

**.MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 9 JANUARY 2017 IN RUFFORTH VILLAGE HALL AT 7.30pm**

PRESENT:

Councillor Mrs A Powell (Chairman)	Councillor Mrs J Wright
Councillor K Clarke	Councillor A Mate
Councillor Mrs H Beeley	Councillor J Flynn
Councillor Deborah Smitten	

IN ATTENDANCE: 0 members of the public and The Clerk, S Warden

001 PUBLIC COMMENTS: None

002 APOLOGIES ACCEPTED: Cllr Mrs H Butterworth and Ward Cllr C Steward

003 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (not previously declared): None

004 MINUTES OF PREVIOUS MEETING:

The minutes of 5 December 2016 were proposed as a true record by Cllr Mate and seconded by Cllr Flynn.

Cllrs. Requested that the minutes be circulated to them before they were put onto the notice boards.

005 WARD COUNCILLOR'S COMMENTS: None

006 CLERK'S REPORT:

- a) The Clerk would send another letter to Jim Cavanagh, re. the safety of the pond behind Bradley Crescent and thank him for all the work he had done so far as there had not been any flooding since.
- b) The Clerk had not managed to get to a person responsible for Community Speed Watch hand held cameras, Cllr Jane Wright said that she would follow it up.
- c) The telephone box in Rufforth is to be adopted by the parish council. It was agreed that there would be a competition to find the best idea for the use of the box and this could go in the next newsletter and/or Frank Di Lorenzo's email list. Cllr. Mates agreed to take this in hand.

007 NEIGHBOURHOOD PLAN:

Peter Rollings full report is in the minute file. Cllr Jane Wright presented the report.

A full Strategic Environmental Assessment (SEA) is required by CYC and consultancy support will be needed. £3000 grant funding from CYC is available for this and will cover the cost. This will delay the process as the group cannot go out to consultation until the SEA is complete. However they will invite comments on the plan so far by emailing the consultation list and putting it on the website and updating people on the reasons for delay.

Cllr Mrs Wright asked that councillors looked through the grant agreement and if happy to get back to Peter Rollings so that the Chair and Clerk could sign the agreement.

The York Local Plan is going to go on for another 6 months because of the military sites coming on board.

Neighbourhood Plan members will bring up the suggestion with Rebecca Harrison (CYC), at the 1 February meeting, that one of the military sites could be used for a Showman's Site as it will have all the infrastructure (from tanks etc.).

008 PLANNING:

- a) 16/01813/FULM Poultry Farm, Bradley Lane: This is now going to the 19 January planning meeting. Cllr Mrs Wright will speak for the Parish Council and Nick Murray for the Neighbourhood Plan group.

- b) 16/02700/FUL 30 Southfield Close: The Parish Council have objected to the addition of a dormer window and the change to the restricted hours in the original application. The applicant has now revised the plan to 3 roof lights and removed the dormer window.
- c) 16/02402/FUL Land lying north of Wetherby Road for a balancing pond (retrospective): This has been approved by CYC.
- d) 16/02438/FUL Land adjacent to Millfield for equestrian use: this has been approved but condition 6 states it should be for private use only and shall not be used for commercial purposes.
- e) 16/02462/FUL Calmartha: single storey side extension has been approved
- f) Change from National Speed Limit on Wetherby Road and Bland Lane to 40mph: the parish council have accepted this following the explanation that it was local residents that requested it.
- g) Yorkshire Elite Scaffolding are now in residence on Rufforth Airfield by Ash Cottage: as yet they have not had a licence approved by the Traffic Commissioner and they have not had planning permission for change of use. The Clerk would inform Erik Matthews and copy to Cllr Steward.

009 FINANCE:

The Clerk produced a monthly financial report, a copy of which is in the minute file.

- a) Invoices for payment: It was agreed to pay the following:

Clerk's salary & Burial Ground fees	£350.94NET
Clerk's expenses last ¼	£ 103.15
PAYE to HMRC last ¼	£ 181.27
Neighborhood Plan printing	£ 62.92
Website Domain Name for 2 years	£ 73.20
Sleightholm for Grass cutting & pruning	£588.00

- b) Payments received: Bank Interest £ 0.00
- Invoice 150 NBG Internment £1051.00
- Invoice 151 NBG Internment £1051.00
- Invoice 152 memorial Stone fee £ 100.00
- c) Funds available: £46,047.06

The Clerk informed councillors that the Co-operative bank as of 3 November 2016 were no longer paying interest on the current account, it was agreed that the Clerk would move £30,000 to the 14 day account where it would accrue interest.

- d) The Clerk had written the Declaration for the Pension's Regulator and it had all gone through.
- e) The Double Taxation Payment is due shortly.

Burial Grounds:

- a) There had been a burial in the Natural Burial Ground last Friday. The Clerk would write to the Playing Fields to apologise for the mess caused by the Funeral Cortege turning on the playing field, unfortunately this was one occasion when the Clerk had been unable to attend the burial. There had been a large attendance at the funeral.
- b) Next agenda: Number of plots in the Natural and Formal Burial Grounds.

Projects on Parish Council Land:

Sand Dykes and Rufforth Pond: Bear Tree Care had submitted a quote for under £5000 for tree work to Sand Dykes and the Pond and was still waiting a quote from Tom Kitchen

Parish Garden: None to report.

Knapton Recreational Field: It was agreed that the Parish Council would continue to pay the rent on the whole field (including the allotments).

010 BUDGET/PRECEPT 2017/2018:

The Draft Budget was agreed and it was agreed to set the precept at £10,000. The Clerk and Chairman signed the Precept form to go back to the council.

Clerk's salary: It was agreed within the budget to pay for one extra hour a month to the Clerk as of 1 April 2017.

Burial Ground fees: It was also agreed to put up the Burial Ground fees from 1 April 2017 as suggested at the budget meeting by adding £25 to a single parishioners burial plot, the other fees worked out to an already agreed scale from the single plot.

011 YORWASTE OPERATIONAL PLAN:

It was agreed that Cllr Anne Powell should sign the agreement at the next Yorwaste liaison meeting on behalf of the Parish Council.

012 CYCLE PATH:

There was nothing to report other than concerns regarding the crossing point of the A1237 at Knapton and the now much faster traffic.

The Clerk would ask PC Nigel to update us on the accidents that had occurred between the A59 and Woodthorpe roundabout in the last 12 months.

013 REPRESENTATIVES' REPORTS:

- a) Rural West Ward meeting: Cllr Mrs Powell will attend the next meeting on 15 February.
- b) YLCA: Cllrs Anne Powell and Deborah Smitten will attend the meeting on 2 February.
- c) Yorwaste: the next liaison meeting would be 19 January following the site walk round.

014 COMMUNICATIONS:

- a) The newsletter had been posted through residents letter boxes.
- b) The website has been updated and the domain name renewed for a further 2 years.

015 CORRESPONDENCE:

PC Nigel Colley had reported 21/12/16 Burglary Commercial at Rufforth Park, Commercial unit entered, stock removed, there was 1 arrest.

016 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:

Next agenda: Defibrillator for Knapton and Junction off ring road (A1237) to Knapton

017 DATE OF NEXT MEETING: The next meeting will be on Monday 6 February 2017 in Rufforth Village Hall at 7.30pm.

Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.10 pm.

_____ Chairman _____ Date

Mrs SFE Warden, Parish Clerk Tel: 738751 Email: rufforth.pariah.council@hotmail.co.uk

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