

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 8 JUNE 2015 IN RUFFORTH VILLAGE HALL AT 7.30pm**

MEMBERS PRESENT:

Councillor Mrs A Powell (Chairman)	Councillor K Clarke
Councillor J Flynn	Councillor Mrs H Pasquill
Councillor C Valentine	Councillor Mrs H Butterworth
Councillor A Mate	Councillor Mrs H Beeley

IN ATTENDANCE: 5 members of the public, Ward Councillor Chris Steward (from Item 099), Richard Moreton and Mrs S Warden (Parish Clerk).

Cllr. A Mate had questions about the validity of the vote for chairman at the May meeting. He thought Cllr Helen Beeley had not voted being busy with papers, Councillors Clarke and Flynn did not agree. The Clerk said she would consult with YLCA for advice on this.

096 APOLOGIES ACCEPTED: None

097 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared): None

098 MINUTES OF PREVIOUS MEETING:

The minutes of the meeting will be verified at the next meeting following the advice from YLCA.

100 NEIGHBOURHOOD PLAN:

A copy of Peter Rollings' (Chairman) report is in the minute file. The consultation closed today with a meeting with CYC agreed for tomorrow to agree the next steps.

There is to be a meeting of the Neighbourhood Plan group on Wednesday and questionnaires will go out to all households hopefully at the weekend with a return date of 22 June.

Once the designated area is confirmed the Neighbourhood Plan group will write to land owners and businesses in the parish.

A website for the Neighbourhood Plan is currently being put together at a cost of £7.76 per month and will probably be needed for about 12 months.

Richard Moreton, a planning consultant from Leeds came to speak to the Parish Council and Neighbourhood Plan group. His client, Andrew Sykes, has some land on the parish boundary by Chapelfields and wants to build about 70 houses on the site. It was too late to change the designated area as the consultation had finished today. Peter Rollings said that they would have to be consistent wherever the land was within the Parish Boundary.

099 YORK LOCAL PLAN:

Cllr Steward said that they were going to relook at the Local Plan. They are looking at housing demand and trying to preserve the Green Belt.

101 WARD COUNCILLOR'S COMMENTS:

The present council are going to reinstate Ward funding and will keep 2 weekly Green Bin collections.

102 CLERK'S REPORT:

a) The Clerk had finally got an answer from Dave Meigh at CYC. S106 monies could not be used for a cycle path. It was though that they could perhaps be used for the pond.

103 PLANNING:

Enforcement are making repeated visits to the cow barns opposite Sand Dykes and Low Field Farm is also being looked at. The stables behind Willow House are not on hardstanding and so are classed as temporary. Enforcement has been to have a look.

Yorwaste update:

Cllrs. Powell, Butterworth and Valentine went to the liaison meeting last Friday and were showed the new plan. The waste transfer station is moving back within the bund. They are not proposing to go ahead with the waste recycling but within the Green belt will be electrical goods recycling and lorry parking. Yorwaste will not put any application in before consulting the parish council. They were not clear on tonnage figures. They are rethinking their business strategy. Yorwaste have admitted they need to do a lot more work on tonnages and on their future plans. Cllr Valentine felt that we should lay out the strategy and then it would be up to Yorwaste to argue it.

If questionnaires come back saying traffic and Harewood Whin are big issues Yorwaste will have to answer to them. They met the new MD, Steve Barker. Nick Smith is the site manager. There is money available from Yorventure, Cllr Butterworth and Mike Wood will follow this up with Yorwaste for the cycle track.

The Clerk will email Alistair Briggs saying that the Parish Council would like to put a footpath from the village to the cycle track and asking if it would be viable to move the 30mph limit past the cycle path entrance.

104 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

Invoices for payment: It was agreed to pay the following:

a.	Invoices for Payment: Clerk's salary	£340.09 NET
	Clerk's expenses - website	£54.00
	10 copies Good Councillor Guide	£23.80
	Grass Cutting D Bush	£344.00
	Cllr Butterworth expenses, weedkiller BG	£17.99
	Neighbourhood Plan printing/stationary	£374.08
b.	Payments received: Bank interest	£ 5.21
	Burial fees	£1,032.00
c.	Funds available:	£29,387.25

Burial Grounds:

- There had been one burial in the Natural Burial Ground, there is also one next Monday.
- Maintenance in Burial Grounds: this will be discussed at the Burial Ground meeting and brought back to council. The 50 year rule also needs to be looked at.
- Any Other Business: Cllr. Flynn had produced a report on the burial ground to review the current status. He felt there were no immediate capacity issue to address.
Cllr. Butterworth had received a quote of £224 for repainting the gates, benches and signs. It was agreed that this work should go ahead at this price. Cllr. Butterworth had sprayed the car park and path in the Burial Ground twice. Cllr. Valentine would use some of the spray on the Japanese Knotweed. The Clerk will re-contact the Japanese Knotweed people and if she has no joy she will contact Cllr. Flynn.

Projects on Parish Council Land:

- Sand Dykes: The Clerk is to ask Harvey Lowson of CYC if his quote includes VAT, if it doesn't she will instruct Sam the Tree Fella to carry out the work.
- Rufforth Pond: Getting 3 quotes is proving difficult.
- Parish Garden: The Clerk will ask Sam to have a look at the Oak Tree as it is interfering with the telephone lines after speaking to BT.

Knapton Recreational Field: This is being cut once a month.

- 105 CRISIS MANAGEMENT:**
Cllr. Clarke will email Dick Syms for Crisis management stuff and pop in and see him.
- 106 REPRESENTATIVES' REPORTS:**
- a. The next meeting is 29 June
 - b. York Branch Yorkshire Local Councils' Association: there were 24 councillors present at last week's meeting, items discussed included: The Transparency Code for smaller councils, Neighbourhood Plans, Pensions, Broadband, the Government Support Grant and 106 monies and the lack of them.
 - c. Yorwaste Liaison Group: this had been discussed under planning.
- 107 COMMUNICATIONS:**
- a. The next newsletter will go out September time. CV will try to update the village plan to go out with the next newsletter.
 - b. The Clerk is updating the website
- 108 CORRESPONDENCE:** For noting only.
There had only been correspondence by email which had been forwarded on by the Clerk to councillors.
- 109 A DOG BIN FOR HANNAM LANE:**
It was agreed that the Clerk go ahead and purchase a bin without a post and fixings. Cllr. Mate would fix it to the gate post and empty it on a regular basis.
- 110 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:**
Cllr. Butterworth had been given the wrong information on speeding reports to CYC. There had been reports to CYC on speeding traffic and they are going to put monitoring strips into Rufforth at the three entrances to the village. She was also told that the school may lose Lena Lollipop if people keep reporting the same historic incidents at the crossing as they will feel it is unsafe for her to work there. The Clerk will email the Headmaster to let him know of this and to tell him that the hedge outside school is the school's responsibility and not the Parish Council's.
Matthew Stocks from Indigo Planning in Leeds will come to the next meeting to talk about a possible planning application in Knapton.
- 111 DATE OF NEXT MEETING:** The next meeting will be on Monday 6 July 2015 in Rufforth Village Hall at 7.30pm.
Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.45 pm.
- 112 PUBLIC COMMENTS:**
There is a large hole in the road outside Maythorpe which has been patched previously. Cllr. Steward would follow this up together with the painting of the traffic calming gates in Rufforth.
Peter Rollings asked that if anyone could help with distributing Neighbourhood Plan questionnaires they should come to the meeting on Wednesday at 7.30pm

_____ Chairman _____ Date