

**RUFFORTH WITH KNAPTON PARISH COUNCIL  
MEETING TO BE HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY  
8 JANUARY 2024 at 7.30pm**

**AGENDA**

- 001 Public Comments:** an opportunity for members of the public to comment on the agenda or to bring matters to the attention of the Council.
- 002 To receive the apologies for absence given in advance of the meeting**
- 003 To consider the approval of reason given for absence.**
- 004 Declarations of Disclosable Pecuniary Interest (not previously declared):** to be declared on any items of interest below
- 005 Minutes of the Meeting of the Parish Council held on 4 December 2023:** to be agreed and signed as a true record.
- 006 Ward Councillors Comments and Reports:** an opportunity for Ward Councillors to raise any matters concerning the Parish.
- 007 Clerks Report:** update to the council on outstanding issues arising from previous minutes  
The Clerk will send out a report to councillors in order that they can comment or ask questions at the meeting.
- 008 Planning Matters:**
- 23/01937/FUL 1 Westview Close for elevational alterations: approved by CYC with conditions
  - 23/01019/FUL Fleur House Wetherby Road Rufforth (revision of planning permission to revise garage extension): approved by CYC with conditions
  - 23/01774/FUL Wooley Edge Farm for reconstruction of agricultural access (retrospective): approved by CYC with no conditions
  - 23/01732/FULM Yorwaste Harewood Whin update
  - 23/00626/FULM Solar 2 Solar Farm update
  - York Local Plan update:
- 09 Finance:** Monthly report
- a) To note the following payments:
- |   |          |
|---|----------|
| Clerk December salary + burial fees                   | £ 833.90 |
| Clerk's expenses last ¼                               | £ 113.66 |
| PAYE last ¼   | £ 859.15 |
| Clerk repayment of website email mailbox              | £ 6.52   |
| Farm & Land Services Ltd for work to pond             | £ 117.60 |
| Knapton Tree  | £ 84.98  |
| Cameo Engraving Invoice                               | £ 71.25  |
| Aleksander Slodki x 2 invoices work to burial grounds | £ 120.00 |

b) Payments Received:

Invoice 305 for NBG burial plot and interment	£ 1680.00
Invoice 306 for Memorial Plaque	£ 250.00

c) Funds Available

**010 Budget/Precept 2024/25:** To agree the budget and set the precept for 2024/25

**011 Burial Grounds:**

- a) Report on Burials: There is to be an ashes interment on 6 December.
- b) Maintenance in Burial Grounds: Clearing of weeds in the car park.

**012 Knapton Issues:** Cllr Linda Young

- Community Woodland:
- Update on litter in Recreational Field

**013 Grass Cutting:** to look at feasibility of carrying out grass cutting normally done by CYC and claiming back on double taxation.

**014 6 June 2024 D Day Celebrations:** Cllr Linda Young

**015 Representatives' Reports:** To receive reports on meetings councillors have attended:

- a) Rural West York Team and residents Forum Meetings
- b) York Branch Yorkshire Local Councils Association:
- c) Yorwaste Liaison Group
- d) Rufforth Playing Fields Association

**016 Website and Key Communications:**

- to agree any additional content:

**017 Minor Matters and Items for the Next Agenda:** opportunity for councillors to ask for items to be placed on the next agenda

**018 Date of next meeting:** Monday 5 February 2024 in Rufforth Village Hall starting at 7.30 p.m.

**\*For fifteen minutes before the meeting starts members of the public who have registered their wish to speak regarding an item on the agenda can do so. Each resident will be allowed a maximum of three minutes. Anyone who wishes to register or requires further information is requested to contact the Clerk as below. The deadline for registering is 5pm on Friday 5 January 2024.**

Mrs Stephanie Warden, Parish Clerk: Tel: 738751 Email: clerk@rufforthwithknapton-pc.gov.uk