

**MINUTES OF THE RUFFORTH WITH KNAPTON PARISH COUNCIL
MEETING HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY 4
DECEMBER 2023 at 7.30pm**

Present: Cllr. Peter Rollings, Chairman (PR); Cllr. Nick Murray, Vice Chairman (NM); Cllr. Helen Butterworth (HB); Cllr. Linda Young (LY); Cllr. Frank Di Lorenzo (FD); Cllr Terry Edmonds (TE); Cllr. Suzie Flynn (SF)

In Attendance: Ward Cllr. Anne Hook (AH)

191 Public Comments: no one in attendance and/or registered to speak.

192 To receive the apologies for absence given in advance of the meeting: Cllr. Gary Thompson (GT) and the clerk, Stephanie Warden (SW)

193 To consider the approval of reason given for absence: the reasons for absence were approved.

194 Declarations of Disclosable Pecuniary Interest (not previously declared): none declared on the items below.

195 Minutes of the Meeting of the Parish Council held on 6 November 2023: LY proposed the minutes as a true record, FD seconded and all agreed.

196 Ward Councillors Comments and Reports:
AH advised of CYC's 'Our Big Conversation: 10 Year Strategies Consultation. In November, Local Transport Strategy consultation launched consulting on York's transport as a whole. To encourage feedback from as many people as possible with consultation closing on Sunday 24 February 2024.

197 Clerks Report:

Matters arising from report:

- Agreed expenditure for work on pond on basis of figures provided by TE.
- PR to discuss double taxation receipts with SW to fully understand issue.
- Laminated sign required for Knapton on the permissive closure on the 21 December 2023.
- Litter on the B1224 – To be high on the agenda for the next liaison meeting with Yorwaste

198 Planning Matters:

- 23/01732/FULM Yorwaste Harewood Whin Tinker Lane, Rufforth for Installation of a solar farm with associated infrastructure. One objection received from Rufforth East Airfield (Microlight club) with 21 letters of support received. A site meeting is likely to be held for the planning committee. It is unlikely the application will go to the Planning Committee before February 2024.

- 23/00626/FULM Solar 2 Solar Farm – no updates at this time.
- 23/02169/FUL - This is a technical issue ref BREAM standards and as such the Parish Council had no comments.
- York Local Plan update: nothing to report.

199 Finance: Monthly report

- a) The following payments were noted and accepted. Proposed by NM and seconded by TE.

Clerk November salary + burial fees + back pay	£1058.58
Clerk repayment of website email mailbox	£ 6.52
AJT Garden Services for grass cutting	£ 204.00
YLCA Cllr Edmonds training	£ 25.00
Abbots Memorials for grave digging	£ 100.00
Aubergine for website SUBS & compliance scan	£ 328.80
The Parish of Marston Moor for Solar Farm leaflets	£ 19.20
Aleks Slodki for pruning etc NBG	£ 60.00
HB expenses NBG Plaque fixings	£ 12.54
Cycle track lease	£ 550.00

b) Payments Received:

Invoice 304 for BG ashes plot and interment	£ 940.00
Invoice 0811214 for bench (installation costs to be added to this)	£ 700.00

c) Funds Available: £12553.50

200 Items for Budget 2024/25

Budget meeting to be held on 18 December and initial focus will be the precept. Draft budget to be reviewed and signed off at January meeting with final submission to CYC at the end of January. TE submitted a number of budget items which were noted. Specific projects will be debated throughout the year as and when sufficient funds become available.

201 Burial Grounds:

- a) Report on Burials: Report on Burial Ground deferred to January meeting.

202 Knapton Issues:

- Community Woodland: Paper circulated prior to meeting for information. SF and LY to follow up with Ward Councillors on actions from 16 November meeting.
- Community Speedwatch summary paper circulated with actions to date noted and proposal accepted to conduct further research.
- SF provided update for a Memorial Tree in the Knapton recreational field for the late Mr Martin Young. SF proposed funding of £84 for the tree and seconded by FD and agreed by all.

203 Traffic Management Update:

PR reminded councillors that individual councillors had no authority to make requests of a third party or issue statements unless in line with pre agreed PC policy and authorities, papers intended for discussion at upcoming PC meetings must not be circulated to third parties, and that in all cases statements and comments made by councillors will be viewed as PC stance and as such care must be exercised at all times.

Traffic issues report circulated prior to the meeting by NM for information included an update on the 20mph zone, which is planned for implementation before the end of the current financial year, and an outline for the improvements to the ditch on Bradley Lane.

Following a debate on the need for a Traffic Working Group it was suggested and accepted to hold two meetings to identify if there is a need for such a group and the way forward. LY to arrange dates and with TE, NM, SF, LY attending. Given the holiday period the meetings are to be arranged at councillors convenience as no action will take place until after the 20mph zone is implemented. The brief for these meetings is to propose to the council the next steps, if any, on traffic management, working to the guidelines and criteria laid down by CYC Highways and North Yorkshire police. It was agreed that external consultants would not be considered and the group's role is to advise and it has no authority to act.

204 Rufforth Playing Fields Association Trust Deeds:

No further action required as terms of 1979 Deed of Appointment have been confirmed by solicitors. The Clerk now has copies of all relevant documentation for the archives.

*The sub committee were happy with the actions proposed by the solicitors, which were consistent with the Parish Council minutes of 1978/79 and proposed no further action at this stage . This was agreed and passed unanimously by all present.

205 Grass cutting

To be reviewed as part of the wider double taxation discussion.

206 6 June 2024 D Day Celebrations:

Item deferred to January meeting.

207 Representatives' Reports:

- a) Rural West York Team and residents Forum Meetings: nothing to report.
- b) York Branch Yorkshire Local Councils Association: nothing to report.
- c) Yorwaste Liaison Group: The next meeting is 13 December
- d) Rufforth Playing Fields Association: this had been reported on earlier in the meeting.

208 Website and Key Communications:

Photographs of councillors live on website

209 Minor Matters and Items for the Next Agenda:

No matters submitted.

210 Date of next meeting: Monday 8 January in Rufforth Village Hall starting at 7.30 p.m.

PR closed the meeting at 10.05 pm and thanked all for attending.

Signed_____ Date_____

Mrs Stephanie Warden, Parish Clerk: Tel: 738751 Email: clerk@rufforthwithknapton-pc.gov.uk