

RUFFORTH WITH KNAPTON PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY 15 MAY 2023

PRESENT: Cllr. Peter Rollings (PR); Cllr Helen Butterworth (HB); Cllr Linda Young (LY); Cllr. Terence Edmonds (TE); Cllr. Frank Di Lorenzo (FD)

IN ATTENDANCE: Ward Cllr. Emilie Knight (EK); The Clerk, Stephanie Warden (SW) and 8 members of the public:

078 Public Comments: the two residents registered to speak did so under the relevant item on the agenda.

079 Election of Chairman: LY proposed Peter Rollings, TR seconded the proposal and all agreed.

080 To receive the Apologies for absence given in advance of the meeting: Cllr Nicholas Murray (NM).

081 To consider the approval of reason given for absence: the reason for absence was approved.

082 Declarations of Disclosable Pecuniary Interest (not previously declared): no one had anything to declare. All signed their Declarations of Acceptance.

083 Election of vice-chairman: PR proposed NM and all were agreed

084 2 Vacancies for Knapton Ward: Suzie had put in a formal application to be co-opted onto the council for Knapton Ward. PR proposed Suzie Flynn (SF) and LY seconded the proposal, and all were agreed and happy to welcome her onto the council. There is a third potential candidate from Knapton but due to their circumstances council would defer filling the vacancy until the next meeting. Previous councillors Mark Reynolds and Victoria Kirk had both indicated that they were happy to fill the vacancy if the Knapton candidate was unable. PR thanked them both for all their work on the council during the previous term.

085 Election of Representatives:

John Hawkins Trust: PR proposed Jane Wright and Celia Galloway, all agreed.

YLCA: PR proposed the Chairman and Vice Chairman, this was agreed. There was a training session on the 8 June followed by a YLCA meeting.

Harewood Whin Liaison Meetings: The following were agreed: PR, NM, HB, FD and TE, the next meeting would be in early July

Burial Grounds: It was agreed that the Chairman would be HB and the other representatives agreed were the Clerk, PR (PC Chairman), LY and others could be co-opted onto the committee.

Knapton Recreation Ground: It was agreed that SF be the representative.

Cycle Track: Victoria Kirk and SF would also keep an eye on it.

Ward Committee: It was agreed to elect representatives when and if council knew meetings would continue.

Sand Dykes & Pond, Rufforth: It was agreed that TE take this on.

Rufforth Playing Field Association Representative: it was agreed that FD take on this role.

086 Minutes of Parish Council meeting held on 3 April 2023: The minutes were proposed as a true record by LY and seconded by HB and were agreed and signed.

087 Ward Councillors Comments and Reports: EK was welcomed by PR who said it was her first official meeting as a councillor. She said that if there were any issues council could come to her. Ward Funding: EK was unsure what was happening with this under the new administration. It was the ward councillors intention that one of them would come to every meeting.

088 Clerks Report: There was nothing to report other than on the agenda.

089 Annual Return for the Financial Year ended 31 March 2023: councillors agreed the Annual Governance Statement as a true reflection of the governance of the parish council. This was signed and dated by the Chairman and Clerk.

090 Annual Return for the Financial Year ended 31 March 2023: councillors agreed the Accounting Statements for 2022/23 and the Chairman and Clerk signed and dated them

091 Internal Auditor: James Mackman was agreed as the Internal Auditor for year ended 31 March 2023. The Clerk would be taking all the necessary papers to him the following day.

092 Planning Matters:

- 23/00626/FULM Agricultural Land to the North and South of Low Moor Lane Hessay for a Solar Farm: A resident spoke about his objections to the Solar Farm and his reasons for objecting. NM and PR had a meeting with Yorwaste who have put in a pre planning application for a Solar Farm on their site. A site on Harewood Whin would not go ahead should the farm at Hessay go ahead as there was not enough capacity on the grid. The site between Hessay and Rufforth is in the Green Belt, and therefore, the applicant needs to prove special circumstances. After discussion the council agreed that whilst there is a requirement for renewable energy, food security is equally important and the proposed site is on productive agricultural land and would cause significant harm to the Green Belt. The Neighbourhood Plan supports a solar installation on Harewood Whin and this needed to be followed. It was agreed that we should object on the grounds it was in the Green Belt, that food security was an issue, a solar farm could be put on Harewood Whin which is otherwise redundant land. PR to draft a response for final approval.
- 23/00517/FUL Wheaten Cottage Wetherby Road Rufforth York for erection of detached outbuilding to rear: there was an issue of principle on this application, there was a condition on the property that there should be no permitted development rights, no planning had been applied for and this planning application was retrospective. It says it is for storage and tools and is being used as a kennel and the dogs are causing a noise nuisance to surrounding residents.

