

**MINUTES OF RUFFORTH WITH KNAPTON PARISH COUNCIL MEETING
HELD ON MONDAY 3RD APRIL 2017 IN RUFFORTH VILLAGE HALL AT 7.30pm**

PRESENT:

Councillor Mrs A Powell (Chairman)

Councillor A Mate

Councillor Mrs H Beeley

Councillor D Smitten

Councillor Mrs J Wright

Councillor Mrs H Butterworth

Councillor J Flynn

IN ATTENDANCE: 2 members of the public, Ward Councillor C Steward

Cllr H Beeley stood in for Clerk S Warden who was unwell at time of meeting. PC to send a card with our best wishes for a speedy recovery.

059 **PUBLIC COMMENTS:** Mrs D. Swann wished for support from PC for TPO on field between West Cottage and Lowfield Cottage. Cllr D Smitten said that the trees were not of a size and age suitable for TPO status. Cllr A Powell advised that was not in PC remit.

060 **APOLOGIES ACCEPTED:** None

061 **DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST** (not previously declared): None

062 **MINUTES OF PREVIOUS MEETING:**

The minutes of 6th March 2017 were proposed as a true record by Cllr Mate and seconded by Cllr Flynn.

063 **WARD COUNCILLOR'S COMMENTS:**

White Gates: as CYC installed them they will paint white.

Caravan Ref: 10336461 – moved to Knapton. Cllr J Flynn to see if it is still there.

Recycling: advised to change of collection date – residents received letter

Ward Funding to be carried forward

Tarmac Plant at Hessay: PC to object - height and vehicle movements

Poultry Farm: re submit plans 50% smaller than original in summer

064 **CLERK'S REPORT:**

a) Junction A1237 and Main Street, Knapton:

Cllr A Powell has had no response from Alastair Briggs re site visit.

Cllr C Steward advised that we must present a strong view.

b) Fly-tipping B1224 lay-bys ref 10336464/Caravan – moved as above

c) Road Surface between 2 slow signs, Bradley Lane, Rufforth re: 103364906.

Cllr A Mate commented on the work being sub standard.

Cllr C Steward to follow up.

d) Scaffolding depot at Ash Farmyard, Bradley Lane

Cllr S Steward to follow up as they have been Trading for 6 months but still no plans have been submitted for change of use.

065 NEIGHBOURHOOD PLAN:

Peter Rollings full report is in the minute file. Cllr Jane Wright presented the report. Site Entrance - Happy with layout.

Cllr Wright requested PC to write letter of support.

Grant for £6,900 for the Strategic Environmental Assessment (SEA) required by CYC has been approved.

Draft Plan is available to view on the website.

066 HAREWOOD WHINN : re-instatement plans for public access to nature

It was agreed to leave this to another meeting

067 PLANNING:

a) 16/01813/FULM Poultry Farm, Bradley Lane: Revised plans to be submitted Summer.

b) 16/00344/FUL Field on East Side Bland Lane, Knapton for erection of timber stables. CYC website has not been updated on the status of this application.

c) 16/0035/FULM Yorwaste, HAREWOOD Whin, Condition 24. Cllr A Powell to send letter of support. Note: there are no dimensions' on the plan.

d) 17/00517/FUL Single Storey rear extension Linden Lea, Wetherby Road.

It was agreed that there were no objections.

e) 17/0053/FUL Certificate of lawfulness for use as a haulage depot including external parking of HGV's and storage of pallets. K & J Logistics. This possibly is a licence with a prelude to sale of premises. It was agreed that there were no objections

f) 17/00644/FUL Erection of agricultural building on Rufforth Airfield. It was agreed that there were no objections

068 FINANCE:

a) Invoices for payment: It was agreed to pay the following:

YLCA Subscription	£390.00
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Clerk's salary	£ 370.84
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PAYE to HMRC	£ 274.60
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Neighbourhood Plan Expenses

Mrs Lee	£31.00
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Mr. Murray	£10.00
Grass Cutting accounts	no accounts received
Knapton Field Rent	to pay next month

BURIAL GROUNDS

- a) Reports on Burials. It was agreed that as the Clerk has all records for this subject on the laptop, more than one person should have access to these. It was also suggested that a Part time admin assistant could be looked into for the future.
- b) Maintenance in the burial Grounds: It was agreed that an advert for a part time Grounds man should go into the next Newsletter and on to the notice boards.
- c) Any other business. An Open Day for the Natural Burial Ground was discussed. A convenient date to found.

PROJECTS ON PARISH COUNCIL LAND

- a) Sand Dykes: Yorventure Grant Application – still waiting
- b) Rufforth Pond: Nothing to report
- c) Parish Garden: Cllr J Wright to contact BT regarding Oak Tree

KNAPTON RECREATIONAL FIELD:

It was agreed that the Parish Council would continue to pay the rent on the whole field (including the allotments).

069 COMMUNITY SPEED WATCH

- a) Hand held cameras to be put on next agenda
- b) Extension of 40mph limit to Keedwells from village – CYC said no to this
- c) Roundabout A1237 /B1224 – no further action to be taken
- d) Revised speed limit from B1224 roundabout into Knapton and Acomb

070 DEFIBRILATOR FOR KNAPTON

Cllr Flynn advised that Funds had been approved.
The Red Lion are willing to site. Cllr Flynn to visit Landlady regarding this.

071 TRAFFIC MANAGEMENT THROUGH RUFFORTH: covered under 069

It was agreed that this subject is not needed on the next agenda

072 CYCLE PATH:

Cllr H Butterworth advised that PC is still waiting for response from Mr. Squire's Solicitors regarding revised Lift and Shift and Peppercorn Rent.
Cllr Flynn had no new news to report on the Knapton end.

- 073 VACANCY ON COUNCIL FOLLOWING THE RESIGNATION OF CLLR K CLARKE
PC to advertise on the Notice Boards
- 074 REPRESENTATIVES' REPORTS:
- a) Rural West Ward: Next meeting on 3 May
 - b) YLCA: Next meeting on 1 June
 - c) Yorwaste: the next liaison meeting is yet to be confirmed
 - d) Planning Seminar – It was noted that Cllr F Flynn attended
- 075 POLICE REPORT – None at the time of the meeting
- 076 COMMUNICATIONS:
- a) Newsletter – next publication end of summer
 - b) The website requires updating
- 078 CORRESPONDENCE:
Letter received from the Church Warden asking for support to the application for
Heritage Lottery Funding. PC to write a letter to support
- 079 MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA:
Cllr A Mate – Hannam Lane – condition of footpath
Cllr J Flynn – Back Lane – condition of road surface
Cllr C Steward offered to look into these problems
- 080 DATE OF NEXT MEETING: The next meeting will be on Monday 8th May 2017 in
Rufforth Village Hall at 7.30pm.

It was noted that this would also be the date for the postponed Annual Parish
Meeting

Cllr Mrs Powell thanked all those for attending and closed the meeting at 9.10 pm.

_____ Chairman ____ Date

Mrs SFE Warden, Parish Clerk Tel: 738751 Email: rufforth.parish.council@hotmail.co.uk