

RUFFORTH WITH KNAPTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY 6 JANUARY 2025 AT 7:30pm

Present: Cllrs Peter Rollings (PR) Chairman, Linda Young (LY), Frank Di Lorenzo (FD), Terry Edmonds (TE), Suzie Flynn (SF), Gary Thompson (GT) and Victoria Kirk (VK).

In Attendance: Ward Cllr. Emilie Knight (EK) and the Clerk Stephanie Warden (SW).

001 Public Comments: There were no members of the public present..

002 To receive the Apologies for absence given in advance of the meeting:
Cllr. Nick Murray (NM) Vice Chairman and Ward Cllr. Anne Hook (AH).

003 To consider the approval of reason given for absence: reasons for absence were approved.

004 Declarations of Disclosable Pecuniary Interest (not previously declared):
there were none declared on any items of interest below

005 Minutes of the Meeting of the Parish Council held on 2 December 2024:
LY proposed the minutes as a true record, seconded by FD and agreed and signed.

006 Ward Councillors Comments and Reports: EK wished everyone a happy New Year. Very little had happened during December.

007 Clerks Report: the Clerk had sent out a report to Councillors but there was little to report on.

008 Planning Matters:

Planning Applications:

24/01829/FUL 10 Portal Road York for Installation of an air source heat pump to rear: council would support this application depending on neighbour's views, the only concern being that of noise and whether it would be a nuisance.

24/02101/FUL Sharon Ten Thorn Lane Knapton for erection of 1no. dwelling with ancillary storage and associated site works after demolition of dwelling: This would be about 10% bigger than the existing bungalow. There was asbestos on site that needed to be removed safely. There was a question around whether all neighbours had been consulted on this. It was agreed not to object but there are some concerns that the building design is not in full compliance with the neighbourhood Plan and Village Design Statement in retaining the street scene. **ACTION:** PR would draft a response.

Planning Decisions:

24/01781/FUL 9 Portal Road York for erection of single storey detached annexe to rear: This has been approved by CYC.

24/00795/FUL Northminster Business Park Cropton Road Upper Poppleton York Variation of condition 2 (approved plans), 11 cycle parking and 16 (drainage) of permitted application 23/02169/FUL (Change of use of 3no. existing agricultural buildings to use classes B2, B8 and E (g): This has been approved with 26 conditions.

Updates:

- Hessay Solar Farm: Representatives for a Hessay Solar Farm working group were decided, 3 from Rufforth being PR, TE and FD and 2 from Hessay.
ACTION: SW would write to ask for a meeting
- Harewood Whin Green Energy Park: to go on March meeting.
- Knapton Housing Development: there is a drawing on the planning portal of the land that is being used in Rufforth to comply with biodiversity net gain.

Applications:

009 Finance: Monthly report

a) The following payments for December were noted:

Clerk: December salary and burial ground fees	£ 777.90
PAYE to HMRC for last ¼	£ 664.07
Clerk's expenses for last ¼	£ 104.87
Weeding Burial Ground Car Park to AJT Garden Services	£ 648.00
S Goodwill for Rufforth Christmas Tree	£ 140.00
Vista Print for magnetic signs for skip in burial ground	£ 37.68

It was also agreed to pay £15 annual SUBS to York Bus Forum

All payments were ratified by PR, seconded by LY and agreed.

b) Payments Received:

Invoice 327 for plot + interment fees BG	£1192.00
Invoice 328 NBG Interment fees	£ 325.00

c) Funds Available: £ 10432.10

010 Budget/Precept 2025/2026: Councillors scrutinised the budget which resulted in an uplift of £150 to the budget for the pond.

It was agreed to set the precept at £13,660.00, a rise of 3% plus the added costs due to the rise in Employer's NI as a result of the government budget.

ACTION: SW would get quote for removal of the tree and reeds from the pond.

ACTION: SW would send the agreed Precept Notice to CYC.

011 Website and Key Communications:

- Online Portal: Cllr training would take place by Zoom on 20 January at 6:45pm

012 412 Bus Service: There is an option to extend the contract in April and it is anticipated that CYC will exercise this option for one year until responsibility for transport is taken over by the mayoral authority NM has been raising the 412 through Knapton via the Bus forum. Cllrs need to give thought to what should be aimed for in terms of times through Knapton. **ACTION:** Knapton Cllrs to come back with proposals

013 Rufforth Issues:

- Events on Airfield: Cllrs. Rollings and Di Lorenzo: Next meeting
- Playing Fields Land Registry Application: The meeting considered a report from the working group which summarised the situation and issues with regard to the Trustees of the Playing Fields application to Land Registry for title to the playing fields land. Constitution for the RFPA had been agreed The Trustees had requested that the Council write in support of their application. Discussion took place over the history and intentions of the Parish council when the land was acquired in 1979. (a copy of the working group report is on file).

- The working group proposed that council support trustees of the RFPA as per the draft letter and all councillors agreed

014 Knapton Issues: Cllr Linda Young

- Knapton Traffic Data: Traffic data showed there really was not a problem with speeding in Knapton and that this could be communicated to residents. Parking is an issue with the Woodland – Knapton Cllrs will keep an eye on the problem.
- Hedgecutting: the farmer left a huge mess on Back Lane. EK would find out who we should get in touch with regarding this. EK will come back to us.
- There is more Fly tipping on Bland Lane and at the top of Main Street
ACTION: SW would report to CYC.

015 Representatives' Reports: To receive reports on meetings councillors have attended:

- a) Rural West York Team and residents Forum Meetings - none
- b) York Branch Yorkshire Local Councils Association – none but there is a liaison meeting with CYC next Monday. **ACTION:** PR will raise the 412 and planning.
- c) Yorwaste Liaison Group: **ACTION:** PR would chase litter picking with CYC.
- d) Rufforth Playing Fields Association: covered earlier in the meeting.

016 Minor Matters and Items for the Next Agenda: Councillors reported the lack of Grit bins in Rufforth, **ACTION:** EK would check. Special projects were to go on the next agenda.

017 Date of next meeting: Monday 3 February 2025 in Rufforth Village Hall starting at 7.30 p.m.

PR closed the meeting at 9:50pm and thanked all for attending.

Signed_____ Date_____