

**MINUTES OF THE RUFFORTH WITH KNAPTON PARISH COUNCIL
MEETING HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY 3
JULY at 7.30pm**

Present: Cllr Peter Rollings (PR) Chairman; Cllr Nick Murray (NM) Vice Chairman, Cllr Helen Butterworth (HB); Cllr Linda Young (LY); Cllr Frank Di Lorenzo (FD); Cllr Terry Edmonds (TE); Cllr Suzie Flynn (SF):

In Attendance: Ward Cllr Anne Hook (AH); Stephanie Warden (SW) Clerk; 2 members of the public:

120 Public Comments: there were no public comments

121 To receive the apologies for absence given in advance of the meeting: apologies were received from Cllr Gary Thompson (GT).

122 To consider the approval of reason given for absence: the reason for GT's absence was approved.

123 Declarations of Disclosable Pecuniary Interest (not previously declared): NM declared an interest in Item 133 under consultancy arrangements.

124 Minutes of the Meeting of the Parish Council held on 5 June 2023: NM proposed the minutes as a true record, LY seconded the proposal and all were agreed. The minutes were signed as a true record.

125 Ward Councillors Comments and Reports: AH said there were no good answers about the lack of grass cutting on verges and that it was a city-wide problem. There were resource issues.

ACTION: SW will write to Ben Grabham at CYC asking for verges to be cut and to suggest we do it and claim back through double taxation. SW would also write to two residents regarding action taken by the parish council on grass cutting and overgrown hedges.

AH said that the Fire Service will do checks on elderly residents alarms etc.

126 Clerks Report:

Grass cutting Knapton Recreational Field: this had now been done.

Northern Powergrid re: ivy growing up pole outside Vicarage: this would be looked at and dealt with but not straight away. Northern Powergrid were aware of the problem.

127 Planning Matters:

The following applications had been approved by CYC:

Erection of agricultural and livestock building West of Bradley Lane Rufforth (22/02062/FUL)

Wheaten Cottage Wetherby Road, Rufforth for Erection of detached outbuilding to rear (23/00517/FUL)

Non-material amendment to permitted application(22/01844/FULM) to vary condition 4 (foul and surface water drainage) at Land to East of Middlewood Close Rufforth (23/00998/NONMAT)

Mistral Main Street Knapton for single storey rear extension, loft conversion with hip to gable, 1 no. dormer to front and 1 no. dormer to rear. (23/00332/FUL)
 Vale Engineering Ltd Wetherby Road Rufforth for erection of extension to existing industrial building (22/02573/FUL)
 212 Boroughbridge Road for two storey side extension and dormer to rear (23/00502/FUL)

The following application to be decided:

23/01019/FUL Fleur House Wetherby Road Rufforth for part one and two storey side extensions, porch to front and extension to detached garage to rear to create a double garage: it was decided not to object but seek safeguards re: keeping materials in keeping with the existing dwelling.

23/01263/FUL Little Garth Wetherby Road Rufforth for conversion of detached double garage to self-contained annex accommodation with covered link connecting building to the main house: it was decided not to object but to seek safeguards set out in Policy no. RwK10 - Design regarding keeping materials in keeping with the existing.

- 23/00626/FULM Solar Farm update: PR had an informal meeting with Erik Matthews (CYC Planning Officer). It would be useful to have both the Solar Farm and the landfill planning applications in together. The view from the cycle path and Harewood Whin are the best arguments against the Solar Farm. There had been a full and detailed response from the parish council objecting to the Solar Farm. It was agreed to do a letter drop to all residents alerting them to the application but would wait for the meeting with Yorwaste when it would be likely that the council would know more.
- York Local Plan update: AH believed that the new administration at CYC wanted the Plan to go ahead.

