

RUFFORTH WITH KNAPTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY 7 APRIL 2025 FOLLOWING THE ANNUAL PARISH MEETING AT 7:30pm

PRESENT: Cllrs Peter Rollings (PR) Chairman; Nick Murray (NM) Vice Chairman; Linda Young (LY); Frank Di Lorenzo (FD); Terry Edmonds (TE); Gary Thompson (GT); Victoria Kirk (VK):

IN ATTENDANCE: Ward Councillor Anne Hook (AH); Stephanie Warden (Clerk to the council) (SW); 2 members of the public.

052 Public Comments: None

053 To receive the Apologies for absence given in advance of the meeting:
Cllr Suzie Flynn (SF)

054 To consider the approval of reason given for absence: The reason for absence was approved.

055 Declarations of Disclosable Pecuniary Interest (not previously declared):
none were declared on any items of interest below.

056 Minutes of the Meeting of the Parish Council held on 3 March 2025: LY proposed the minutes be agreed and signed as a true record, this was seconded by TE and all agreed.

057 Ward Councillors Comments and Reports:

AH reported that it had been a good meeting of the Ward Committee at Poppleton. Inevitably the meeting was Poppleton orientated with parking and bus services high on the agenda. PR raised the issue of parking in Knapton and that Knapton no longer has a bus service.

CYC Parking Enforcement can take action re. parking on yellow lines, dropped kerbs or T bars on 0800 1381119. Residents, particularly near the school and in Knapton, are encouraged to use this number.

It was suggested that the next Ward meeting might be held in Rufforth.

058 Clerks Report:

Councillors had received this report before the meeting. Fly tipping - GT reported a cardboard box with rubbish inside and the Clerk reported litter on the verge between the ring road roundabout and Bland Lane, Knapton.

ACTION: SW to report to CYC. SW to ask AJT Garden Services to cut Bradley Lane, Bradley Crescent and Southfield Crescent.

It was noted that Alasdair Downie had done a good job at the pond.

059 Planning Matters:

Planning Applications:

25/00024/FUL Dunbar Wetherby Road Rufforth for raising of roof height to create additional storey, 2 no. dormers to side roof slope, installation of rooflights, render to original house, demolition of garage and workshop and replace with single storey extension to rear – revised plans have been submitted: It was agreed that the Parish Council had no objections but would seek the usual safeguards regarding materials.

Approval/Refusal of Planning Applications:

Solar Farm, Harewood Whin: we have heard from various sources that this has been approved but we have not heard officially.

- Hessay Solar Farm: the project manager is due to come to site in the near future and will arrange a meeting with the Hessay Solar Farm working party.
- York Local Plan: This has now been adopted along with the Green Belt boundaries. The York Plan does not deliver the Government number of houses stipulated for York. It is expected that the review of the Plan would take place after the next council election, this is to be confirmed in May/June. Once the Local Plan is reviewed our Neighbourhood Plan should be also.

060 Finance: Monthly report

a) The following payments for March were ratified and proposed by PR and seconded by LY:

Clerk: March salary and burial ground fees	£1035.40
Clerk: Expenses last ¼	£ 99.47
PAYE & NI payment last ¼ to HMRC	£ 961.55
Clerk for website mailbox Inv. 80119382	£ 8.46
Falon nameplates for Memorial Plaque	£ 187.33
A Slodki for burial ground gardening	£ 130.00
Fasthosts for standard email rufforthwithknapton-pc.gov.uk	£ 27.56

b) Payments Received:

Invoice 336 x2 reserve plots NBG	£2200.00
Invoice 337 to reserve double ashes plot BG	£ 975.00
Invoice 338 for Interment fee BG ashes plot	£ 163.00
Invoice 339 for Memorial Plaque NBG	£ 250.00

c) Funds Available: £9009.50

d) Long Term Fund investigations: to see if there is somewhere to invest the Long Term Fund for the burial grounds: NM and PR had been looking at this and would continue to pursue it.

All approved the payments for the beginning of April and the Clerk reported that over £4000 had been received since 1 April. These will be shown at the end of the month.

061 Website and Key Communications:

- Spring Newsletter: would include the number for reporting parking issues and would take the salient points from the Chairman's report. The 20mph zone would be covered to include the signs designed by school. The Bus Service for Knapton – what was being done to restore a service and a notice regarding roadworks on Boroughbridge Road from the old Manor School to Water End.

062 Bus Service through Knapton:

Linda and Nick had attended the YLCA meeting and PR attended the Ward Committee meeting in order to bring attention to the lack of a service for Knapton. PR had also attended a public meeting run by Rachel Maskell.

Cllr. Kate Ravilious, Deputy Mayor of North Yorkshire, Jo Cole and the CYC Travel Planning Officer, Guy Wallbanks are looking at Transport including the following: Accessibility; and increase in availability in public transport; the York Ring Road; Haxby Station; City Centre, train station and York Central and would filter out to rural areas:

They are not looking a city wide 20mph limit but may look at blanket speed limits in villages subject to local requests. CYC has been given permission to put in automatic number plate recognition.

Guy Wallbanks is happy to visit locations and NM suggested a Knapton Coffee morning.

ACTIONS: NM will kick start proposals for 40mph buffer zones on the Wetherby Road and Bradley Lane approaches to Rufforth.

LY will draft a letter to Kate Ravilious re. the need for a bus service for Knapton and send round for comments before sending.

LY would get a couple of dates for a coffee morning in the Knapton Lion and NM would speak to Guy Wallbanks re. attending to survey residents views on a bus service and what would encourage them to use it.

063 Rufforth Issues:

- Litter Picking B1224: PR had confirmation from the CYC Acting Head of Environmental Services that it should be picked every 6 weeks. **ACTION:** We would send reminders each time and cc. Cllr Pavlovic.
- Hedge Cutting: the bit that hasn't been done down the B1224 is owned by Yorwaste and the issue would be raised at the forthcoming Liaison meeting.

064 Knapton Issues: Cllr Linda Young

- Litter on Bland Lane: this had been covered earlier under Clerk's report.
- SF had written a report on costings and is awaiting a third quote for an Accessible Path to Knapton Play Area. The quote from JD Plant of £5000 looks to be the most favourable. She has also been looking into adoption of the path but having received advice from several parties, making it into a permissive path seems the best way to go and this was proposed by SF and that she had provisionally booked JD Plant to commence work on Monday 12 May 2025.
Having read the report and looked at SF's proposals it was agreed unanimously subject to confirmation of approval by CYC SF should go ahead with the path as proposed.

065 Representatives' Reports: To receive reports on meetings councillors have attended:

- a) Rural West York Team and residents Forum Meetings: covered earlier
- b) York Branch Yorkshire Local Councils Association and Liaison meeting: covered earlier
- c) Yorwaste Liaison Group: A meeting will take place on 24 April
- d) Rufforth Playing Fields Association: minutes of the meeting were circulated by FD who attended the meeting.
- e) Hessay Solar Farm: covered earlier.

066 Minor Matters and Items for the Next Agenda: Next agenda: Drinking fountain for permissive path to cattle crush, Rufforth to go on the June agenda.

067 Date of next meeting: Monday 12 May 2025 in Rufforth Village Hall starting at 7.30 pm this being the Annual Meeting of the Parish Council.

Signed _____ Date _____