

**MINUTES OF THE RUFFORTH WITH KNAPTON PARISH COUNCIL
MEETING HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY 4
SEPTEMBER at 7.30pm**

PRESENT: Cllr. Peter Rollings (PR), Chairman; Cllr. Nick Murray (NM) Vice Chairman; Cllr. Helen Butterworth (HB); Cllr. Linda Young (LY); Cllr. Frank Di Lorenzo (FD); Cllr. Terry Edmonds (TE); Cllr. Suzie Flynn (SF); Cllr Gary Thompson (GT):

IN ATTENDANCE: Stephanie Warden (SW), Clerk and 4 members of the public.

136 Public Comments: no members of the public had registered to speak

137 Apologies received for absence given in advance of the meeting: Ward Councillors Anne Hook (AH) and Emilie Knight (EK).

138 To consider the approval of reason given for absence. Reasons for absence were approved.

139 Declarations of Disclosable Pecuniary Interest (not previously declared): there were no declarations of interest.

140 Minutes of the Meeting of the Parish Council held on 3 July 2023: NM proposed the minutes as a true record, TE seconded them and all were agreed and the minutes duly signed.

141 Ward Councillors Comments and Reports:

Ward Committee Grants have been severely cut back. AH had said that things like the Post Office would still be supported but there was unlikely to be much else. She had asked for our comments on the lack of grants but a vote resulted in the parish council not wanting to do so.

142 Clerks Report:

- Hedge at junction of Bradley Lane and Southfield Close: this had been cut back.
- Rufforth Pond: CYC Highway Drainage Officer, Jim Cavanagh had met with PR and TE to discuss what work was needed to the pond. Jim Cavanagh decided that it was best if he took on the work to be done.
- Queuing on the B1224 outside the Car Boot, Rufforth: the owner of the Car Boot had offered to meet with councillors to discuss this problem and it was agreed that this should happen.
- The Stopping Up of Highway (Yorkshire and Humber) (No.20) Order 2023: the parish council had no objections to this which enabled the development of Hazel Cottage to go ahead. The Order comes into force on 6 September 2023.
- The PROW Officer decided that no work needed to be done to the tree leaning over the Rufforth to Knapton Bridleway.
- Middlewood Close Development: CYC has commissioned a dilapidation report on the road once work has finished on site.

PR has a meeting with the developer later this week and will bring up car parking and mud on the road.

- The Bradley Lane Village Sign has been knocked over. SW would ask Colin Simpson for a quote and inform the Insurers.
- Paths through Rufforth have been swept of road chippings.

It was decided to take Item 148 Next.

148 Traffic Management Update:

The proposed 20mph between the chicanes in Rufforth and the extension to the 30mph speed limit on Bradley Lane, Rufforth are due to come before the CYC Decision Session on 12 September.

A resident disagreed with the 20mph limit as she felt it increased noise and air pollution. She also felt that the 30mph coming into the village from Wetherby was not working. NM explained the 20mph zone was just between the chicanes and that the VAS sign picked up the speeds of vehicles before they crossed into the 30mph zone which was likely to be the reason for it lighting up so often. TE said that Speedwatch had produced a lot of data on speeds between the chicanes. This would be looked at against speeds once the 20mph zone was introduced and enough data had been taken.

143 Planning Matters:

23/00823/FULM Pavers Ltd Catherine House Northminster Business Park: this was a resubmission of the previous application 21/00823/FULM: our response was unchanged from the last application: the Clerk would check when this was likely to come before Committee.

22/02605/FUL Land and Buildings to the North West of Moor Lane for change of use from agricultural buildings use classes, B2, B8 and E(g). This application has been approved subject to being sent to the Secretary of State for approval.

23/01019/FUL Fleur House Wetherby Road Rufforth for two storey and single storey side extensions and porch to front (amended scheme): this had been approved.

23/01263/FUL Little Garth, Rufforth for conversion of detached double garage to self contained annex accommodation: this had been approved but with the condition that it not be occupied at any time other than for purposes ancillary to the residential use of the dwelling known as Little Garth and was not to be used as separate holiday let accommodation.

- 23/00626/FULM Solar Farm update: There was no further information on Harewood Whin other than they had put in a pre planning application for a Solar Farm. The CYC Landscape Architect does mention that the proposed Solar Farm affects the openness of fields. PR proposed that the parish council waited until the end of the week to get any communication out to residents to give Yorwaste a chance to respond to his email. FD, TE, PR and possibly NM will prepare a communication to go out to residents. PR would try to find out when the Solar Farm between Hessay and Rufforth was likely to go to committee.