Planning Approval by CYC:

23/00306/FUL Meadowcroft House Bradley Lane Rufforth for single storey side extension and porch to side

22/01844/FULM Land to the East of Middlewood Close Rufforth for erection of 21no. dwellings and associated works, The S106 agreement has been signed and can be viewed on the CYC planning portal. Monies are payable after completion of an agreed number of properties and includes sums for the primary school and for sports and

amenity facilities. The latter will be allocated by CYC after representations from the Parish Council.

093 Finance: Monthly report

a) The following payments were ratified:

YLCA Subscription	£ 426.00
CYC for Knapton Recreation Field Rent	£ 133.82
Ripon Farm Services for leaf blower	£ 350.00
Clerk: April salary	£ 552.66
BrightPay licence fee	£ 82.80
Invoice 1266719 for Knapton defibrillator pads	£ 71.94
Invoice 25529 for Rufforth defibrillator Pads	£ 73.20
Invoice 3136 to AJT Garden Services for grass cutting	£ 204.00
Invoice 3200 to AJT Garden Services for grass cutting	£ 300.00

BHIB Insurance to be paid by 1 June 2023: £788.07 was agreed for payment.

b) Payments Received:

CYC First half precept	£6150.00
Invoice 286 JG Fielder & Son for interment fee	£ 315.00
Invoice 287 2 single NBG plot reservations	£1260.00
Donation towards leaf blower	£ 145.83
Bank Interest	£ 340.32

c) Funds Available: **£13,997.29**

094 Burial Grounds:

There had been a burial in the formal burial ground and there was to be one in the Natural burial ground on 25th May. HB would show the new councillors around the burial ground.

The arisings pit needs emptying, HB had spoken to Damian Hirst who had done it last time.

095 Rufforth Issues: the consultation on the 20mph zone Wetherby Road between the chicanes and 30mph on Bradley Lane extended to beyond the bad bend had been supported by the parish council.

096 Knapton Issues: LY said that Back Lane had been resurfaced which they were very happy about, but the residents had received no notification about the works.
A Knapton Facebook Group had been set up by SF and she would add a links to the website.

097 Bench for Rufforth Millennium Garden: The WI had done a lot of work in the Millennium Garden and had asked for a bench with a plaque for the coronation and a plaque in celebration of 70 years of Rufforth WI. It was agreed that a bench should be purchased and Jane Wright (WI) would liaise with NM to agree the details.

098 Representatives' Reports: To receive reports on meetings councillors have attended:

- a) Rural West York Team and residents Forum Meetings: none held
- b) York Branch Yorkshire Local Councils Association: 8 June. It was agreed that FD, LY and TE could attend the YLCA training on the 8 June.
- c) Yorwaste Liaison Group: next meeting in early July
- d) Rufforth Playing Fields Association: minutes had been circulated of the last meeting around council. It was agreed FD would be the representative.

099 Website and Key Communications: VK had been doing this and putting links to the website. It was agreed that SF would take on this role in future.

100 Minor Matters and Items for the Next Agenda: A resident of Rufforth wanted to litter pick on Bradley Lane, Anne Hook and EK (Ward Cllrs.) would come back on this. The Clerk would respond to the resident.
Items for next meeting Agenda: Solar Farm, Traffic Management and Knapton Issues.

101 Date of next meeting: Monday 5 June 2023 in Rufforth Village Hall starting at 7.30 p.m.

There being no further business PR closed the meeting at 10.05pm and thanked all for attending.

Signed_____ Date_____