren't sure of the importance.

c) Yorwaste: the last liaison meeting was mainly about the operating agreement and how we would report any contraventions of the agreement. The first draft drawings of the site entrance were also brought to the meeting. These were not to scale and scale drawings would be brought for viewing. The engineered entrance would allow a car towing a trailer to turn right out of the entrance but not an HGV. The operating agreement had come back with minor adjustments and had been returned with minor adjustments, the Agreement now needed to be agreed. Peter Rollings asked that if anything else needed to be added/changed to let him know.

Cllr. Steward said that he took his hat off to all those involved in putting this operating agreement in place and congratulated all those involved.

#### **175 NEIGHBOURHOOD PLAN:**

A copy of Peter Rollings' report is in the minute file. Cllr Jane Wright asked that in future could this item come further up the agenda, this was agreed.

The latest version of the Plan was presented to the Parish Council at a consultation meeting on 31 October and hard copies have been circulated to those councillors unable to attend. Support was given to the Plan (version 6.4.1) and this was formally agreed at the meeting of the Parish Council (7.11.16). This version has also been submitted to CYC and detailed comments are awaited, the version will then be updated with those comments and a few points raised on the 31 October.

The document will then be prepared for pre-submission consultation but will report back to the PC if there are any significant changes. The Plan will be printed in booklet form and delivered to every household and business in the Parish. The complete Plan including appendices will be available in hard copy at agreed locations in the Parish and on the Plan website. An SEA screening has to be

completed and comments and advice from CYC are awaited. Information has to be provided to consulting bodies – the Environment Agency, Historic England and Natural England. They have five weeks to respond and providing they agree consultation can proceed. If not a full SEA requiring a specialist consultant’s support will be required. If all goes to schedule it is hoped to go out to a six week pre-submission consultation in mid January. The Plan will be adjusted accordingly to truly represent the views of the community and then submitted to an independent examiner. It will then be published and subject to a referendum in the Parish. If there is a simple majority vote in favour the Plan becomes a statutory document and planning applications have to be assessed against the Plan’s policies. Whilst working on the Plan the group have been in dialogue with CYC regarding the emerging Local Plan. The emerging Local Plan is a significant improvement from the last from the parish perspective.

Cllr Mrs Powell thanked Peter Rollings.

**176 COMMUNICATIONS:**

- a) The newsletter is coming together and will include the fact that the defibrillator was used today.
- b) The website has been updated.

**177 CORRESPONDENCE:** None for noting

**178 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:**

Cllr Clarke is meeting up with Barry Otley to discuss the Knapton end of the cycle path. The Yorwaste liaison group, Geoff Derham and Barry Otley will walk over Harewood Whin to discuss the reclamation of the site.

**179 DATE OF NEXT MEETING:** The next meeting will be on Monday 5 December 2016 in Rufforth Village Hall at 7.30pm.

Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.35 pm.

\_\_\_\_\_ Chairman \_\_\_\_\_ Date

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