- Proposed Woodland Glamping Site: any representations needed to be made to the Woodland Champions. It would consist of one Shepherd's hut in the corner of the woodland. The owner would be moving the gate back from the road so that cars could pull up off the road. The only concern council had was the safety of road users as the gate was too

close to the road. As this was being addressed council had no concerns.

- 23/01595/TCNOT Orange Personal Communications Limited Tower, Broad Lane Rufforth: council had not yet received the consultation paper. The Clerk would investigate.
- York Local Plan update: This has gone through the Public Enquiry Stage and changes consulted upon. Consultation finishes on 7 September. The expectation is that it would go to full council for adoption between December and February. The Green Belt is protected round Rufforth and Knapton.

144 Finance: Monthly report

a) The following payments were noted:

Clerk August salary + burial fees	£ 718.86
Clerk repayment of website email mailbox	£ 6.52
Falon nameplates for memorial plaque	£ 166.33
AJT Garden Services	£ 696.00

Plus those payments paid in July as shown on the 1 August Financial Report. It was also agreed to pay the External Auditor's fees of £504 including VAT.

b) Payments Received:

Invoice 294 for NBG memorial plaque	£ 250.00
HMRC VAT Reclaim	£ 930.67

c) Funds Available £ 9462.87

145 Burial Grounds:

- Report on Burials: There were two burials coming up in the Natural Burial Ground and one in the formal..
- Maintenance in Burial Grounds: HB and SW would check whether the arisings bill had been paid or if we had received an invoice.

146 Knapton Issues: Cllr Linda Young

- Community Woodland report on meeting with Forestry England: PR, LY and GT had met Nick Short of Forestry England. The car park off Northfield Lane would have 20 car parking spaces but there was a contingency for more if needed. Soil had been cultivated and mixed woodland planted with fencing round and access tracks. Signage would be put in and it was likely to open in 2024
- 1237 Junction with Main Street: this will be revisited as there is more speeding through the village. TE said that when doing Speedwatch aiming for the busiest times was best.
- Someone has bought the Red Lion and wants to run it as a pub, he wants someone to run it.
- Knapton has had a few issues and needs to foster a relationship with the Knapton PCSO. Police have asked that residents are encouraged to report incidents so the police are able to collect data relevant to Knapton.

147 Grass Cutting:

PR stated that this was a Citywide problem. The grass on Bradley Lane verges and into Southfield Close had finally been cut after several emails to the City Council but they had not cut Southfield Lane.

The Parish Council are considering the option of cutting the grass themselves and claiming some costs back from CYC via double taxation. SW would ask Ed Bland exactly what areas the cut in Rufforth and Knapton and how many times they do it and obtain quotes from the PC's contractors. A proposal is to be put forward as part of next year's budget.

149 Rufforth Playing Fields Association Trust Deeds:

FD attended the AGM and there was a discussion about the established Rufforth Playing Fields Association (RPFA) 1973 Deeds of Trust. Currently the constitution will need to be updated reflecting the 1973 trust deeds.

PR proposed a sub committee to be involved in anything to do with the RPFA that then reports back to the parish council. PR proposed himself, FD and NM as the sub committee and all were in agreement.

150 Representatives' Reports:

- a) Rural West York Team and residents Forum Meetings: no meeting
- b) York Branch Yorkshire Local Councils Association: next meeting 12 October.
- c) Yorwaste Liaison Group: the last meeting was before the July meeting.
- d) Rufforth Playing Fields Association: this had been covered under Item 149

151 Website and Key Communications:

- SF stated that the story about GT and SF was still to be done
- The Community Woodland story would be updated.
- CMM would put the photos of councillors on the website alongside their profiles.

152 Minor Matters and Items for the Next Agenda:

Next agenda: D Day Celebrations 6 June 2024
Litter.

153 Date of next meeting: Monday 2 October 2023 in Rufforth Village Hall starting at 7.30 p.m.

PR closed the meeting at 10.05 pm and thanked all for attending.

Signed_____ Date_____

Mrs Stephanie Warden, Parish Clerk: Tel: 738751 Email: clerk@rufforthwithknapton-pc.gov.uk