128 Finance: Monthly report

a) The following payments were noted:

Clerk June salary + burial fees	£1321.21
Clerk expenses last quarter	£ 83.80
PAYE to HMRC for last ¼	£ 852.74
C&R Simpson (Builders) for fitting 2 benches, Knapton	£ 540.00
AJT Garden Services – grass cutting	£ 468.00
YLCA for 3x branch training 8 June	£ 111.00
James Mackman for Internal Audit	£ 80.00
Cllr. T Edmonds for fencing materials for pond	£ 66.73
AJT Garden Services -grass cutting etc.	£1398.00

b) Payments Received:

Invoice 290 for NBG single burial plot reservation	£ 945.00
Invoice 292 for 2x NBG single burial plots	£2520.00
Invoice 10423 for Allotment rent	£ 500.00
Invoice 293 for NBG single plot reservation	£1260.00

c) Funds Available £ 12,767.46

129 Burial Grounds:

- Report on Burials: 1 NBG Burial
- Maintenance in Burial Grounds: Quote for removal of arisings from pit = £970. This will be done as soon as possible.

130 Knapton Issues:

LY reported that residents were coming to Knapton councillors with issues. It was suggested these come back to council meetings. If it was a matter that needed a decision by full council then it needed to be put on the agenda for the next meeting.

SF had contacted Dave Meigh regarding litter signs, he will come out to measure up /assess the best place for them and aims to get them up in Autumn.

A toddler had been stung by nettles while using the equipment, this had been reported to Dave Meigh and Kevin Humphrey.

There have been issues with a group of teenagers and will monitor and pass to police if needed. They were messing with the bollard that was down on the entrance to the bridleway and Dave/Kevin have been asked to arrange for the bollard to be locked again.

SF is investigating what is needed to get permission from CYC to plant a tree. This was requested by a resident as a memorial to Martin Young who was chair of the Friends of Knapton Recreational Area and campaigned for 10years to get the field.

The Red Lion is under offer.

LY and SF leafletted all Knapton Residents about the Facebook group and now have 100 members.

Regarding the Junction of Main Street with the A1237: LY will liaise with TE to carry out some SpeedWatch. AH intends to have a Ward meeting with Knapton residents.

- Community Woodland: There had been an update from Nick Short. There was quite a lot of work going on by Northfield Lane. PR would thank him for the update and tell him about the new councillors and suggest a meeting.

131 Rufforth Issues:

Rufforth Pond: TE was thanked for the work he had done to the pond fences and gates. PR and TE were to meet Jim Cavanagh from CYC to be advised what needs to be done to the pond.

The Traffic Management Plan received by all councillors before the meeting was considered and agreed as all were happy with the plan.

132 Representatives' Reports:

a) Rural West York Team and residents Forum Meetings: AH asked that if there were specific people that needed to come to meetings she would invite them if we let her know. They are going to do individual village meetings, the only problem is finding somewhere to meet in Knapton.

b) York Branch Yorkshire Local Councils Association: 8 June: there was training before the meeting that was very informative. In the minutes things should be "received" "considered" and payments should be "noted" not ratified. The Clerk's report should be written before the meeting.

PR is now Vice Chairman of YLCA.

c) Yorwaste Liaison Group: this was to be the next Friday.

d) Rufforth Playing Fields Association: 18 July and would be the AGM. PR would update FD on the Deeds.

133 Website and Key Communications:

- There are now 100 members on the Knapton Facebook Group, Councillor's profiles are now on the website. It was asked of councillors if photos should also be with the profiles and it was agreed that they should be. SF would put on a news story about her and Gary joining the PC and a piece in general about litter.
It was agreed that a link to CYC planning portal be put on the website only and only important planning applications put on the website.
All agreed that the PC Facebook page should be taken down.
- Consultancy Arrangements: following discussion it was agreed that the consultancy fee should be £75 as proposed by PR.

134 Minor Matters and Items for the Next Agenda: Overgrown hedges are the responsibility of the owner. The parish council would write asking owners to cut them as many were overhanging the footpaths making them narrow.

135 Date of next meeting: Monday 4 September 2023 in Rufforth Village Hall starting at 7.30 p.m. Historically there has not been a meeting in August. A meeting could be convened in August if necessary.

Signed _____ Date _____

Mrs Stephanie Warden, Parish Clerk: Tel: 738751 Email: clerk@rufforthwithknapton-pc.gov.uk